

**AGENDA**  
**CITY OF STEVENSON COUNCIL MEETING**  
**July 15, 2021**  
**6:00 PM, City Hall**

**Those attending in-person will be required to follow current state guidelines for facemasks and distancing.**

Call-in numbers 253-215-8782, 669-900-6833, 346-248-7799, 312-626-6799, 929-205-6099 or 301-715-8592, Meeting ID 889 7550 7011, Zoom link <https://us02web.zoom.us/j/88975507011> or via YouTube at <https://www.youtube.com/channel/UC4k9bA0IEvsF6PSoDwjJvA/>

Information in parentheses after the agenda item reference the 2021-2022 council goal the item relates to.  
Items with an asterisk (\*) have been added or modified after the initial draft publication of the Agenda.

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**1. CALL TO ORDER/PRESENTATION TO THE FLAG:** Mayor to call the meeting to order, lead the group in reciting the pledge of allegiance and conduct roll call.

**2. CHANGES TO THE AGENDA:** *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

- a) \* 7/14 changes include:
- Addition of documents to ARPA discussion (item 7a)
  - Addition of documents to city services extension discussion (item 7b)
  - Addition of Walnut Park lease agreement document (item 8d)
  - Addition of Rock Creek Run-off Testing Discussion (item 8e)
  - Addition of Voucher information (item 11)

**3. CONSENT AGENDA:** The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

a) **Water Adjustment** - The Kellogg Group (meter No. 509000) requests a water adjustment of \$262.69 for a leak with they have since repaired.

**b) Minutes** of June 17, 2021 Council Meeting.

MOTION: To approve consent agenda items a-b.

**4. PUBLIC COMMENTS:** *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*

## 5. PRESENTATIONS FROM OUTSIDE AGENCIES:

- a) **Gorge Regional Transit Strategy** - Katy Fitzpatrick, Mobility Manager for the Mid-Columbia Economic Development District, will give a presentation on the Gorge Regional Transit Strategy and current regional public transit initiatives.

## 6. SITUATION UPDATES:

- a) **COVID-19 Update** - Mayor Scott Anderson will provide an update on the city's response to the COVID-19 pandemic.
- b) **Sewer Plant Update** - City Administrator Leana Kinley will present the update from Public Works Director Karl Russell on the Stevenson Wastewater System and the Compliance Schedule.

## 7. UNFINISHED BUSINESS:

- a) **\*Discuss American Recovery Plan Act Fund Distribution** - City Administrator Leana Kinley presents the staff memo listing project options for ARPA funds for council discussion.
- b) **\*Discuss Extension of City Services** - City Administrator Leana Kinley presents a staff memo continuing the April 15, 2021 discussion of water and sewer services past city limits for council discussion and staff direction.

## 8. COUNCIL BUSINESS:

- a) **Discuss Parking Ordinance** - City Administrator Leana Kinley presents the staff memo regarding changes to the parking restrictions in downtown for council discussion and staff direction.
- b) **Discuss Dude Solutions Capital Predictor Tool** - City Administrator Leana Kinley presents the staff memo regarding the Dude Solutions Capital Predictor software module for council discussion and staff direction.

MOTION: To approve the WithersRavenel proposal for an initial cost of \$7,000 and an annual cost of \$8,550 for building and maintaining the Predictor Tool with Dude Solutions software.

Or to approve contracting with Dude Solutions for the Predictor Tool for an annual cost of \$5,846 and a set-up fee with WithersRavenel in the amount of \$19,800.

Or other motions as mentioned in the staff memo.

- c) **Approve Contract with Wallis Engineering** - City Administrator Leana Kinley presents the contract with Wallis Engineering for Wastewater Treatment Plant Upgrade Project



equipment bidding services for an amount not to exceed \$40,654 for council review and consideration.

MOTION: To approve the contract with Wallis Engineering for Wastewater Treatment Plant Upgrade Project equipment bidding services in the amount not to exceed \$40,654.

- d) \*Approve Walnut Park Lease Extension** - City Administrator Leana Kinley will present the addendum to the license agreement with Justin Gross of Big River Grill for leasing Walnut Park over the summer at a rate as identified in the agreement for council review and discussion.

MOTION: To approve the addendum with Justin Gross, dba Big River Grill, for leasing Walnut Park as presented.

- e) \*Discuss Rock Creek Run-off Testing** - Community Development Director Ben Shumaker presents the summary report on the stormwater run-off at Rock Creek and Foster Creek Road for council discussion and staff direction.

#### 9. INFORMATION ITEMS:

- a) Sheriff's Report** - The Skamania County Sheriff's report for activity within Stevenson city limits for June 2021 is presented for council review.
- b) Financial Report** - City Administrator Leana Kinley presents the Quarterly Report, Treasurer's Report and year-to-date revenues and expenses through June 2021.
- c) Chamber of Commerce Activities** - The report presented describes some of the activities conducted by Skamania County Chamber of Commerce in June 2021.
- d) Project Status Updates** - City Administrator Leana Kinley and city staff present updates on city projects in process.
- e) Planning Commission Minutes** - Minutes from the 6/14/21 Planning Commission meeting are presented.

#### 10. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Ben Shumaker, Community Development Director
- b) Karl Russell, Public Works Director
- c) Leana Kinley, City Administrator

#### 11. VOUCHER APPROVAL:

- a)** \*June 2021 payroll & July 2021 AP checks have been audited and are presented for approval. June payroll checks 15228 thru 15232 total \$97,873.91 which includes EFT

payments. July 2021 AP checks 15233 thru 15303 total \$222,473.77 and includes EFT payments and checks. The AP check register with fund transaction summary is attached for review.

MOTION: To approve the vouchers as presented.

**12. MAYOR AND COUNCIL REPORTS:**

**13. ISSUES FOR THE NEXT MEETING:** *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

**14. ADJOURNMENT** - Mayor will adjourn the meeting.

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*UPCOMING MEETINGS AND EVENTS:*

- July 22nd - 25th -GorgeGrass at Skamania County Fairgrounds
- August 6th and 7th - Stevenson Waterfront Music Festival
- Monday, August 9th 6pm - Regular Planning Commission Meeting
- Thursday, August 12th 6pm - Regular Council Meeting (moved from August 19th due to Fair)
- August 18th -21st - Skamania County Fair and Timber Carnival-"Let the Good Times Grow"
- Tuesday, September 7th 6pm - Community workshop on Diversity, Equity, Inclusion

**MINUTES**  
**CITY OF STEVENSON COUNCIL MEETING**  
**June 17, 2021**  
**6:00 PM, City Hall and remote**

Those attending in-person were required to follow current state guidelines for face masks and distancing.

Information in parentheses after the agenda item reference the 2021-2022 council goal the item relates to.

Items with an asterisk (\*) were added or modified after the initial draft publication of the agenda.

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**1. CALL TO ORDER/PRESENTATION OF THE FLAG:** Mayor Anderson called the meeting to order at 6:01 p.m., led the group in reciting the Pledge of Allegiance and conducted roll call.

In attendance were Mayor Scott Anderson; Councilmembers Amy Weissfeld, Dave Cox, Paul Hendricks; City Administrator Leana Kinley, Community Development Director Ben Shumaker, City Attorney Ken Woodrich. Public attendees included Pat Rice, Rick May, Tom Lee, Mary Repar, and others unidentified.

**2. CHANGES TO THE AGENDA:** *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

\* 6/15 changes include: Addition of Main Street, and LDB Liquor License Renewals (item 3a), revision of Minutes to remove Councilmember Hendricks from the vote on the Consent Agenda (item 3b), addition of Fire Department Report (item 9i), addition of Voucher information (item 11)

\*\* 6/17 changes include: Addition of public comments for 6-Year TIP (item 6a), revision of Vouchers to correct vendor payment, no changes to the amounts (item 11)

**3. CONSENT AGENDA:** The following items were presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item will be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

- a) \*Liquor License Renewals - Main Street Convenience and LDB Beverage-Jester and Judge
- b) \*Minutes of May 20, 2021 Council Meeting.

**MOTION** to approve consent agenda items (a-b) was made by **Councilmember Cox**, seconded by **Councilmember Hendricks**.

- Voting aye: **Councilmembers Weissfeld, Cox and Hendricks**.

**4. PUBLIC COMMENTS:**

- a) **Public Comments** - Enclosed in the packet were written public comments received ahead of the noon deadline on the council meeting date and requested to be included in the packet.

Oral comments received:

Mary Repar referenced recent communications she sent to the City Council, **City Administrator Kinley and Community Development Director Shumaker** regarding affordable housing. She notified the Council she had filed a complaint regarding her recent exposure to Crossbow being sprayed by a city employee that had been blown by the wind. She noted she had sent a model ordinance to Councilmembers and urged the Council to consider adopting an ordinance prohibiting pesticide use within City limits. She then asked if the City verifies and inspects all the permits for development prior to issuance of the Certificate of Occupancy, stating she saw buildings close to shoreline areas.

#### 5. PRESENTATIONS FROM OUTSIDE AGENCIES:

- a) **Skamania County Public Works** - Public Works Director/County Engineer Tim Elsea updated council on building inspection services as per the interlocal agreement. SCPWD Elsea reported all was going well. Since the last update permits for three new single-family residences, one commercial and one repair had been issued. Inspectors Marlon Morat and Arnold Bell may provide a presentation to Council next time.

**Councilmember Hendricks** asked if there was a place he could refer members of the public to for answers on questions regarding permits. SCPW Director Elsea suggested an FAQ page may be possible. PW Director Elsea will respond to **City Administrator Kinley** with information.

**Councilmember Weissfeld** thanked him for the update. He then asked **City Administrator Kinley** how she felt things were going. **Kinley** reported no problems, getting things streamlined was helpful. SCPW Director Elsea noted the increased workload may result in a request to the County Commissioners for an additional inspector.

#### 6. PUBLIC HEARINGS:

- a) **Transportation Improvement Program (5a) - Mayor Anderson opened the public hearing at 6:11. City Administrator Leana Kinley** presented the six-year Transportation Improvement Program (TIP) for public input and council consideration. This was the second of two scheduled public hearings for the annual TIP update. She explained the only addition was the inclusion of a traffic study performed privately on Del Ray, which was included in the packet.

>Pat Rice stated Tom Lee would be speaking for a large number of people, with each allowing him their three minutes of public comment time.

Tom Lee with H. Lee & Associates, PLLC introduced himself and provided Councilmembers copies of a traffic study he performed on Del Ray Avenue. He contended the city should remove Del Ray Avenue from the TIP and pointed to reasons detailed in a memo contained in his traffic study. He stated Del Ray was not a collector or arterial street, and local roads are typically not part of TIP improvements. Lee said local streets are governed by development codes and street standards, which must be followed by developers. He said Del Ray Avenue is a development issue, not a part of comprehensive planning. Larger projects that are arterials or collectors are usually more within the TIP scope as they offer significant public benefits, while smaller, local street projects only benefit the developer or homeowner.

He stated expenses such as sewer extension should be covered by adjacent landowners through private dollars, not city funds. He commented on a road development agreement, and referenced a street vacation by Pat Rice, noting those issues would have to be dealt with under a separate process.

Lee then stated the decision before the council was whether they agreed Del Ray Avenue should be removed from the TIP. He provided further details from his needs study of Stevenson's roads, including capacity, accident rates, and volume of use. He stated they couldn't see the demand for the road based on the results of the needs study, and the only issue from the land and study area was one of private access which developers and landowners should negotiate. The city should get involved only if there is future development or subdivision. Lee reiterated the landowners or developers should be the ones responsible to pay for the road improvements, and the city would be protected from spending money on projects with little public benefit.

**Councilmember Weissfeld** asked Lee what his impression was regarding the reason Del Ray Avenue was on the TIP. He declared there was a lot of past history about the project, and the city should not get involved in something that is not the city's business. He related the landowners have had a change of heart-a short plat was no longer being planned and the owners simply want access to their properties by creating easements and alternative access routes that, if needed, would get necessary approval.

**Councilmember Hendricks** asked Lee if he had spoken with the Stevenson-Carson School District. Lee stated he had, and their position is to remain neutral no matter the outcome as they had not requested the change. He said it seemed the district did not want to pay for any improvements to school access as funds are an issue.

**Councilmember Hendricks** suggested if Del Ray Avenue were to be developed, the district could potentially save fuel costs as buses would have a shorter route to the elementary school. Lee related the transportation director of the district shared there was not enough interest in the matter for the district to attend the meeting.

**Hendricks** pointed out that municipalities often do build roads in order to encourage growth in areas. Lee noted it's often collectors or arterials that are built by larger

cities. Lee spoke briefly about the City of Vancouver's traffic impact fee credits program. Developers get them if only if they build collectors or arterials as part of the public infrastructure for developments.

Lee suggested the city consult with its attorney regarding the public benefit and the classification of a local street as that was the biggest issues found. **Hendricks** further commented that cities evolve, and small streets can become larger. Lee shared there were further issues and processes that would have to be addressed, including the road agreement, the road vacation, and a right-of-way to the east before the city could do anything with Del Ray Avenue. Lee provided his contact information in the event further questions were raised.

**Mayor Anderson** closed the public hearing at 6:34 p.m.

Councilmembers then entered into an extended discussion regarding the requested removal of Del Ray Avenue from the TIP.

**Councilmember Weissfeld** stated she understood the reason Del Ray Avenue is on the TIP is to expedite access to any grant funds for a Safe Routes to Schools project. She noted there are other projects on the TIP that may or may not ever get built, and it is a way to qualify and be prepared for funding opportunities that arise. She questioned why it was on there if the school district was not interested enough to attend the meeting and offer input.

**Councilmember Cox** asked for and received an explanation on the Safe Routes to Schools programs. He also asked what the city's need was to develop Del Ray Avenue, and what would be affected by removing it from the TIP. A short side discussion took place on the current road improvement requirements and standards in place for developers and homeowners. **Councilmember Weissfeld** shared Del Ray Avenue still had a public right of way used as a trail and should remain on the TIP if it remains under public ownership. If it is vacated, that subject would then have to be addressed.

In response to **Councilmember Cox's** prior question, **Councilmember Weissfeld** observed that her understanding was the TIP was often used as a budgeting tool.

**Councilmember Cox** noted if funds for projects became available, additional hearings would have to take place.

**Community Development Director Shumaker** pointed out Mr. Lee had just told the city that property owners on local roads were responsible bearing the cost of improvements, and to leave those projects in private hands rather than have the city bear the expense. **Mayor Anderson** asked how the private study presented matched up with city needs.

**City Administrator Kinley** asked if the Council would like a future review of the process regarding how projects are placed on the TIP, and if a more robust street plan would align with the comprehensive capital improvement plan. She advised the city was in

the midst of its own traffic study and the results from that could inform the process for future TIP projects.

**Mayor Anderson** summarized the discussion and the questions raised and reminded Council the point of the public hearing was to approve the TIP as presented or with changes. **Councilmember Cox** stated he had not received an answer as to why Del Ray Avenue was on the TIP, and **Councilmember Weissfeld** reiterated it was for the purpose of accessing Safe Routes to Schools funding.

**MOTION** to approve the six-year Transportation Improvement Program as presented was made by **Councilmember Hendricks**, seconded by **Councilmember Weissfeld**.

- Voting aye: **Councilmembers Weissfeld, Hendricks.**
- Voting nay: **Councilmember Cox**

\*The topic was brought up again after the Sewer Plant Update.

## **7. SITUATION UPDATES:**

- a) **Sewer Plant Update (1)** - **City Administrator Leana Kinley** provided an update on the Stevenson Wastewater System and the Compliance Schedule. UV lights were recently received for the current UV channel to help keep it up and running. A new UV channel will be included in the WWTP upgrades. Since 2018 loading at the WWTP has been significantly lower due to efforts by commercial partners to reduce BOD levels and BOD effluent. The city is waiting to hear back from Tribeca with a haulage quote due to the Hood River WWTP potentially reducing its capacity for accepting bio-solids. More of Stevenson's bio-solids will be sent to Three Rivers in Kelso/Longview and trucking costs will increase.

She asked the Council for guidance on preferred payment options for the WWTP funding and provided a number of possibilities. Council advised lowest total cost was their choice.

\***Councilmember Weissfeld** then requested returning to agenda item #6 concerning Council actions on the TIP. She said it was a valid concern that people think because a project is on the TIP it will happen and asked if a clearer explanation about project inclusion could be added to the TIP. She wants to assure residents there is a process to protect them, noting she sensed some people left the meeting feeling they were not heard.

**Community Development Director Shumaker** spoke how city staff has recognized the current method of determining projects for transportation funding is broken. The traffic analysis underway will be used in part to help fix the process. Explanations detailing why a project is on the list is needed. **City Administrator Kinley** said the work is part of the Capital Improvement Program, with tools being developed to enhance

community input. She shared the TIP now states the city will not act on or apply for any projects on it until community engagement takes place.

**Councilmember Weissfeld** asked to have residents from Del Ray Avenue contacted regarding future TIP planning. It was suggested the message be in 2022 a very different approach will be in place-the city will be starting over with a blank slate as it reviews the TIP process. **City Administrator Kinley** added that as part of the transportation study, looking at other cities TIP process could be useful. **Mayor Anderson** recommended the process of adding projects should be more robust. It was agreed a joint staff and Council workshop would be appropriate in working to fix the process. The traffic study being conducted is expected to be completed in October 2021, leaving time to develop a new TIP approach prior to June 2022.

>Rick May asked the Council to consider notifying the Del Ray Avenue residents the city is going to review the Lee & Associates Study and Stevenson's traffic analysis and use the best science to make decisions with. **City Administrator Kinley** and **Community Development Director Shumaker** advised the city traffic consultant had been made aware the private study was being conducted and had requested the city consultant reach out to Lee & Associates.

#### **7. SITUATION UPDATES: (Continued)**

**City Administrator Kinley** provided information on a chlorine shortage affecting the Stevenson's water treatment plant. A transformer failed at a plant in Longview that produces chlorine. Repairs are expected to be finished by June 27<sup>th</sup>. The city has taken steps to reduce water usage. Well-drilling on private properties for irrigation purposes was explained to be not possible due to spotty aquifer locations and issues with water rights. Emergency ordinances are in place already in the event further restrictions will be needed.

#### **8. COUNCIL BUSINESS:**

- a) **Award Contract for 2021 Collection Systems Improvement Project - Public Works**  
**Director Karl Russell** recommended the council award the 2021 Collection Systems Improvement Project contract to Crestline Construction in the amount of \$1,939,897.79. A copy of the bid tabulation sheet was attached.

**City Administrator Kinley** noted the bid came in \$300K over the engineer's estimate. With three other life stations to be done, there will need to be some redesign work in order to stay under the \$5M total cost.

**MOTION** to award the 2021 Collection Systems Improvement Project to Crestline Construction in the amount of \$1,939,897.79 and to authorize the Mayor to sign project documents was made by **Councilmember Cox**, seconded by **Councilmember Hendricks**.

- Voting aye: **Councilmembers Weissfeld, Cox and Hendricks**.



- b) **Approve Interagency Data Sharing Agreement - City Administrator Leana Kinley** presented an agreement with the Office of the Washington State Auditor regarding data sharing in preparation for the 2020 audit for council consideration. She informed the Council the audit will be mainly performed remotely starting on July 5<sup>th</sup> or 6<sup>th</sup>. The city is scanning and sending a large number of documents. Because of past data breaches and other challenges, this agreement is necessary.

**MOTION** to approve the interagency data sharing agreement between the City of Stevenson and the Office of the Washington State Auditor as presented was made by **Councilmember Cox**, seconded by **Councilmember Weissfeld**.

- Voting aye: **Councilmembers, Weissfeld, Cox and Hendricks**.

- c) **Approve American Rescue Plan Act Agreement - City Administrator Leana Kinley** presented the US Treasury Coronavirus Local Fiscal Recovery Fund Award Terms and Conditions agreement for council review and consideration. This will provide the city with a total of \$446,916 over 2 years (\$223,458 in 2021 and 2022) to address negative economic impacts caused by the public health emergency, replace lost public sector revenue, provide premium pay for essential workers, and invest in water, sewer and broadband infrastructure. Following a short discussion, it was agreed city staff would develop and recommend suggested uses, as a requirement the funds need to be used for new technology.

**MOTION** to approve the US Treasury Coronavirus Local Fiscal Recovery Fund Award Terms and Conditions agreement as presented was made by **Councilmember Weissfeld**, seconded by **Councilmember Hendricks**.

- Voting aye: **Councilmembers Weissfeld, Cox and Hendricks**.

- d) **Discuss Iman Cemetery ROW - Councilmember Dave Cox** initiated a discussion on solutions to reduce city liability at the city right of way at the end of Iman Cemetery Road. Some signage examples were included in the council packet.

**Councilmember Cox** provided information on a meeting he and **Councilmember Muth** had with the property owners, and recent actions by the Cemetery District. Following a short discussion, City Attorney Woodrich advised Council of the city's legal responsibility to post the area due to the steep cliff. He recommended a pictorial/graphic warning sign.

**Community Development Director Shumaker** pointed to a petition in the meeting packet from neighborhood property owners asking Council to consider solutions to reduce trespassing issues. He shared the Planning Commission at their last meeting had agreed to help with the issue as part of their work plan.

Further discussion included consideration of a trail, and **Councilmember Weissfeld** reminded Council of the existing task force formed to address the issue.

**Councilmember Cox** suggested having the Corrections work crew help build a trail to reduce costs.

**City Administrator Kinley** discussed a potential land swap between the Cemetery District and a property owner as a possible solution. All agreed the warning sign(s) should be installed as soon as possible.

- e) **Discuss Tools for Affordable Housing (6)** - **City Administrator Leana Kinley** presented the staff memo regarding the various tools available to Stevenson for increasing affordable housing for council discussion. She shared slides provided by Attorney Woodrich (with permission of Alice Ost diek) that show options available to municipalities to support affordable housing.

The Council considered a number of potential tools, including utility discounts for seniors or those with disabilities, spreading out system development charges over time, utilizing Community Development Block Grants, reducing system development fees for smaller, less expensive dwellings, market incentives vs public investment, sales tax credits, inclusionary zoning, community land trusts and more. Use of lodging tax fees to support affordable housing was not favored.

**City Administrator Leana Kinley** clarified that waivers for system development fees are calculated only on the completed number of affordable housing units constructed, not provided as a total. She suggested reviewing how impact fees are structured and possibly develop a sliding scale discount program. **Community Development Director Shumaker** shared the Planning Commission is holding discussions at the subcommittee level regarding solutions for affordable housing and general affordability of living in Stevenson. He spoke about the land use review process and how the timelines in place may influence decision making. **Councilmember Hendricks** pointed out the role of the Council in providing due diligence regarding decisions by the Planning Commission.

**9. INFORMATION ITEMS: The following items were presented for Council review.**

- a) **Skamania County Chamber of Commerce** activities in May 2021.
- b) **Skamania County Sheriff's** activity report within Stevenson city limits for May 2021.
- c) **Planning Commission Minutes** from the 5/10/21 meeting were presented.
- d) **Financial Report** - **City Administrator Leana Kinley** presented the Treasurer's Report and year-to-date revenues and expenses through May 2021.
- e) **Project Status Updates** - **City Administrator Leana Kinley** and city staff presented updates on city projects in process.
- f) **Cascade Locks Update** - Maps for the Multi-Use Trail System project mentioned at the last council meeting were attached.

- g) **Petition from Iman Rock Creek Tract Community** – An enclosed petition received from residents in the Iman Cemetery neighborhood requested action be taken to alleviate the problems of trespass and abuse in the neighborhood.
- h) **Stevenson Fire Department Report** of Activities within Stevenson during May 2021

#### 10. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) **Karl Russell, Public Works Director** was not in attendance. City Administrator Kinley provided report.
  - Repairing Rock Creek intake valve was removed and re-worked.
  - Rock Creek lift stations/interceptor project bid was just acted on by Council (agenda item 8a).
  - 1st Street Overlook meeting with WSDOT is being arranged.
  - Rock Creek storm drain repair was approved with the interceptor project.
  - Rock Creek Drive planting strip being redone on west side of Rock Creek may be put on pause due to chlorine shortage and irrigation restrictions.
  - Tree inventory as part of the tree management plan is taking place.
  - WWTP upgrades are ongoing, the PUD is installing an electrical main, isolated power outages may occur during that work.
  - Vegetation maintenance around the water reservoir is taking place. Utilities will also be relocated in anticipation of the Rock Creek lift station project.
  - Jonathan/Susan have received their water treatment plant operator certifications, next will be certifications to operate the wastewater treatment plant and be cross-connection control specialists.
- b) **Ben Shumaker, Community Development Director reported on the following:**
  - Water sampling on Rock Creek Drive stormwater has been completed with the help of Underwood Conservation District. He sent the raw numbers to Councilmembers and is working with UCD to get a better interpretation of the results. Nothing overly concerning was discovered. A report will be provided. Orange staining is related to the presence of iron bacteria. Having actual data is helpful, and the county and interested residents will be notified.
  - Some downtown planning has been completed for phase 1, some zoning changes including parking reductions have been initiated. The intern hired to conduct the parking analysis accepted another offer. Shumaker is reaching out to UW for students for summer work. Traffic consultant may be able to help with some parts of the parking analysis.
  - A brownfield grant from DOE is supporting the Columbia Street relocation. A consultant will be needed to assist with developing the scope of work and then implementation of the grant.
  - A 1<sup>st</sup> Street overlook meeting is scheduled to begin figuring out details for design standards WSDOT will require. **Councilmember Hendricks** advocated for room to place a statue of York, Captain William Clark's enslaved person, in the overlook area.
  - The Planning Commission has put immediate consideration of zoning issues on hold until broader agreement of public engagement expectations are reached. After reviewing their work calendar, they determined a review of the Critical Area Ordinance

is not needed as it is not due until 2026; consideration of a new cemetery site with the Cemetery District will not take place, and review of on-street parking regulations was deferred to City Council. This last statement led to a brief Council discussion on parking permits and an agreement to put the issue on an upcoming agenda.

- The Planning Commission will work on developing guidance for Opportunity Zones, and to help with the Rock Creek access. Ongoing work includes final approval of the Shoreline Management Program following DOE recommendations and working through the residential building capacity grant. Development review for conditional use permits is continuing. Aligning standards for lot divisions will take place as time permits.

c) **Leana Kinley, City Administrator reported on the following:**

- Council rescheduled the August 2021 City Council meeting to the 12<sup>th</sup> due to the county fair.

**MOTION** to excuse **Councilmembers Annie McHale's and Robert Muth's** absence from the meeting was made by **Councilmember Hendricks**, seconded by **Councilmember Cox**.

- Voting aye: **Councilmembers, Weissfeld, Cox and Hendricks.**
- FEMA flood maps are being updated from paper documents to GIS, will be easier to understand. Eight local properties will potentially be removed from the flood zone. Community notifications and public meetings will be held in the fall of 2021.
- **City Administrator Kinley** will be appointed at the county level to serve on the Homeless Housing Council.
- Washington Gorge Action Programs has received funding to provide showers for houseless individuals at the Stevenson Pool.
- Skamania County is getting a camp host for fairgrounds to manage usage.
- Stevenson-Carson School District will have a full-time social worker available to help connect students and their families to community resources. The school district has created a program for high school students needing food, clothing, school supplies, etc.
- Skamania County is updating their hazard mitigation program. **City Administrator Kinley** reviewed city projects that had been completed.
- Stevenson now has transit connections to Cascade Locks and Bingen. Connections to the Dog Mountain Shuttle are available. **City Administrator Kinley** spoke about other transit links in the eastern gorge that need to be established and spoke of a "One-Gorge Pass" usable for all the different transit systems. **Councilmember Weissfeld** urged more community outreach to alert people to the new system. **Community Development Director Shumaker** related Google Maps has been updated to provide information.
- Mid-Columbia Economic Development District is applying for a \$2M loan program for scenic areas affected by wildfire.

**11. VOUCHER APPROVAL:** Vouchers were presented for approval.

\*May 2021 payroll & June 2021 AP checks were audited and presented for approval. May payroll checks 15176 thru 15181 total \$97,253.50 which includes EFT payments. June 2021 AP checks 15182 thru 15227 total \$246,843.07 and includes EFT payments and checks. The AP check register with fund transaction summary was attached for review.

**MOTION** to approve the vouchers as presented was made by **Councilmember Hendricks**, seconded by **Councilmember Weissfeld**.

- Voting aye: **Councilmembers Weissfeld, Hendricks, Cox.**

**10. CITY ADMINISTRATOR AND STAFF REPORTS: (continued)**

**Community Development Director Shumaker** spoke with Councilmembers further on a matter that may affect the TIP. The capital improvement planning (aka, the “well, duh”) process is being reviewed, with city staff seeking to increase public knowledge of and engagement with projects and democratize the decision making. He briefly described a project being considered as an example of how greater analysis and outreach to those affected would look and suggested it would improve Council’s decision-making opportunities and grant narratives.

**Councilmember Hendricks** asked who was responsible for street trees that may buckle sidewalks. City Attorney Woodrich noted it may depend on who planted it, and **City Administrator Kinley** said the city looks to determine if it is on city property and then go from there.

**12. MAYOR AND COUNCIL REPORTS:**

**Councilmember Cox** reported he and **Councilmember Muth** will be meeting on the issue of tools for affordable housing.

**Councilmember Weissfeld** stated the Skamania County EDC is dealing with the \$2M appropriation and provided background information on the Scenic Area Act funds. The issue is around the language in the funds for counties who have adopted the National Scenic Area regulations, which may exclude Klickitat County.

**13. ISSUES FOR THE NEXT MEETING:**

On-street parking as mentioned earlier in the meeting.

**14. ADJOURNMENT – Mayor Anderson** adjourned the meeting at 9:07 pm.

---

Scott Anderson, Mayor

Date

# Gorge Regional Transit Strategy

City of Stevenson: July 15, 2021



# Gorge Regional Transit Strategy

*Phase 1 will build on the recommendations of existing transportation plans to establish a foundation for a comprehensive transit strategy serving the bi-state, 5-county MCEDD region.*

## Phase I Objectives

- Build Partnerships
- Complete Foundational Assessments
- Synthesize Existing Goals and Policies
- Develop a High-Level Regional Transit Vision

# Gorge Transit Strategy: Phase I

## February 2020

Working Group Session 1  
*What regional challenges  
can public transit  
address?*  
Survey #1

## December 2020

Working Group Session 2  
*Existing Framework:  
Synthesize Plans  
WG Vision/Goals*  
Survey #2

## January 2021

Working Group Session 3  
*Gaps Analysis  
Refinement of Vision and  
Goals*

## May 2021

Working Group Session 4  
*Consensus on Vision and  
Goals*

## June-August 2021

Presentations to  
Transportation Provider  
Boards







# Vision and Goals

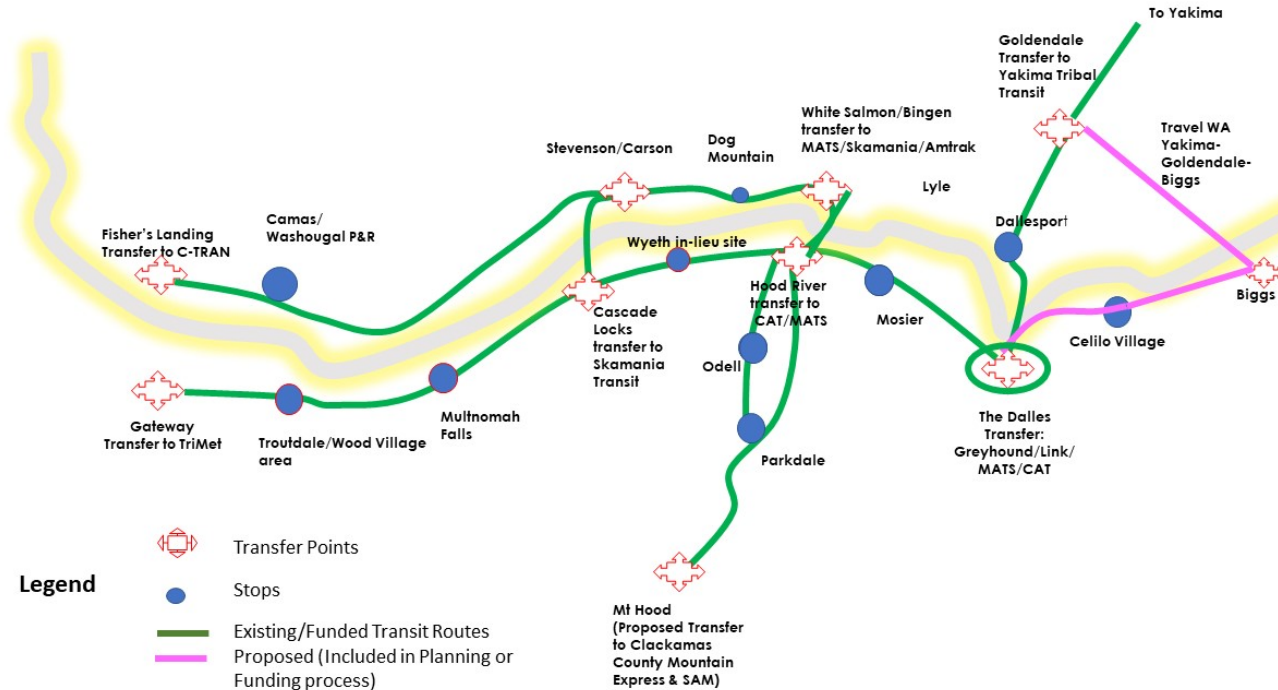
Public transit supports thriving Columbia River Gorge communities by providing access to critical services, higher education, jobs, and outdoor recreation while protecting the natural wonders of the Gorge.

## Goal Areas

- 1. Community and Economic Vitality:** Public Transit in the Gorge enhances
  - *economic and housing development*
  - *the multimodal transportation system*
  - *workforce mobility*
  - *regional resiliency*
- 2. High Quality Service and Experience:** *provides all residents and visitors with seamless and equitable access to community resources and to key connection points.*
- 3. Environmental Stewardship:** *protects the natural environment in the Columbia Gorge.*
- 4. Financial Sustainability:** *financially sustainable, expanding operations with increased capacity and new funding sources.*

# Celebrating Current Successes

## Gorge Transit: Existing and Proposed Routes





# Gorge Transit Strategy Phase II Objectives

In a nutshell:

- Operationalize the Vision – building on Phase I Vision Statement, Goal Areas & Goal Statements
- Identify and prioritize implementation actions to create a high-quality, reliable, seamless, efficient and well-coordinated regional transit service

A few of the details:

- Public engagement plan
- Baseline operational assessment
- Interim memos refining preferred regional transit future (mapped with high-level costs), policy changes, funding strategies and organization approaches to achieve vision
- Simple public-facing final document

# Gorge Transit Strategy: Phase II Schedule



**Present --July, 2021**

Develop SOW and RFP

**After July, 2021**

Release RFP

**Fall 2021**

Notice to Proceed

Working toward deliverables!

**June 2022**

Phase II Completed





# Gorge Transit Strategy Phase II Public Involvement Plan

## **Project Management Team**

*Overall guidance and project management*

- ODOT
- WSDOT
- MCEDD
- Transit Providers

## **Advisory Committee**

*Project guidance, deliverables review, policy guidance*

- Transportation providers
- SW WA RTC
- Local governments (transportation and land use planners)
- Tribal representative
- Human Service agencies

## **Stakeholder Advisory Group**

*Strategic direction on deliverables*

- Working Group participants



# Gorge Pass Update



# The GORge Pass

## Agreements between Transportation Providers

- CAT is working with each Provider on separate agreements.
- Agreements include distribution.
- Discussion re: 2022 Agreement in process.

## Soft Launch for July 2021

- Folder is available with all schedules
- GORge Pass website launch: [GORgepass.com](http://GORgepass.com)
- [GorgeTransLink.com](http://GorgeTransLink.com) website
- Riders Guide
- Press Releases to local media and fun local challenges

## Marketing the 2022 Pass

- MCEDD received ODOT grant for a 2-yr marketing project
- July 1: Begin working with consultant
- Nov 1: Launch
- Targeting Gorge residents, employers, Portland market
- Public education as well as marketing





# THE GORGE REGIONAL TRANSIT STRATEGY

## FOUNDATIONS MEMO



Prepared by:  
Mid-Columbia Economic  
Development District

June 2021

## ACKNOWLEDGEMENTS

The Gorge Regional Transit Strategy Foundations Memo was prepared by the Mid-Columbia Economic Development District in coordination with state, regional, and local partners.

The Mid-Columbia Economic Development District would like to thank the Gorge Regional Transit Strategy Working Group and all stakeholders and interested parties that participated in the outreach events and surveys and provided insights and feedback. Special acknowledgment is due to the US Forest Service Columbia River Gorge National Scenic Area staff who provided assistance from the US DOT Volpe Center team that had just completed a local transportation plan assessment for the National Scenic Area.

The Mid-Columbia Economic Development District would also like to thank the Gorge TransLink Alliance transportation providers for their significant contribution to this process and to their heroic efforts each and every day to provide mobility and access to their communities.

## PUBLIC INVOLVEMENT

Project teams included the members of the Gorge TransLink Alliance, a Working Group representing diverse, bi-state stakeholders, and a bi-state Project Management Team. A full list of partners can be found at <https://gorgetranslink.com/gorge-transit-strategy/>.

## PROJECT MANAGEMENT TEAM

### ODOT

- Theresa Conley, Region 4
- Jason Kelley, Region 1

### WSDOT

- Laurie Lebowsky, SW Region
- Mathew Cramer, SW Region

### MCEDD

- Jessica Metta, Executive Director
- Kathy Fitzpatrick, Mobility Manager

### Transportation Provider

- Patty Fink, Columbia Area Transit

## PROJECT PARTNERS

- Public Transit Providers
- Local, State, Federal Government
- Tribal Representatives
- State and Federal Agencies
- Health and Wellness Organizations
- Higher Education
- Local Employers
- Local and Regional Planning
- Tourism and Outdoor Recreation
- Active Transportation

## THE GORGE TRANSLINK ALLIANCE PROVIDERS

*We're an alliance of rural providers offering public transportation services throughout the Mid-Columbia River Gorge. You can find more information at [gorgetranslink.com](http://gorgetranslink.com).*



Columbia Area Transit in Hood River County



The LINK in Wasco County



Mt. Adams Transportation Services



Sherman County Transit



Skamania County Transit

**“The ideal transit system for the Gorge would be an integrated system that is more affordable, efficient, and usable than driving a private vehicle.”**

*Stakeholder,  
ODOT Region 1*





## BACKGROUND

In 2019, the Mid-Columbia Economic Development District received a grant from ODOT’s Statewide Transportation Improvement Fund Intercommunity program to lead work to establish a regional transit vision and strategy for the Mid-Columbia River Gorge region.

The purpose of the Gorge Regional Transit Strategy (Phase I) is to combine the goals, policies, and prioritizations of local transportation planning efforts in the Columbia Gorge to establish a foundation for a regional strategy and a collective vision for public transportation. Phase I objectives include strengthening partnerships, completing local plan assessments, and synthesizing goals and policies into a high-level regional vision. Phase II of the Strategy will focus on an implementation strategy with additional data analysis, financial planning, and gaps analysis.

The Gorge Regional Transit Strategy is a roadmap for the future of public transit in the Mid-Columbia River Gorge, establishing a regional vision and identifying strategies that will help the transit system meet the goals and respond to the growing challenges of housing affordability, congestion, environmental degradation, workforce mobility, and the impacts of the ever-increasing population growth in the Portland metro area.

## PHASE I OBJECTIVES

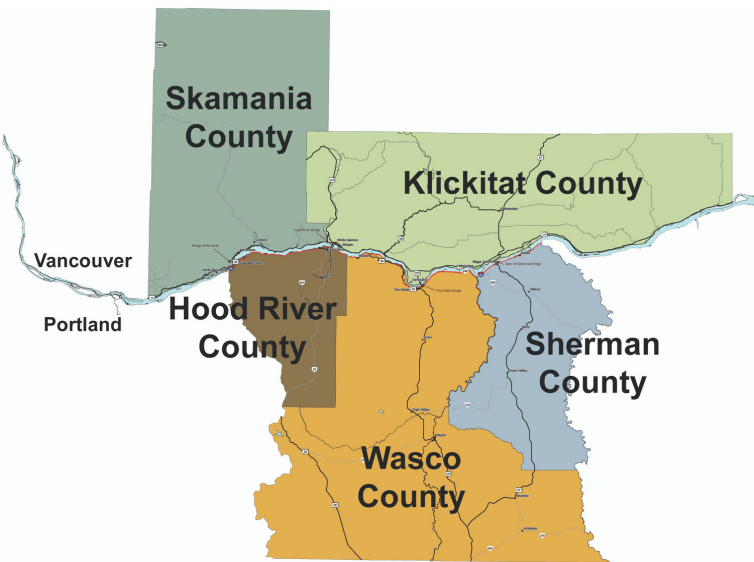
- Strengthen partnerships
- Synthesize existing and ongoing planning efforts
- Complete foundational assessments (gap, capacity, opportunity analysis)
- Synthesize existing goals and policies into a high level regional vision



**“Local Transportation System Planning and Land Use planning without a transit vision or strategy for sustainability is challenging. A collective vision will provide more certainty.”**

*Stakeholder,  
City of Hood  
River  
Planning  
Department*





The Gorge Regional Transit Strategy Area

**“Achieve workforce equity by expanding regional transit.”**

*Stakeholder,  
Goldendale  
Chamber of  
Commerce*

The strategy area is located within the jurisdictional boundaries of the five transportation providers whose partnership forms the Gorge TransLink Alliance. Providers include Mt Adams Transportation Service (Klickitat County), Skamania County Transit, Columbia Area Transit (Hood River County), the Link (Wasco County), and Sherman County Community Transit.

Although the authorities of the transportation providers end at each of their county lines, transit connections made outside of these borders are important. These counties share a common workforce and a common geography. Residents regularly cross jurisdictional borders to meet multiple needs. While most of the communities have some basic amenities, residents must access the larger metropolitan areas of Portland/Vancouver for specialized services (medical, higher education, shopping) that might not be available in the small towns of the Gorge.

It is also important to recognize that residents of the Portland and Vancouver metropolitan areas travel east into the Columbia River Gorge for both work and recreation. The region’s unique attributes and recreational opportunities attract more than 2 million visitors a year. According to the Columbia River Gorge Scenic Area 2011 Visitor Use Report, over 40% of visitors come from the Portland Metro area. The same report notes that a full 60% of those visiting the Gorge National Scenic Area come from less than 50 miles away. Local and regional governments and agencies are currently struggling to address the impacts of so many visitors on these rural counties and the natural and recreational areas.





## GORGE TRANSIT STRATEGY DOCUMENTS

The Gorge Transit Strategy documents include a spreadsheet of the transportation plans within the region that synthesizes policies and goals, an Existing Framework memo, a Gaps Analysis memo, and stakeholder work products and surveys. The memos provided information about the current transit system that the Working Group reviewed and responded to as they developed a collective vision of and goals for the regional transit system. All work products and documents can be found at <https://gorgetranslink.com/gorge-transit-strategy/>.

## VISION AND GOAL STATEMENTS

Key transit system goals emerged and were refined during stakeholder participation in Working Group sessions and surveys. The stakeholders participating in this process were given the task of identifying and prioritizing goals for a Mid-Columbia River Gorge regional public transportation system that if achieved, could be a powerful tool to help their organizations address the region’s most pressing challenges. The Working Group also developed a vision statement that represents the collective regional transit vision of this diverse group of stakeholders.

The Working Group also identified key goals that are critical to the successful realization of the vision but are not under the authority of the transit providers and will require partnerships and coordination with other jurisdictions. For example, goals related to land use policies can only be achieved by working closely with local land use authorities and goals dependent on the connectivity to transportation systems governed by other agencies will depend on agency coordination.

**"Provide equitable access to public lands. Protect and enhance scenic cultural, natural, and recreational resources."**

*Stakeholder,  
USFS Columbia  
River Gorge NSA*

**"Public transit connectivity should address the needs of the Gorge residents while alleviating congestion due to tourism."**

*Stakeholder,  
Skamania  
County Senior  
Services*



## VISION STATEMENT

**Public transit supports thriving Columbia River Gorge communities by providing access to critical services, higher education, jobs, and outdoor recreation while protecting the natural wonders of the Gorge.**

### GOAL AREA: COMMUNITY AND ECONOMIC VITALITY

Public transit in the Columbia River Gorge supports community livability and economic vitality by supporting business and housing development, the multimodal transportation system, workforce mobility, and regional resiliency.

- Transit provides workforce mobility.
- Transit supports the local and regional economies.
- Transit provides access to outdoor recreation for residents and visitors.
- Transit reduces the need for expensive parking infrastructure within communities.
- Transit mitigates traffic congestion and dangerous traffic conditions.
- Transit supports multimodal connectivity.
- Transit supports local and regional disaster response.
- Transit supports local planning efforts to develop affordable communities.

### GOAL AREA: HIGH-QUALITY SERVICE AND EXPERIENCE

Public transit in the Columbia River Gorge provides all residents and visitors with seamless and equitable access to community resources and to key connection points.

- Transit service is reliable, seamless, and coordinated.
- Transit service is as convenient as driving a private vehicle.
- Transit provides service to key connection points within and outside of the region.
- Transit service is equitable and affordable, prioritizing underserved and diverse communities while making them feel welcome and safe.
- The transit network of providers has high organizational capacity.

### GOAL AREA: ENVIRONMENTAL STEWARDSHIP

Public transit in the Columbia River Gorge protects the natural environment.

- Transit is used in combination with other tools to protect our natural resources by reducing overcrowding at popular recreation areas.
- Transit reduces Green House Gas emissions by moving more people with efficient and low/no-emission vehicles.
- Transit reduces the need for large parking lots in our pristine natural areas.

### GOAL AREA: FINANCIAL SUSTAINABILITY

Public transit in the Columbia River Gorge is financially sustainable, expanding operations with increased capacity and new funding sources.

- Transit has new, sustainable, and diversified funding sources.
- Transit providers coordinate services, providing cost efficiencies.
- Transit has the capacity and funding levels necessary to achieve other goal areas.

# THE EXISTING FRAMEWORK

The Existing Framework memo summarizes and synthesizes existing local, regional, statewide public transportation plans, studies, and programs and identifies common and conflicting goals, policies, and strategies. These existing plans provide the foundation for the Gorge Regional Transit Strategy. The Existing Framework memo’s purpose was to highlight inconsistencies and commonalities without amending or revising current or adopted plans.

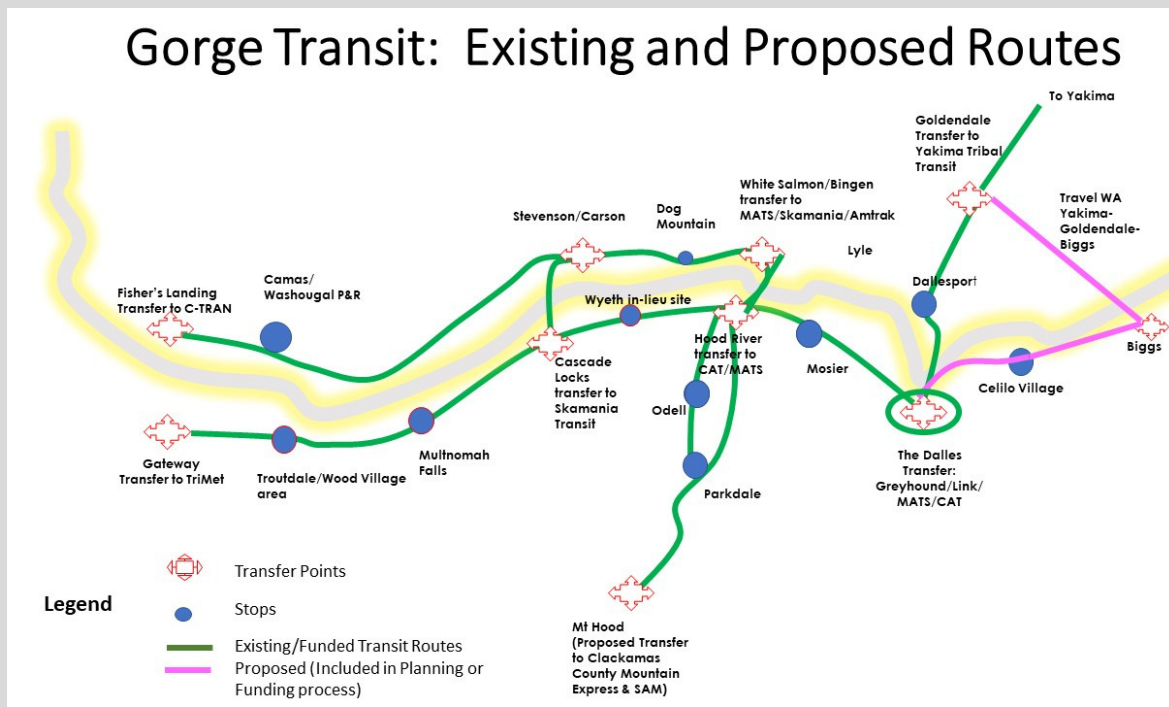
The Existing Framework memo includes an overview of the planning area, a summary of existing services, summaries of the existing local, regional, and statewide public transportation plans reviewed, and a spreadsheet highlighting the goals and policies of each document. These work products can be accessed at <https://gorgetranslink.com/gorge-transit-strategy/>.

Although the plans reviewed are all geographically restricted to local boundaries, a key finding was that the goals and strategies of each plan support the goals identified by the Working Group with no notable conflicts. One of the most consistent themes repeated throughout the plans reviewed was the importance of coordination between stakeholders, which was one of the core takeaways from the first three Working Group sessions. Stakeholders believe that transit can be a successful tool to address regional challenges when there is strong coordination between transit providers and between transit providers and their partners.

A good example of the important role of strong coordination between partners is the successful Dog Mountain Shuttle project, which requires the investment and planning work of multiple agencies and local government partners. This project also meets three other Working Group goals: to provide public transit access to recreational resources in the Gorge, to protect natural resources, and to increase traffic safety by decreasing congestion. The Dog Mountain Shuttle project mitigates the congestion and overcrowding at a popular trailhead in Skamania County along the SR 14 corridor by providing a public shuttle system that is combined with permitting and enforcement systems.

**“Health access is important and we need more transit options.”**

*Stakeholder, Columbia Gorge Health Council staff*



## GAPS ANALYSIS

The Working Group identified key regional public transportation gaps and opportunities by evaluating existing conditions to the goals developed during the Working Group sessions.

The Working Group participants used a dashboard system to identify the gaps and barriers that exist currently between the goals and the existing system and used a scale of 1-5 to provide an assessment of how close the existing system is to meeting those goals. The completed dashboard can be found at [gorgetranslink.com](http://gorgetranslink.com).

Participants noted significant gaps in the local services and regional connections. Specific destinations were mentioned as important access points that need more service: the Columbia Gorge Community College campuses, the Native American In-lieu and Fishing Access Treaty Sites, and healthcare facilities in the Portland metro area. Also highlighted was the need for more coordination between providers and more coordination between stakeholders and community partners. Participants consistently pointed to an integrated fare system as one of the highest current needs.

Participants also emphasized the importance of coordination between local land use and public transportation planning.

Participants identified barriers such as the lack of transit and active transportation infrastructure, the lower population density in rural areas, a lack of new funding sources, and the need for more marketing, branding, and public awareness of the existing services. Participants noted that the multi-jurisdictional nature of the bi-state region was a barrier to service integration.

While the exercise was to identify gaps and barriers, participants also wanted to recognize how much progress has been made in the last few years of transit service expansion and expressed the importance of continuing this type of regional transit planning in order to achieve their vision and goals.

**“Public transit can increase access to education and training for those who are experiencing transportation-related barriers.”**

*Stakeholder,  
Columbia  
Gorge  
Community  
College*



**“Tribal residents live in all Gorge communities and at Treaty Fishing Access and In-lieu Sites. Many experience huge transportation barriers to accessing the resources they need.”**

*Stakeholder, Columbia River  
InterTribal Fish Commission*



During Phase I of the Gorge Regional Transit Strategy, a bi-state group of stakeholders worked together to develop a collective vision for a regional public transit system. Representing both public and private sectors, local government and state and federal agencies, this diverse group stated that they were inspired to participate in the Gorge Regional Transit Strategy process because they believe that transit provides all members of the community equitable access to jobs, education, and community resources and that transit can be an important tool to help address some of the region’s biggest challenges.

Throughout the process of the four Working Group Sessions and two stakeholder surveys, participants noted how far the public transit system in the Columbia River Gorge has come in the last four years, with expansion that includes a regionally accessible fixed route system.

The Working Group developed a collective vision that includes a list of goals that will move the region forward to achieve this vision. The goal areas include supporting the local and regional economies, protecting the environment, mitigating traffic congestion, and achieving financial sustainability.

Participants noted that their individual organizations could support these goals by investing resources, providing advocacy when needed, incorporating these goals in other planning processes, and continuing to collaborate and contribute to future planning processes and implementation.

The Gorge Regional Transit Strategy is a roadmap for the future of public transit in the Columbia River Gorge, establishing a regional vision and identifying strategies that will help the transit system meet the goals and respond to the growing challenges of housing affordability, congestion, environmental degradation, workforce mobility, and the impacts of the ever-increasing population growth in the Portland metro area.

Phase I of the Gorge Regional Transit Strategy will be completed after each transportation providers' governing body approval of the Foundations memo. Phase I has achieved the goals of strengthening partnerships and of building on existing local plans to establish a foundation for a regional strategy and to develop a high-level regional vision.

Phase II of the Gorge Regional Transit Strategy will begin in July of 2021. This second phase will focus on a more comprehensive implementation strategy including further data analysis, funding and financial planning, assessment of potential regional governance structures, and operational and policy strategies, and ultimately making clear recommendations for development of a successful regional transit system.

**“One challenge is reducing the jurisdictional barriers regarding funding and bistate services.”**

*Stakeholder,  
Southwest WA  
Regional  
Transportation  
Council*



## THE GORGE REGIONAL TRANSIT STRATEGY: OUR FUTURE

*This narrative is a compilation of stakeholder input gathered during working group sessions.*

Public transit is the single biggest positive impact in the Gorge for equity, health care access, affordable housing, tourism, congestion, and quality of life.

Older adults who don't drive anymore feel a new sense of freedom and independence. They can age in place and still have easy access to medical appointments and shopping and are able to maintain important social connections.

Transit options allow families to spend a lot less of their income on the expense of owning private vehicles and have more money to spend on necessities such as food, housing, medical, or education.

Columbia Gorge Community College students don't have to decide between paying for car ownership or paying college tuition. Many live at student housing on The Dalles campus and take the bus to classes in Hood River.

The Native American communities living along the Columbia River in Oregon and Washington have easy access to the public bus system that connects them to tribal services in Portland or on Yakama Tribal Lands.

Employees use transit because it saves them money and gets them to work on time. Employers provide transit passes because it helps them to recruit and retain employees.

Most residents and visitors travel through the Gorge on transit because the high-quality service is reliable, seamless, and more convenient than driving a car. Residents and visitors hop on the bus to get to downtown areas, solving parking issues and helping cities avoid the large cost of building parking facilities.

Trailheads are all accessed by transit, eliminating the need for large parking lots in pristine Gorge natural areas. Transit providers work closely with land managers to control the numbers of recreational users accessing each trailhead, helping to mitigate degradation of natural resources and managing recreational resources to match their carrying capacity.

Gorge residents and visitors have safe and comfortable transportation options available at both ends of their transit trips, including biking and walking, car and bike share, and taxis.

Development in the Columbia River Gorge is transit oriented. People who work in the Gorge can live in the Gorge because transit connects affordable housing to employment and services.

The region's many transit agencies work together as one easy-to-use network with a single fare system.

Public transit in the Columbia River Gorge is financially sustainable because of the commitment and coordination of local and regional partners.

Transit connects people in the Columbia River Gorge to opportunity and helps our communities to thrive.





# City of Stevenson

Leana Kinley, City Administrator

Phone (509)427-5970  
FAX (509) 427-8202

7121 E Loop Road, PO Box 371  
Stevenson, Washington 98648

To: Stevenson City Council  
From: Karl Russell, Public Works Director and Leana Kinley, City Administrator  
RE: Sewer Plant Update  
Meeting Date: July 15th, 2021

## **Executive Summary:**

This is an overview of items staff has been working on over the past month in line with the direction council gave to staff.

## **Overview of Items:**

**Plant Operations:** The plant continues to see marked improvement with the side streaming efforts of Backwoods Brewing, Walking Man and LDB, Inc. Operations at the plant continue to go smoothly. Staff is eagerly anticipating the headworks improvements (i.e., bar screens and grit removal) that will help to remedy the clogging of pumps.

The average monthly Influent BOD load has been:

### 2018

- January 675 lbs/day – No Effluent Violations
- February 1,793 lbs/day – No Effluent Violations
- March 1,099 lbs/day – BOD and TSS Effluent Violations
- April 991 lbs/day – BOD and TSS Effluent Violations
- May 1,265 lbs/day – BOD and TSS Effluent Violations
- June 1,124 lbs/day – No Effluent Violations
- July 920 lbs/day – Low pH Violation (one day)
- August 1,113 lbs/day – No Effluent Violations
- September 1,439 lbs/day – Low pH Violation (one day)
- October 1,072 lbs/day – No Effluent Violations
- November 1,032 lbs/day – No Effluent Violations
- December 807 lbs/day – No Effluent Violations

### 2019

- January 776 lbs/day – Solids washout from clarifiers on 29<sup>th</sup> and 30<sup>th</sup>, TSS and BOD Effluent Violations
- February 749 lbs/day – Solids washout from clarifiers on the 18<sup>th</sup>.
- March 803 lbs/day – Solids washout from clarifiers on March 13<sup>th</sup>, TSS Effluent Violation
- April 589 lbs/day – Solids washout from clarifiers on April 1<sup>st</sup>
- May 1,067 lbs/day – No Effluent Violations
- June 897 lbs/day – No Effluent Violations
- July 785 lbs/day – No Effluent Violations
- August 833 lbs/day – No Effluent Violations
- September 720 lbs/day – No Effluent Violations

- October 810 lbs/day – No Effluent Violations
- November 620 lbs/day – No Effluent Violations
- December 588 lbs/day- No Effluent Violations

#### 2020

- January 417 lbs/day- No Effluent Violations
- February 270 lbs/day- No Influent/Effluent Violations, Inf Flow Total 7.532 Mil/Gal.
- March 324 Lbs/day No Influent/Effluent Violations, Inf Flow Total 4.223 Mil/Gal.
- April 389 lbs/day No Influent/Effluent Violations, Inf Flow Total 3.852 Mil/Gal.
- May 295 lbs/day No influent/Effluent Violations, Inf Flow Total 3.315 Mil/Gal.
- June 502 lbs/day No Influent/Effluent Violations, Inf Flow Total 4.788 Mil/Gal.
- July 427 lbs/day No Influent/Effluent Violations, Inf Flow Total 4.048 Mil/Gal.
- August 458 lbs/day No Influent/Effluent Violations, Inf Flow Total 3.941 Mil/Gal.
- September 427 lbs/day No Influent/Effluent Violations, Inf Flow Total 3.786 Mil/Gal.
- October 353 lbs/day No Influent/Effluent Violations, Inf Flow Total 4.786 Mil/Gal.
- November 417 lbs/day No Influent/Effluent Violations, Inf Flow Total 8.018 Mil/Gal.
- December 363 lbs/day No Influent/Effluent Violations, Inf Flow Total 9.252 Mil/Gal.

#### 2021

- January 834 lbs/day Influent Violation, no effluent violations, Inf Flow Total 8.988 Mil/Gal.
- February 459 lbs/day No Influent/Effluent Violations, Inf Flow Total 8.618 Mil/Gal.
- March 415 lbs/day No Influent/Effluent Violations Inf Flow Total 4.68 Mil/Gal.
- April 444 lbs/day No Influent/Effluent Violations Inf Flow Total 3.977 Mil/Gal.
- May 533 lbs/day No Influent/Effluent Violations Inf Flow Total 5.139 Mil/Gal.
- June 420 lbs/day No Influent/Effluent Violations Inf Flow Total 5.534 Mil/Gal.

The current permit limit for Influent is 612 lbs/day and the current upgrades in the adopted General Sewer Plan call for a design max monthly BOD loading of 1,611 lbs/day.

#### WWTP Design:

Final design of the WWTP has been completed. Bids for WWTP equipment are scheduled to go out in August 2021 and the project bid is scheduled for December 2021. Crestline Construction was awarded the contract for the Rock Creek Lift Station and Storm Outfall. Due to a shortage in certain construct supplies a start date has yet to be determined. Crestline is proposing a start date of late September to early October. This gives us concerns of potential excessive dewatering of the excavation site being needed which would drive up costs and cause delays. Discussions between The City, Crestline, Wallis Engineering and the project funding agencies are currently underway to determine the best path forward.

#### Funding:

The city's application for \$9.9M in construction funding through the Department of Ecology for the wastewater treatment plant and extension of the sewer line has been approved. It is for a \$931,946 grant, \$9,004,054 loan at 1.5% interest for 30 years (approx. \$375k annual payment). A contract will be in place in 3-4 months and costs can be incurred against the project for reimbursement.

#### Action Needed:

None.



# City of Stevenson

Leana Kinley, City Administrator

Phone (509)427-5970  
FAX (509) 427-8202

7121 E Loop Road, PO Box 371  
Stevenson, Washington 98648

To: City Council  
From: Leana Kinley, City Administrator  
RE: American Rescue Plan Act Funding (ARPA) Projects  
Meeting Date: July 15, 2021

## **Executive Summary:**

The city will receive \$446,916 over two years (\$223,458 in both 2021 and 2022). The funds need to be obligated by 2024 and spent by 2026. Projects the funds can be used for were discussed at the June 17<sup>th</sup> council meeting. Below is a list of specific projects for council to choose from, and others may come up in the discussion.

## **Overview:**

### Utility Customer Support:

- Provide assistance to households impacted via payment of past-due utility balances (\$30k).
  - 22 active residential customers with accounts 30-days past due as of 6/28/21 total \$11,581.
  - 4 commercial customers total \$17,513.23.
  - 3 inactive residential accounts total \$860.

### Water Infrastructure:

- School Street Waterline Replacement \$375k (2019 est.)
- Hegewald Well Treatment (cost unknown)

### Wastewater Infrastructure:

- Sewer extensions to spur future development with associated latecomers agreements.

### Business/Economic Development:

- See attached information from the Stevenson Downtown Association. Projects range in cost and may be combined with other projects.

### Broadband:

- Fiber to the home, unknown estimate.

### Replace General Fund Lost Revenues:

- Estimate \$286,905 in lost revenues due to COVID.

## **Action Needed:**

Decide which project(s) to pursue using ARPA funding.

# 2021 American Rescue Plan: City of Stevenson

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Stevenson Downtown Association



A MAIN STREET ORGANIZATION

## Our Mission

To promote and revitalize Downtown Stevenson and enrich our local heritage.

## Our Vision

By embracing the Main Street Approach, we envision a historically preserved, economically vibrant downtown where locals and visitors alike come together for community, culture and connection to the Columbia River.





Washington State  
**MAIN STREET**  
PROGRAM

## A Washington Main Street Community

Stevenson is **one of 66 towns** in the Washington State Main Street Program, which has been helping communities revitalize the economy, appearance, and image of their downtown commercial districts throughout the state since 1984.

Under the WA Department of Archaeology & Historic Preservation, the program is managed by the Washington Trust for Historic Preservation.





## A National Main Street Affiliate

As a Main Street America Affiliate™, the Stevenson Downtown Association is part of a national network of more than 1,200 neighborhoods and communities who share both a commitment to creating high-quality places and to building stronger communities through preservation-based economic development.



A MAIN STREET ORGANIZATION

# Programs Overview

## Our Pandemic Response

In the wake of COVID-19, the Stevenson Downtown Association jumped into action to support our community by redirecting existing and new resources to provide grants and promotions directly to downtown businesses, as well as marketing Downtown Stevenson to visitors in order to #supportlocalsafely.

# SDA Programs Overview

## Bricks & Clicks Grant Program

- \$1,000 grant for exterior improvements (bricks) or e-commerce upgrades (clicks)
- **19 grants awarded** to date
- **\$18,315 directly invested** in downtown businesses & properties since Oct 2020
- An additional 7 approved grant projects in the queue











240

2020  
Pay to the order of  
240 1st Street, LLC, \$1,000.00  
One thousand and 00/100  
BROOKS & GUNDS, SEWANT  
KDM





# SDA Programs Overview

## #StevensonStrong Promotion

- 13 initial participating merchants
- \$21,009 reimbursed to participating businesses to date
- Items provided at no cost to businesses:
  - 2 sizes of takeout boxes, along with #stevensonstrong enclosure stickers
  - 2 sizes of #stevensonstrong kraft bags
  - Marketing materials and support
  - “Thank you for supporting local” window cling



# #StevensonStrong

## Support local!

Use promo code #stevensonstrong for  
\$5 off \$25+ / \$10 off \$50+

Valid on purchases of \$25+ at participating retailers and restaurants.  
Valid only on takeout orders at restaurants. Max discount per visit is \$10.



### PARTICIPATING RESTAURANTS & RETAILERS

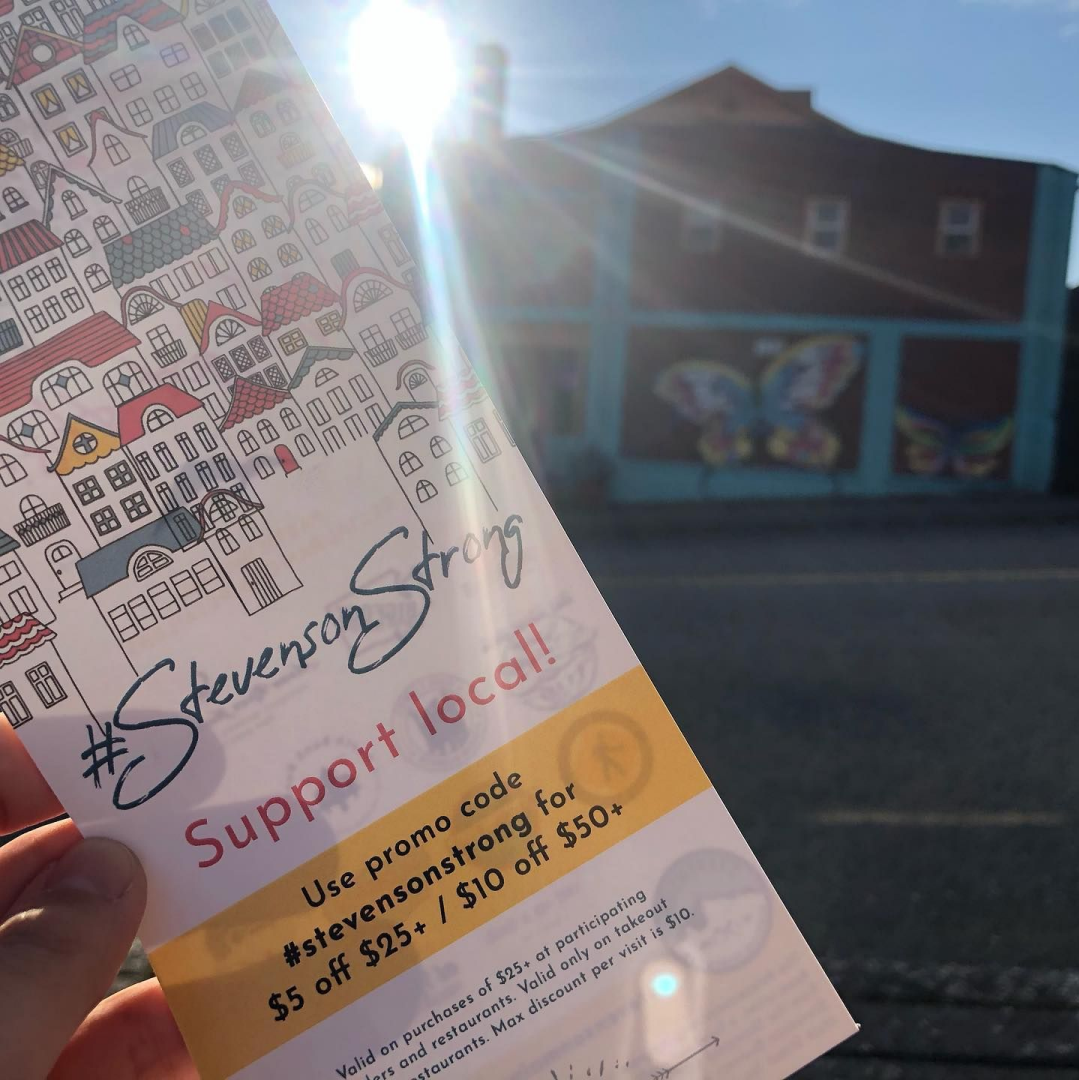


The #stevensonstrong program is administered by the Stevenson Downtown Association, a local non-profit Main Street organization, with financial support from the Skamania EDC (via WA State Dept of Commerce), City of Stevenson, Stevenson Business Association, Skamania County Chamber of Commerce, and Main Street Tax Incentive Program (locally-allocated state B&O taxes).









# Why Invest ARP Funds in Downtown?

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**“Downtown is important because it’s the heart and soul of any community. If you don’t have a healthy downtown, you simply don’t have a healthy town.”**

*-Ed McMahon*

Chair, Board of Directors

National Main Street Center

# Why Invest ARP Funds in Downtown?

## 1) Stevenson Downtown Association is a key player with turnkey programs

Our role in economic recovery and revitalizing Downtown Stevenson businesses is crucial.

As shared, we have programs in place to move recovery funds quickly to support downtown.

As we/they say across Washington: local Main Street orgs were built for this!



# Why Invest ARP Funds in Downtown?

## 2) Main Street Affiliation & Impact

Cities & counties throughout Washington direct funds to their local Main Street organizations, like the Stevenson Downtown Association.

Main Street Communities helped generate **\$550.3 million in sales for businesses** in Washington Main Street districts (2011-2019).





# Why Invest ARP Funds in Downtown?

## 3) Our Four Point Approach: Economic Vitality

The Main Street Approach™ is a time-tested comprehensive revitalization strategy built around four points: Economic Vitality, Design, Promotion & Outreach.

Our Economic Vitality committee focuses on economic and financial tools to assist new and existing businesses and creates a supportive environment for entrepreneurs and innovators.

This committee is primed to support recovery efforts. As we said, Main Street is built for this!



# ARP Interim Final Rule

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From Main Street America, with Downtown lens

# ARP – INTERIM FINAL RULE

## **SPECIFIED ELIGIBLE USES FOR ECONOMIC RECOVERY:**

- Expenses to improve efficiency of economic relief programs – including consumer outreach
- Direct assistance to small business and non-profits
  - Loans/grants to mitigate financial hardship
  - Loans/grants for COVID-19 mitigation/prevention
- Technical assistance, counseling or other services to assist businesses.
- Rehiring of government staff.
- Aid to impacted industries: travel, tourism and hospitality specifically called out in legislation; Interim Final Rule also specifies **business districts** as an eligible use.

# ARP – INTERIM FINAL RULE

## FRAMEWORK FOR ELIGIBILITY

### (IF NOT SPECIFIED USE):

- What is the harmful impact you're seeking to address?
- What's the causal connection, that is, how did COVID create the issue you are addressing?
- What was the disproportionate impact? Why is this needed?
- How will your use of funds solve this issue?

*“States, local, and Tribal governments have broad latitude to choose whether and how to use the Fiscal Recovery Funds to respond to and address the negative economic impact.”*

# ARP – INTERIM FINAL RULE

## **OTHER TAKEAWAYS FOR MAIN STREET:**

- Funds can be used to offer hiring incentives for frontline and essential workers.
- While funds are broadly very flexible, infrastructure uses are more narrowly specified: water, sewer, broadband. General infrastructure, like roads, is not included.
- These funds cannot be used as a match to federal grant funds.
- Funds must be obligated by 12.31.24; used by 12.31.26



# ARP Proposed Options

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Stevenson Downtown Association: Existing programs & projects

# Bricks & Clicks Grant Program



STEVENSON  
DOWNTOWN  
ASSOCIATION

— 2020 — 004487  
Date

Pay to the  
Order of

LA CASA DE SABOR

\$ 1,000.00

One thousand and <sup>no</sup>/<sub>100</sub>

Dollars

For BRICKS & CLICKS GRANT

KOM

# Bricks & Clicks Grant Program

**\$5,000 - \$20,000**

## Provides more grants to businesses!

- Directly funds \$1,000 grants
  - Available to any downtown business or building owner
  - Bricks = facade / outdoor improvements
  - Clicks = online/ POS upgrades
  - Demand for this program continues as businesses open up
- Previously funded by:
  - WA State Main Street Tax Credit Incentive Program contributions
  - CARES Act thru EDC / DOC
  - Redirecting SDA budget due to COVID



# #StevensonStrong Promotion

**\$5,000 - \$25,000**

## Reboots this program for fall & winter!

- Provides branded take-out boxes for restaurants
  - 2020 participating restaurants said that receiving takeout boxes was the most helpful aspect of #StevensonStrong
- Reimburses participating businesses for the \$5 / \$10 off customer discount
  - Prevents a financial hit for merchants
- Previously funded by:
  - CARES Act thru City of Stevenson
  - Skamania EDC
  - WA State Main Street Tax Credit Incentive Program contributions
  - Redirecting SDA budget due to COVID



# Stevenson Sreatery



# Stevenson Sreatery:

**\$5,000 - 20,000**

## An improved Stevenson Sreatery!

- The Stevenson Sreatery utilizes the expanded sidewalk area at the base of the Courthouse lawn
  - Features 6 picnic tables, 8 bistro tables, lighting, and pallet wall in a temporary yet attractive design
  - Currently planned to close on Labor Day
- Commitment for improvements provides:
  - Added games, activities or heaters
  - Possibly extending beyond Labor Day
  - Possibly creating a year-round, semi-permanent, partially covered community space (until plaza construction)
- Previously funded by:
  - EDC
  - In-kind donations

# ARP Proposed Options

---

Stevenson Downtown Association: New Ideas

# Provide start-up costs for an entrepreneurial ecosystem: **\$3,000-\$7,500**

## “Entrepreneurship hub” or “innovation work center” in partnership with Chamber

3 initial workstations, including furniture, technology, signage:  
x \$1,000-2,500 = \$3,000-\$7,500

In partnership with the Chamber of Commerce (and possibly SBDC and EDC), we are in the infancy stage of planning an innovation work center or entrepreneurship hub at the Chamber office (where our office is also located). This would be the first step in creating a plan to foster an entrepreneurial ecosystem in Downtown Stevenson for all of Skamania County.

***Relevant ARP Ruling: “Technical assistance, counseling or other services to assist businesses.”***





# Fund new possible grant programs: **\$15,000-\$80,000**

## 1) Main Street Tourism & Hospitality Grant

30 downtown tourism & hospitality businesses  
x \$500 grant = \$15,000 or x \$1,000 grant = \$30,000

One-time, direct aid grant to downtown businesses in this sector.

**Relevant ARP Ruling:** “Aid to impacted industries: travel, tourism and hospitality”

## 2) Hiring Incentives Grant for Food Service

21 downtown food service businesses  
x \$500 grant = \$10,500 or x \$1,000 grant = \$21,000

Incentivized program for restaurants & other food-service businesses to aid with hiring shortage. Simple application outlining plan for new hire incentives; reimbursable grant.

**Relevant ARP Ruling:** “Aid to impacted industries: travel, tourism and hospitality”





# Fund new possible grant programs: **\$15,000-\$80,000**

## **3) Blade Sign Micro Grants**

Offer up to 20 grants to downtown businesses to purchase blade signs  
x \$500 grant = \$10,000

Program for downtown businesses to improve signage per the 'best practice' of installing blade signs to increase sales. Simple application; reimbursable grant.

*Relevant ARP Ruling: "Business districts as eligible use"*

## **4) Facade Grant**

Provide 2 large facade grants each year to facilitate business expansion and district revitalization.

x \$10,000 grant = \$20,000

In-depth application, including budget, plans, permitting and case for revitalizing the commercial district and preserving the building's character.

*Relevant ARP Ruling: "Business districts as eligible use"*



# Help SDA Fundraising Budget Gap: **\$29,000**

## Main Street Tax Incentive Program (MSTCIP) Shortfall

Due to COVID-19, 2020 MSTCIP fundraising was **down 54%** in 2020 from 2019 contributions.

This is the largest fundraiser each year for Main Street organizations, like the downtown association.

Local businesses could not commit to their previous contributions due to COVID-19.

SDA received a \$6,000 Nonprofit Community Grant to help fill gap, but it still leaves a \$29,500 shortfall.

***Relevant ARP Ruling: “Direct assistance to non-profits for financial hardship”***

## MSTCIP Contributions

2019	2020	2021
\$77,500	\$35,500	42,500 (pledged)
	54% decrease	

# THANK YOU

for your leadership  
and consideration!

*Together, we are...*

*#StevensonStrong*

CONTACT:

**Kelly O'Malley-McKee**

EXECUTIVE DIRECTOR  
STEVENS DOWNTOWN ASSOCIATION

[director@stevensonmainstreet.org](mailto:director@stevensonmainstreet.org)

509-427-8911



# City of Stevenson

## Planning Department

(509)427-5970

7121 E Loop Road, PO Box 371  
Stevenson, Washington 98648

**TO:** City Council  
**FROM:** Ben Shumaker  
**DATE:** July 15<sup>th</sup>, 2021  
**SUBJECT:** Municipal Code Amendment – Outside Utility Services

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### **Introduction**

This memo addresses the City Council request to discuss whether/how properties outside of city limits should be allowed to connect to City utility services. The memo presents several policy questions, and asks the City Council for guidance on how these policy questions should be addressed. This discussion is funded through a \$25,000 grant from the Washington Department of Commerce aimed to increase residential building capacity.

### **What is being Discussed?**

After verbal presentation of this topic and discussion at its May, 2021 meeting, the Council requested to review three options related to the provision of City utilities beyond city limits. The options are presented in discussion draft format in Attachment 1 and include:

- Maintain the status quo or defer decision (Black Text)
- Allow new connections on existing public mains (Red Text)
- Allow new connections and new public mains (Red and Blue Text)

### **Why Discuss this?**

Three fundamental conclusions have been reached by recent studies:

- 1) Growth is expected,
- 2) Residential growth is expected to occur at a faster rate than that seen in the preceding 10 years, and
- 3) The type of housing necessary to accommodate residential growth differs from that being provided by the market.

Implications of these studies' first 2 conclusions pressure the City's provision of services at-large and its provision of utility services specifically. This discussion relates specifically to the pressure to provide water and sewer utilities to areas outside of city limits. Implications of all 3 conclusions pressure the community to cope with its values in the face of change. Planning Commission discussions are underway which address some components of these pressures.

At the same time, persistent anecdotal evidence is repeatedly heard by City staff that new developments outside city limits are unable to demonstrate availability of productive water sources and existing developments water sources are inadequate to provide year-round water supply.

### **What Additional Information would Assist this Discussion?**

Upon request, City staff is prepared to provide the following information to assist the Council's discussion:

- A summary of the 2019 Water System Plan's analysis of capacity
- A summary of the 2017 General Sewer Plan and Wastewater Facilities Plan analysis of capacity
- A synthesis of the growth projections used in the water plan, the sewer plan, the 2019 Stevenson Residential Market Analysis, and the 2020 Skamania County Housing Needs Analysis.



- Other information as requested.

**When should a Decision be made on this Discussion?**

To satisfy the grant deliverable, Attachment 2 has been submitted to the Department of Commerce for reimbursement. At the time of this writing (June 30<sup>th</sup>, 2021), reimbursement for this deliverable has not been received, however the decision timeline, not the decision itself is the deliverable. An inability to meet this timeline may delay staff work on other projects but is acceptable if necessary.

**Who should be Involved in this Discussion?**

To ensure the discussion draft changes incorporates public input and occurs within a manageable timeline, the City Council is asked to review the following general options below and those in the Attachment 4 and select the strategies that best fit this effort.

<b>Public Involvement Strategy</b>		
<b>Public Hearing:</b> City Council hearing prior to adoption of amending ordinance	<b>Legal Notice in Paper:</b> Two notices published not less than 8 days before City Council public hearing Optional- Additional notices published as needed	<b>Planning Commission Recommendation:</b> Planning Commission review for consistency with Comprehensive Plan and implementing ordinances
<b>Task Force:</b> A small group convened to provide direct guidance and input from highly affected stakeholder groups	<b>Special Meeting/Workshop:</b> Special meeting designed to allow stakeholders to get into deeper detail on a draft ordinance	<b>Survey/Questionnaire:</b> Questionnaire designed to solicit specific and general feedback on the topic and/or draft ordinance
<b>Press Release:</b> Press release in paper more fully explaining City’s intent and/or progress Optional- Press release soliciting specific and general feedback on the topic and/or draft ordinance	<b>Iterative Workshops:</b> A series of special meetings designed to allow stakeholders to provide policy guidance on the evolving draft ordinance.	<b>Other Tool:</b> -Additional engineering analysis -Site visits -Joint City/County workgroup

**What Else is being Done?**

Attachment 3 summarizes recommendations of the 2020 Skamania County Housing Needs Analysis, the draft Downtown Plan for SUCCESS!, and other topics related to increasing residential building capacity. The attachment was originally prepared for the Planning Commission and evaluates the status of actions in that context.

**Next Steps**

At the conclusion of this meeting, staff will initiate the requested public involvement strategies and prepare staff-draft amendments for consideration during the public involvement phase. The Planning Commission should expect to see this topic again on its September meeting agenda.

Prepared by,

Ben Shumaker  
Community Development Director

Attachment

1. Discussion Draft Ordinance
2. Project Adoption Schedule
3. Increasing Residential Building Capacity-Concept Status
4. Planning Commission’s Working Draft Public Involvement Framework

## Chapter 13.16 – WATER SERVICE

### 13.16.010 – Required Use of City Water.

[No change]

(Ord. No. 2019-1137, § 1, 2-21-2019)

### 13.16.020 – Refusal to Connect—Connection by City—Cost Assessment—Lien.

[No change]

(Ord. No. 2019-1137, § 1, 2-21-2019)

### 13.16.030 – Reserved.

[No change]

(Repealed by Ord. No. 2017-1110, § 2)

### 13.16.040 – Service Outside City Limits.

Upon written application to the city, surplus water from the city's water system shall be made available to ~~applicants residing developments~~ outside the municipal limits of the city upon the following conditions:

A. The applicant shall have filed with the city ~~petition in proper form an agreement with the city, which conditions the provision of the service on the following terms:~~

1. ~~Calling for an election to vote upon the annexation of the subject property pursuant to RCW 35A.14.020; or The agreement shall be recorded against the property in the Skamania County auditor's office, and shall constitute a covenant running with the land. All covenants and provisions of the agreement shall be binding on the owner and all other persons subsequently acquiring any right, title or interest in or to said property. Failure to record said document shall not invalidate the agreement.~~
2. ~~Calling for the annexation of the subject property pursuant to RCW 35A.14.120, and said petition shall have been denied. The owner of the property, who shall also warrant that he/she is authorized to enter into such agreement, shall execute the agreement.~~
3. ~~The owner shall agree to pay all costs of design, engineering and construction of the extension, which shall be accomplished to city standards and conform to plans approved by the city engineer. The owner shall also pay the costs of plan review and construction inspection pursuant to the city's fee schedule.~~
4. ~~The owner shall secure and obtain at the owner's sole cost and expense, all permits, easements and licenses necessary to construct the extension or connection.~~
5. ~~The owner shall agree to dedicate all water facilities constructed as part of the water extension (such as water main lines, pump stations, wells, meters and boxes, etc.), at no cost to the city, upon the completion of construction, approval and acceptance by the city. Additionally, utility easements over these facilities shall be dedicated to the city.~~
6. ~~The owner shall agree to pay the connection charges set by the city in SMC Chapter 13.10 (as that chapter now exists or may hereafter be amended), as a condition of connecting to the city water system. Such connection charges shall be calculated at the rate schedules applicable at the time of actual connection.~~
7. ~~The owner shall sign a no protest agreement for annexation of the property to the city in a form acceptable to the city.~~

- ~~8. If, at the time of execution of the agreement, the city has plans to construct certain improvements that would specially benefit the owner's property, the agreement shall specifically describe the improvement. The owner shall agree to sign a petition for the formation of an LID or ULID for the specified improvements at the time one is circulated, and to waive his/her right to protest formation of any such LID or ULID.~~
- ~~9. In addition to all other remedies available to the city for the owner's noncompliance with the terms of the agreement, the city shall have the ability to disconnect the utility, and for that purpose may at any time enter upon the property.~~
- B. ~~The applicant shall be the owner of a residence existing as of the date of the ordinance codified in this section located outside the city limits which would be benefited by the use of city water.~~
- C. The property on which the residence is situated shall be contiguous to an existing city—owned water main.
- D. The applicant shall agree to pay in advance all costs of installing and maintaining a water line from the nearest existing city water line to the residence to be served.
- E. The ~~residence development~~ to be served shall be ~~served approved for service~~, at the time of application, by either a septic system ~~approved at the time of application by the Southwest Washington Health District conforming to local health district standards~~ or a municipal sewer system.
- F. The applicant shall agree at the time of application to the immediate termination of water supply by the city at any time that the city determines that a surplus of water no longer exists.
- G. The applicant shall agree at the time of application to the termination of water supply by the city at any time, upon thirty days' notice in writing, for any reason other than the nonexistence of a surplus of water.
- ~~H. The applicant shall verify in writing, under oath, that no other source of potable water is available for the residence to be benefited.~~
- I. Public Water Construction.
  1. No person shall construct, extend or connect to any public water line without first obtaining a written permit from the City. The provisions of this section requiring permits shall not be construed to apply to contractors constructing water facilities under contracts awarded and entered into by the City.
  2. The application for a permit for public water construction shall be accompanied by complete plans, profiles and specifications complying with all applicable ordinances, rules and regulations of the City. Prepared by a registered civil engineer showing all details of the proposed work based on an accurate survey of the ground. The application, together with the plans, profiles and specifications, shall be examined by an authorized representative of the City who shall within 10 days approve them as filed or require them to be modified to demonstrate compliance.
  3. All water work plans, specifications and construction procedure shall conform to City standards and regulations.
  4. Prior to issuance of a permit for public water construction, the applicant shall furnish to the City a performance bond, or cash deposit in the amount of the total estimated cost of the work. Such performance bond, or cash deposit, shall be conditioned upon the performance of the terms and conditions of the permit, and, shall guarantee the correction of faulty workmanship and replacement of defective materials for a period of one year from the date of acceptance of the work by the City.
  5. Except as provided, the extension of the public water facilities to serve any parcel or tract of land shall be done by and at the expense of the owner. The size of all water mains and other water facilities shall be as required by the City. An installer of a water line who is required by the City to install water facilities larger than that required for the site development, to accommodate other users, will be

reimbursed by the City for the difference in cost between the size of the water facilities and that which would be required for the site development.

6. Where special conditions exist in the opinion of the City relating to any reimbursement agreement pursuant to the provisions of this section, the City may, either in addition to or in lieu of any of the provisions of this section, authorize a special reimbursement contract between the City and the person or persons constructing public water facilities. Such special reimbursement agreement shall be made and entered into prior to the issuance of a permit for the work by the City.

(Ord. 778, 1981)

**13.16.050 – Cross-Connections and Backflow Devices.**

[No change]

(Ord. 955 §§1, 2, 1999)





Attachment 3 – Scope/Status of Potential Amendment

Potential Amendment Topic	Status
2020 Skamania County Housing Needs Analysis	
Expand Accessory Dwelling Unit Flexibility Allow Duplexes in R1 Align Zoning with Water/Sewer Plans & Improvements Consolidate R2 & R3 Districts  Reduce Minimum Lot Size in R2, R3, & CR Districts  Permit Senior Housing Options in R3 Conditionally Permit Senior Housing Options in R2 Permit Live/Work Spaces in C1 District Allow Lot Size Averaging  Reduce Setbacks  Increase Maximum Lot Coverage  Develop Shadow Platting Requirements Rezone Areas near Frank Johns Road, Loop Road, Vancouver Avenue, School Street Allow Utility Extension Beyond City Limits Subject to Annexation Agreements Jointly Plan with Skamania County through an Intergovernmental Agreement Perform City/County Fiscal Analyses of Annexation Jointly Pursue Funding for Utility Extensions Identify Publicly-owned Properties Suitable for Housing Acquire Tax-Delinquent Properties Pursue Community Land Trust Develop Regional [Wetland] Mitigation Banking Lobby Legislature for Homestead Taxation Authority	Not Considered Not Considered Being Discussed Being Discussed Adopted (R3/CR) Being Discussed (R2) Considered, Rejected Not Considered To Be Discussed Adopted Adopted (R3) Being Discussed (R2) Adopted (R3) Being Discussed (R2) To Be Discussed Being Discussed Being Discussed Not Considered Unrelated to Zoning Unrelated to Zoning Unrelated to Zoning Unrelated to Zoning Unrelated to Zoning Unrelated to Zoning Unrelated to Zoning
Draft Downtown Plan for SUCCESS!	
Establish Sub-Zones within Downtown Area to Guide Location of Housing Reduce Residential Parking Requirements Conditionally Approve Parking Reductions for Senior and Affordable Housing Conditionally Approve Other Parking Reductions Develop Fee-in-Lieu of On-Site Parking Requirements Incentivize Mixed-Use via Parking Reductions Reduce Parking for Food Service Uses & Retail Stores Expand Off-Site Parking Options for Hotels Develop Shared Parking Lots Improve Walking/Biking Routes to Shared Parking Lots Expand Options for Joint-Use of Parking Agreements Facilitate Innovation through Bikeshares, Employee Cash-out Programs, etc. Establish Minimum Densities for new Housing Development	To Be Discussed Adopted Adopted Adopted Adopted Adopted Adopted Adopted Future Discussion Future Discussion Adopted Not Considered To Be Discussed
Others (Incomplete List of Planning Commission-,Public- & Staff-Led Topics)	
Expand R2 & R3 Near Schools  Protect Pedestrians Near Driveways  Align Loop Road & Frank Johns Road Zoning with Comprehensive Plan Rezone Split-Zoned Parcels	Being Discussed Adopted (R3) Being Discussed (R2) Being Discussed Being Discussed

**Planning Commission Public Involvement Taskforce  
Draft Submission of Public Involvement Framework for Review**

**Submitted by:** Commissioner Breckel, Commissioner Beck, Rick May, Julie May, Pat Rice, Phil Crawford, Brian McNamara, Tracy Gratto, **Staff:** Ben Shoemaker

**Draft Visual of Workflow**

**P PE workflow.pptx**

**DEFINE ISSUE**

- **Define problem clearly with the following considerations:**
  - **How was the problem identified and by whom**
  - **Identify who is driving? Who's impacted?**
  - **Available Information, Observations, Public Concerns, Data (Adequate? More Required?)**

**Issue/Opportunity Definition Process**

- 1) **Decision to proceed step - Yes or No to the following:**
  - a) **problem accepted, city agency/ability to impact, city responsibility, city capacity**
- 2) **Determining Stakeholders**
  - a) **who identifies problem**
  - b) **who benefits/suffers from problem**
  - c) **who benefits/suffers from solution**
- 3) **Proposing solutions - what to propose, who proposes, how many proposals**
- 4) **Selecting Involvement Strategy -**
  - a) **Who is involved**
  - b) **How are they involved**
  - c) **What tactics are used**
- 5) **Assess Capacity Needed for Engagement (see Public Involvement Workflow)**

**INFORM/EDUCATE/OUTREACH** - *uni-directional information sharing* - notification and education

**Important Step:** Make the invitation and/or early education **Accessible, Understandable, Timely, Compelling**

- **Simple information sharing for broad outreach with access to more detailed information available.**
- **Make available Source documents - reference materials**

**Surface Latent Stakeholders**

**MENU of METHODS - Timeframe = 1 month effort of outreach (general guide)**

- Physical media - poster or informational flyer, ad in Pioneer/newspaper, postings on bulletin boards (laundry, apts, post office, workplaces, school/gov/semi-public spaces)
- Targeted media - postcards with links, invites to participate
- Requests for neighborhood/group participation
- Electronic media - facebook page, nextdoor, websites of partners and City
- Press release, interviews, guest editorial
- Sandwich boards - Downtown Stevenson Association office front, front lawns
- Guest appearances at events and meetings
- Informal community and interest networks
- concise, short and well written flyers delivered to resident's front door by volunteers - See example of outreach comm below

**ENGAGE** - *bi-directional information exchange* between the public and city staff/elected officials

The level of engagement should match the need for input assessing the impact of the change. It should be a multifaceted approach.

**Public Engagement Methods**

**REFINE** -

Iterations of the problem statement and possible solutions are expected given major issues are complex.

**Goals:**

- We aim to solicit input and expertise that builds upon the work of City staff and elected officials
- We want to be responsive to the public and this input will improve upon or help inform the final decision.

**CHECK-IN** - Once input has been collected, this will be distilled by staff and electeds to inform next steps and / or a decision.

Next steps could include a feedback loop to the public or participants and/or further public engagement as determined necessary.

**DECIDE**

- Document and Communicate broadly

**Flier example**

ZONING - Your neighborhood could change

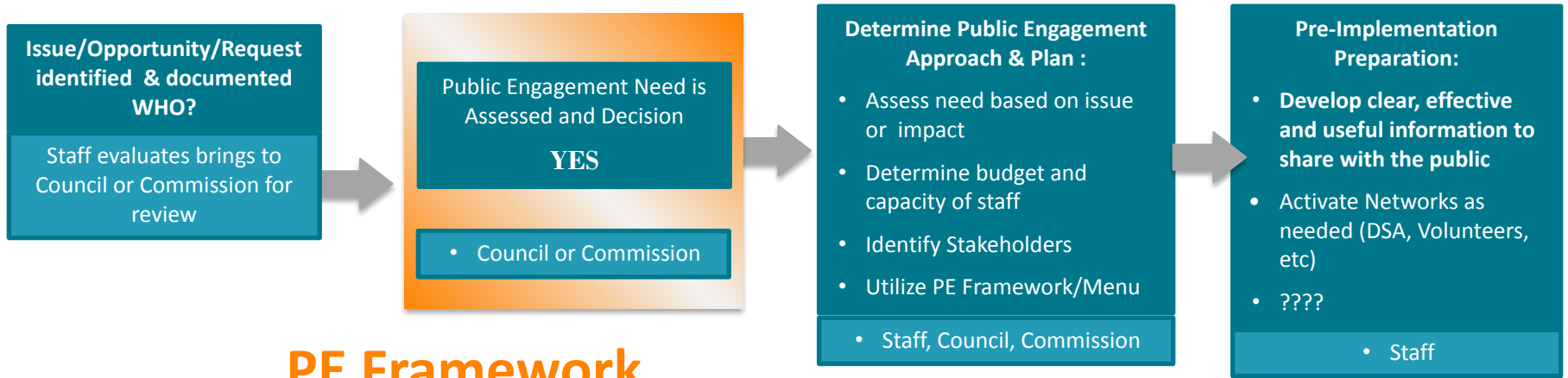
We will be discussing how it might change at a meeting next week. Please come.

*Then we'd give the time and place where the meeting was going to be held.*

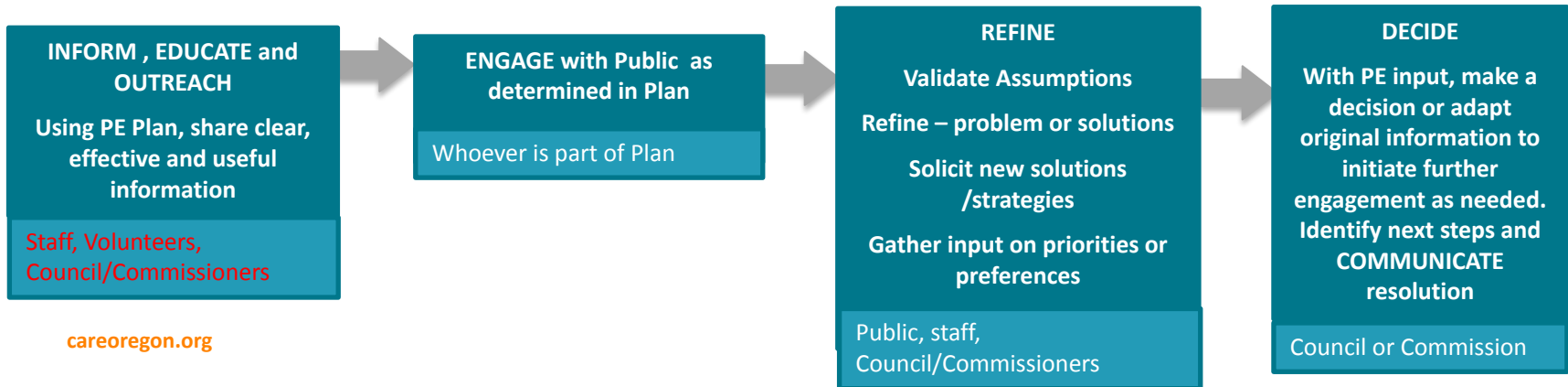
*Then we would have ended the flyer this way:*

For more information on the proposed changes contact \_\_\_\_\_. *Then we'd give three ways to contact this person.*

# Public Engagement Decision



## PE Framework



### Engagement Methods / Analysis - draft

**Engagement** - bi-directional information exchange between the public and city staff/elected officials

Below is a range of simple to more complex engagement methods with an attempt to identify the impact and cost associated with each one.

This would be attached to an Issue Report as a tool for the Planning Commission and (as applicable) shared out to the public to inform of the current process steps of involvement and future engagement/outreach efforts. *This is a living document and may be edited during the Refinement process if additional input is needed.*

Method	Impact	Resource Needed \$, \$\$, \$\$\$	Notes	YES/NO
1. Public Workshops -	H	\$\$\$	Accessible and welcoming to all	
2. Survey Monkey	?	\$	Special attention to language and readability needed	
3. Meet & Greets with staff or elected officials	H	\$	Requires data collected and staffing of elected, along with public notice	
4. City/Commissioner meetings with focused methods for input/dialogue	H/M	\$	Build upon Commission meetings and allow for back and forth between electeds and community.  Add more time for PE.  Change physical arrangement. Actively promote/welcome PE	
5. Town Hall - debates or educational forums	?	\$\$\$	Cross talk between electeds, experts, staff with Q&A from audience	
6. Story boards - data collection or voting	H	\$\$	Placing story boards in key location to collect input about very specific things OR to get votes on X or Y preference  Mimicking this on social media also *Key to have right issue and right language	
7. Listening sessions	H	\$		



between staff/electeds and public				
8. Attend existing meetings of currently organized groups, events and board meetings.	M-H	\$	Social service agencies, neighborhood groups, special interest networks, etc	
9. Attend large employers meetings (as applicable)	M-H	\$		
10. Pioneer articles from Council/Commission with key topics needing to be discussed and solicitation of questions for next issue to be answered	M	Free?		
11. Form task forces, interest groups, focus groups, etc	H	\$		
12. Pizza party/cook off - casual event	M	\$\$		
13. Postcards soliciting input	L	\$\$		



# City of Stevenson

Leana Kinley, City Administrator

Phone (509)427-5970  
FAX (509) 427-8202

7121 E Loop Road, PO Box 371  
Stevenson, Washington 98648

To: City Council  
From: Leana Kinley, City Administrator  
RE: Downtown Parking  
Meeting Date: July 15, 2021

## **Executive Summary:**

Council recently revised the code for development requirements related to parking. Concerns about the time limits along Second Street, large vehicles parking near driveways and blocking the view, and vehicles parking on lawns or fields have been brought to the attention of council and staff. At the June 16<sup>th</sup> meeting, council requested the topic be discussed at the July 15<sup>th</sup> meeting. Below is a brief overview of the topic.

## **Overview:**

The code adopting parking restrictions on Second Street from the hours of 2:30 am -5:30 am was last modified or adopted in 1973. Attached are parking ordinances from other cities including Leavenworth, Walla Walla and Hood River, which all have similar weather events and tourism parking challenges. Some of these examples will help during weather events and with snow plowing. Street sweeping is currently done during rain events as our machine needs to use the water from rain, or through other means, to clean the streets. This does not easily transition to a set schedule for maintenance; however, it is an issue which can be worked around.

The topic of a permit system has been brought up and would be best incorporated into the plan for the parking portion of the transportation study. There will be an intern over the summer to work on this project and a report is expected by the fall.

One challenge which may arise with the removal of the time restriction is an increase in encampments relocating from the Portland/Metro area. A suggestion would be to prohibit camping in public places as outlined in the Washougal code attached. This does not prevent people from sleeping in their cars. It does prevent them from camping out during the day (6:30 am – 9:30 pm) in parks and public areas.

Other issues which have come up include tall/large vehicles parked near driveways such as A&J and parking of vehicles on private property outside of a driveway (i.e. on a lawn or field). With the revision of the parking ordinance, does council wish to discuss these items as well and incorporate them into the overall parking code revision?

## **Action Needed:**

Decide how to move forward with revising the parking code.

## Chapter 10.12 PARKING PROHIBITED IN CERTAIN AREAS<sup>1</sup>

### Sections:

#### **10.12.010 Definitions.**

As used in this chapter, the following words shall be defined as follows:

- A. "Parking" means the standing of a vehicle upon a street, whether such vehicle is occupied or not, and whether or not such vehicle is accompanied by an operator for a period of time in excess of two minutes.
- B. "Vehicle" means any device in, upon, or by which any person or persons, or property is or may be transported upon a public highway.

(Ord. 60 8 §1, 19 71).

#### **10.12.020 Parking near mail deposit receptacle restricted- -Exception- -Signing required.**

- A. It is unlawful for any person to cause or permit to be caused a vehicle of any nature, kind or description to be parked within a linear proximity distance of ten feet from the location of any mail depository receptacle within the corporate limits of the city for any period of time exceeding five minutes; and
- B. U.S. mail couriers are excepted from the provisions of this section; and
- C. Such mail depositories<sup>1</sup> areas as governed by this section shall be properly posted with appropriate signs relating to such limitations in accordance with this section.

(Ord. 689, 1976).

#### **10.12.030 Parking time on certain alleys and streets restricted.**

No person, firm, company or corporation shall park any vehicles as described and defined in Section 10.0 8-.010, from the hours of two-thirty a.m. to five-thirty a.m. in any alley designated as such within the corporate limits of the city, nor within such hours on Second Street between the east and west corporate limits of the city, and on Russell Street from Vancouver Avenue to Cascade Avenue and on Vancouver Avenue from School Street to Strawberry Road.

(Ord. 627, 1973: Ord. 608 §2, 1971).

#### **10.12.040 Parking prohibited on certain streets-Signing required.**

- A. From and after February 15, 1973, it is unlawful to park any vehicle whatsoever without regard to limitation as to time along the north side of the street commencing from the intersection of Vancouver Avenue and

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<sup>1</sup> For statutory provisions on powers of local authorities regarding parking, see RCW 46.61.575.

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Columbia Street on the east boundary to the intersection of Vancouver Avenue and School Street on the west boundary.

- B. Such prohibition of parking as ordained in this section shall be continuous in nature and no exception thereto shall be permitted during any time of a twenty-four-hour period of any day.
- C. Motor vehicles shall be defined as including every device capable of being moved on a highway and in, upon, or by which any persons or property is or may be transported or drawn upon a public highway.
- D. The city shall post in conspicuous places along such street within the boundaries as aforementioned, proper street signs effecting notice of prohibition of parking as set forth in this section.

(Ord. 624, 1973; Ord. 623, 1973).

#### **10.12.050 Parking limitations and enforcement authorized.**

The city, through its duly authorized council, is authorized and directed from time to time henceforth from the date of enactment of the ordinance codified in this section, to be empowered to designate by posting all proper parking limitation sites upon such streets, alleys and thoroughfares therein the city, parking limitations as to time limitations and area limitations within such corporate limits, and the city is further empowered and directed to designate such areas and times and places as to parking limitations and authorize its enforcement agencies to enforce same by penalties prescribed in Section 10.12.070.

(Ord. 666, 1975).

#### **10.12.060 Provisions deemed exercise of police power.**

This chapter is enacted as an exercise of police power for the protection of persons and property and to relieve the congestion of traffic in the city.

(Ord. 892 §3, 1994; Ord. 608 §4, 1971).

#### **10.12.070 Violation-Penalty.**

Each conviction for violation of any provision of this chapter shall constitute a traffic infraction and shall be punished by a fine in the amount of thirty-five dollars for each offense plus any applicable statutory assessments imposed by the state of Washington.

(Ord. 892 §4, 1994).

## Chapter 10.23

### SNOW EMERGENCY REGULATIONS

Sections:

- 10.23.010 Title for citation.
- 10.23.020 Definitions.
- 10.23.030 Parking prohibited when – Duration.
- 10.23.040 Stalled motor vehicle – Prohibited when.
- 10.23.050 Stalled motor vehicle – Leaving in roadway prohibited – Towing required.
- 10.23.060 Parking prohibited when – Announcement of declaration required.
- 10.23.070 Termination of parking prohibition.
- 10.23.080 Parked or stalled vehicles – Removal by police authorized when – Procedure required.
- 10.23.090 Parked or stalled vehicles – Traffic citation issued when.
- 10.23.100 Warrant for arrest when – Notice required.
- 10.23.110 Parked or stalled vehicles – Prima facie evidence of violation when.
- 10.23.120 Chapter takes precedence over conflicting provisions when.
- 10.23.130 Violations – Penalty.

**10.23.010 Title for citation.**

This chapter shall be known and may be cited as the “snow emergency ordinance of the city of Walla Walla.” (Ord. 95-20 § 1(part), 1995).

**10.23.020 Definitions.**

The following definitions shall apply in the interpretation and enforcement of this chapter:

- A. “Director” means the public works director or designee.
- B. “Roadway” means that portion of a street or highway improved, designed or ordinarily used for vehicular travel, exclusive of the berm or shoulder.
- C. “Street” or “highway” means the entire width between the boundary lines of every way publicly maintained when any part thereof is open to the use of the public for purposes of vehicular traffic. (Ord. 95-20 § 1(part), 1995).

**10.23.030 Parking prohibited when – Duration.**

A. Whenever the director finds, on the basis of falling snow, sleet or freezing rain, or on the basis of a forecast by the U.S. Weather Bureau of snow, sleet or freezing rain that weather conditions will make it necessary that parking on city streets be prohibited or restricted for snow plowing and other purposes, the director shall put into effect a parking prohibition on parts of or all streets as necessary by declaring such prohibition in a manner prescribed by this chapter.

B. Once in effect, a prohibition under this section shall remain in effect until terminated by announcement of the director in accordance with this chapter, except that any street area which has become substantially clear of snow and ice from curb to curb for the length of the entire block shall be automatically excluded therefrom. While the prohibition is in effect, no person shall park or allow to remain parked any vehicle on any portion of a street to which it applies. However, nothing in this section shall be construed to permit parking at any time or place where it is forbidden by any other provision of law. (Ord. 95-20 § 1(part), 1995).

**10.23.040 Stalled motor vehicle – Prohibited when.**

A. No person operating a motor vehicle on a street on which there is a covering of snow, sleet or ice shall allow such vehicle to become stalled wholly or partly because the drive wheels thereof are not equipped with effective traction devices, or because the motor fuel is exhausted or the battery has become inoperative. (Ord. 95-20 § 1(part), 1995).

**10.23.050 Stalled motor vehicle – Leaving in roadway prohibited – Towing required.**

Whenever a vehicle becomes stalled for any reason, whether or not in violation of this chapter, on any part of a street on which there is a covering of snow, sleet or ice or on which there is a parking prohibition in effect, the

person operating such vehicle shall take immediate action to have the vehicle towed or pushed off the roadway of such street either into the first cross-street upon which there is no parking prohibition in effect or onto the public space portion of a nearby driveway. No person shall abandon or leave a vehicle in the roadway of a street (regardless of whether the person indicates, by raising the hood or otherwise, that the vehicle is stalled), except for the purpose of securing assistance during the actual time necessary to go to a nearby telephone or to a nearby garage, gasoline station or other place of assistance and return without delay. (Ord. 95-20 § 1(part), 1995).

**10.23.060 Parking prohibited when – Announcement of declaration required.**

A. The director shall cause each declaration made pursuant to this chapter to be publicly announced by means of radio broadcast from all local stations with a normal operating range covering the city, and may cause such declaration to be further announced in newspapers of general circulation when feasible. Each announcement shall describe the action taken by the director including the time it became or will become effective, and shall specify the streets or areas affected. A parking prohibition declared by the director shall not go into effect until at least four hours after it has been announced.

B. The director shall make or cause to be made a record of each time and date when any declaration is announced to the public in accordance with this section. (Ord. 95-20 § 1(part), 1995).

**10.23.070 Termination of parking prohibition.**

Whenever the director shall find that some or all of the conditions which give rise to a parking prohibition in effect pursuant to this chapter no longer exist, the director may declare the prohibition terminated, in whole or in part, in the same manner prescribed by Section 10.23.060, effective immediately upon announcement. (Ord. 95-20 § 1(part), 1995).

**10.23.080 Parked or stalled vehicles – Removal by police authorized when – Procedure required.**

A. Members of the police department are authorized to remove or have removed a vehicle from a street to the nearest garage or other place of safety (including another place on a street), or to a garage designated or maintained by the police department, or otherwise maintained by this city, when:

1. The vehicle is parked on a part of a street on which a parking prohibition is in effect;
2. The vehicle is stalled on a part of a street on which there is a parking prohibition in effect and the person who was operating such vehicle does not appear to be removing it in accordance with the provisions of this chapter;
3. The vehicle is parked in violation of any parking ordinance or provision of law and is interfering or about to interfere with snow removal operations.

B. Whenever an officer removes or has removed a vehicle from a street as authorized in this section and the officer knows or is able to ascertain from the registration records in the vehicle the name and address of the owner thereof, such officer shall immediately give or cause to be given notice orally and/or in writing to such owner of the fact of such removal and the reasons therefor and of the place to which such vehicle has been removed. In the event any such vehicle is stored in a public garage, a copy of such notice shall be given to the proprietor of such garage.

C. No person shall recover any vehicle removed in accordance with this section except as provided herein. Before the owner or person in charge of such vehicle shall be allowed to recover it from the place where it has been placed or impounded, he or she shall present to a member of the police department evidence of his or her identity and right to possession of the vehicle, shall sign a receipt for its return, shall pay the cost of removal, and shall pay any cost of storage accrued for each day or portion thereof. Until paid, these charges constitute a lien on the vehicle which may be enforced in the same manner as a chattel lien in accordance with the provisions of Chapter 60.08 RCW.

D. It shall be the duty of the police department to keep a record of each vehicle removed in accordance with this section. The record shall include a description of the vehicle, its license number, the date and time of its removal, where it was removed from, its location, the name and address of its owner and the last operator, if known, its final disposition and the parking violation involved.



E. This section shall be supplemental to any other provisions of law granting members of the police department authority to remove vehicles. (Ord. 95-20 § 1(part), 1995).

**10.23.090 Parked or stalled vehicles – Traffic citation issued when.**

Whenever any motor vehicle without a driver is found parked or left in violation of any provision of this chapter, and is not removed and impounded as provided for in this chapter, the officer finding such vehicle shall take its registration number and any other information displayed on the vehicle which may identify its user, and shall conspicuously affix to such vehicle a traffic citation, on a form provided by the traffic division of the police department, for the registered owner to answer to the charge against him or her within five days during the hours and at a place specified in the citation. (Ord. 95-20 § 1(part), 1995).

**10.23.100 Warrant for arrest when – Notice required.**

If a violator of this chapter does not appear in response to a traffic citation affixed to such motor vehicle in accordance with this chapter within a period of fifteen days, the clerk of the municipal court shall send the registered owner of the motor vehicle to which the traffic citation was affixed a letter informing him or her of the violation and warning him or her that in the event such letter is disregarded for a period of fifteen days a failure to appear notice will be issued. (Ord. 95-20 § 1(part), 1995).

**10.23.110 Parked or stalled vehicles – Prima facie evidence of violation when.**

In any prosecution with regard to a vehicle parked or left in a place or in a condition in violation of any provision of this chapter, proof that the particular vehicle described in the complaint was parked or left in violation of a provision of this chapter, together with proof that the defendant named in the complaint was at the time the registered owner of such vehicle, shall constitute a prima facie evidence that the defendant was the person who parked or left the vehicle in violation of this chapter. (Ord. 95-20 § 1(part), 1995).

**10.23.120 Chapter takes precedence over conflicting provisions when.**

Any provision of this chapter which becomes effective by declaration of the director or upon the occurrence of certain weather conditions shall, while temporarily in effect, take precedence over other conflicting provisions of law relating to traffic accidents, emergency travel of authorized emergency vehicles or emergency traffic directions by a police officer. (Ord. 95-20 § 1(part), 1995).

**10.23.130 Violations – Penalty.**

Every person convicted of a violation of any provision of this chapter shall be guilty of an infraction and punished as set forth in Section 1.24.010 of this code. (Ord. 95-20 § 1(part), 1995).

## Chapter 10.08

### PARKING REGULATIONS

Sections:

- 10.08.010 Parking restrictions – Designation.
- 10.08.020 Parking prohibited in travel lane – Parking prohibited on designated streets – 3:00 a.m. to 7:00 a.m. in parking spaces.
- 10.08.030 Time limit zones.
- 10.08.035 Parking with animal in vehicle prohibited.
- 10.08.040 Parking payment device and municipal parking revenue.
- 10.08.050 Illegal use – Parking payment devices.
- 10.08.055 Illegal use – Parking permits.
- 10.08.060 Parking on any street prohibited certain hours during certain months.
- 10.08.070 Obstructing traffic or snow removal prohibited.
- 10.08.080 Obstructing alleys prohibited.
- 10.08.090 Parked more than 24 hours prohibited.
- 10.08.100 Long-term parking of recreational vehicles and trailers prohibited in the public right-of-way.
- 10.08.105 Recreational equipment storage restrictions on residential property.
- 10.08.110 No parking for certain purposes.
- 10.08.120 Parking prohibited on certain streets and municipal parking areas at certain times.
- 10.08.130 Electric vehicle charging stations – Generally.
- 10.08.140 On-street electric vehicle charging stations – Generally.
- 10.08.150 Electric vehicle charging parking stall – Prohibitions.
- 10.08.160 Sale of vehicles on city parking lots prohibited.
- 10.08.170 Parking more than 24 hours in city parking lots prohibited.
- 10.08.180 Violation – Civil infraction – Parking infraction – Authority.
- 10.08.190 Penalty schedule.
- 10.08.195 Overtime payment – Incorrect payment.
- 10.08.200 Failure to respond – Unlawful.
- 10.08.210 Blocking of vehicles/impoundment – Authority – Procedure.
- 10.08.220 Temporary parking lot.
- 10.08.230 Definitions.

Prior legislation: Ords. 498, 515, 570, 583, 591, 658, 707, 715, 752, 759, 784, 791, 821, 830, 835, 879, 941, 1000, 1026, 1137, 1144, 1199, 1230, 1256 and 1326.

#### **10.08.010 Parking restrictions – Designation.**

The city council by resolution may from time to time designate portions of streets of the city, property of the city, and city managed/administered property as prohibited parking areas, restricted parking zones, municipal parking, and/or parking payment device spaces. Such designation shall be shown by signage or other appropriate indicators. The same procedure may be followed in altering or abandoning a designation relating to parking. The city administrator or designee may designate temporary parking restrictions based on public safety and emergency response. [Ord. 1522 § 1 (Att. A), 2016; Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

#### **10.08.020 Parking prohibited in travel lane – Parking prohibited on designated streets – 3:00 a.m. to 7:00 a.m. in parking spaces.**

It is a violation and civil infraction to park or leave standing any vehicle in the travel lane of any street in the city. It is a violation and a civil infraction to park or leave standing any vehicle in a parking space on a street between the hours of 3:00 a.m. and 7:00 a.m. on any day of the week on streets within any commercially zoned districts. [Ord. 1522 § 1 (Att. A), 2016; Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

#### **10.08.030 Time limit zones.**

No person having control over a vehicle may park such vehicle beyond the time limit permitted by official signs. Where a time limit is established by official city signs, no person having control over a vehicle may repark that

vehicle on either side of the same street in order to extend the vehicle's parking time beyond the time limits established. For purposes of this section, a vehicle shall be deemed to be reparked and in violation of this section despite any movement of the vehicle unless the vehicle is moved to a street with a different street name than the street the vehicle was originally parked upon. A violation of this section is a parking infraction. [Ord. 1522 § 1 (Att. A), 2016; Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

**10.08.035 Parking with animal in vehicle prohibited.**

A. It is a violation and civil infraction to park a vehicle and leave or confine an animal in any unattended motor vehicle under the following conditions:

1. When the outside air temperature is at least 65 degrees and less than 70 degrees Fahrenheit for a duration of 30 minutes.
2. When the outside air temperature is at least 71 degrees and less than 80 degrees Fahrenheit for a duration of 20 minutes.
3. When the outside air temperature is at least 81 degrees and less than 95 degrees Fahrenheit for a duration of 10 minutes.
4. At no time when the outside air temperature is 96 degrees and higher.
5. To park a vehicle for more than one hour in which vehicle is unheated with an animal confined in the vehicle at any time when the temperature is below 32 degrees.

B. It shall be unlawful to park and leave or confine an animal in any unattended motor vehicle if evidence of a life- or health-threatening situation includes, but is not limited to, excessive panting, rapid breathing, or difficulty breathing, drooling, thick saliva, bright red, purple, or pale gums, difficulty standing, apparent paralysis, shivering or trembling, decreased responsiveness, vomiting, diarrhea, excessive bleeding, seizures, and loss of consciousness. [Ord. 1531 § 2, 2016.]

**10.08.040 Parking payment device and municipal parking revenue.**

The fee required to be paid for municipal parking facilities and the payments required to be deposited in parking payment devices as provided by this code are levied and assessed as fees to cover the costs of installations, inspections, supervision, regulation and maintenance involved in the control of traffic and parking upon the streets and municipal property and the duly authorized agents of the city. The city administrator or his/her designee shall, from time to time, collect and deposit the same in a special fund for parking revenue. [Ord. 1522 § 1 (Att. A), 2016; Ord. 1457 § 1 (Att. A), 2013; Ord. 1425 § 1, 2012; Ord. 1408 § 1 (Exh. A), 2012.]

**10.08.050 Illegal use – Parking payment devices.**

It is a violation and a civil infraction for any person to tamper with or open any parking payment device, deposit or cause to be deposited in any parking payment device any slug, button, or any other device or substance as substitution for legal tender of the United States, or counterfeit or alter any parking pay station receipt. [Ord. 1522 § 1 (Att. A), 2016; Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

**10.08.055 Illegal use – Parking permits.**

It is a parking infraction to display upon any vehicle a parking permit at a time or place in a manner not consistent with the terms of such permit, and, in addition to any other penalty prescribed by the provisions of this chapter, such unlawful display shall be sufficient cause for revocation of such permit and fees incurred. As applicable, the vehicle owner will be billed the parking fee and overtime billing not to exceed a rate set by city council resolution as amended from time to time. [Ord. 1522 § 1 (Att. A), 2016; Ord. 1457 § 1 (Att. A), 2013.]

**10.08.060 Parking on any street prohibited certain hours during certain months.**

During the period between November 15th and March 14th, it shall be a violation and a civil infraction to park or leave standing any vehicle on any street or within two feet of the paved surface within the city between the hours of 3:00 a.m. and 7:00 a.m. [Ord. 1522 § 1 (Att. A), 2016; Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

**10.08.070 Obstructing traffic or snow removal prohibited.**

It is a violation and a civil infraction for any vehicle to be stopped, parked or left standing on any street within the city, which vehicle constitutes a menace, danger or obstruction to traffic or interferes with the city equipment in removing snow from the streets and alleys. Such vehicle may be immediately moved and impounded as provided in LMC 10.08.210. [Ord. 1522 § 1 (Att. A), 2016; Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

**10.08.080 Obstructing alleys prohibited.**

It is a violation and a civil infraction to leave any vehicle unattended in an alley in the city except for bona fide delivery vehicles which may stop for loading and unloading only, which loading and unloading shall be accomplished as quickly as reasonably possible, and which shall take no longer than 15 minutes under any circumstances. Non-delivery vehicles and delivery vehicles not in the process of loading and unloading which are obstructing an alley may be removed and impounded and placed in storage, either public or private, as may be designated by the Chelan County sheriff's and/or city police department and/or as designated by a city approved towing service. All charges for removing, impounding, and storing of such vehicle shall be paid by the registered owner, operator or other person having control of such vehicle before such person may take possession thereof. All such charges shall be a lien against the vehicle. Refuse collection vehicles and utility repair vehicles, while such vehicles are in operation, shall be exempted from the prohibitions of this section. [Ord. 1522 § 1 (Att. A), 2016; Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

**10.08.090 Parked more than 24 hours prohibited.**

It is a violation and a civil infraction for any vehicle which has been stalled, disabled or unable to move under its own power to remain on any street or alley within the city for more than 24 hours. The Chelan County sheriff and/or city police shall notify the registered owner, operator or other person having control of such vehicle to remove the same within six hours. All charges for removing, impounding, and storing of such vehicle shall be paid by the registered owner, operator or other person having control of such vehicle before such person may take possession thereof. All such charges shall be a lien against the vehicle. [Ord. 1522 § 1 (Att. A), 2016; Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

**10.08.100 Long-term parking of recreational vehicles and trailers prohibited in the public right-of-way.**

A. Except as provided herein, no recreational vehicle, travel trailer or trailer shall be parked for a continuous period in excess of 12 hours within the boundaries of any city right-of-way. No person shall move and repark a vehicle or trailer in order to avoid a parking time limit.

1. For the purposes of this section, the phrase "within the boundaries of any city right-of-way" is intended to include all of the right-of-way area regardless of whether the area is improved.
2. For the purpose of this section, the word "trailer" shall include boat trailer, house trailer, utility trailer, or any other vehicle or conveyance designed to be connected to and drawn by a motor vehicle.
3. For the purpose of this section, "recreational vehicle" means a vehicle or portable structure built on a chassis and designed to be used for temporary occupancy or travel, recreational or vacation use. Said vehicles may contain plumbing, heating and electrical systems which are operated without connection to outside utilities. Recreational vehicles shall include:
  - a. Travel Trailer. A vehicular, portable structure built on a chassis and drawn by a motorized vehicle and which is designed to be used as a temporary dwelling for travel, recreational and vacation uses;
  - b. Camper. A removable structure designed to be mounted on a truck chassis for use as a temporary dwelling for travel, recreational and vacation uses;
  - c. Motor Home. A portable, temporary dwelling to be used for travel, recreational and vacation use constructed as an integral part of a self-propelled vehicle;
  - d. Camping Trailer. A folding structure mounted on wheels and designed for travel, recreational and vacation uses.

B. No recreational vehicle or travel trailer may be used for overnight accommodation on a public right-of-way.

C. A violation of this section is a civil infraction. [Ord. 1522 § 1 (Att. A), 2016; Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

**10.08.105 Recreational equipment storage restrictions on residential property.**

A. The storage or retention of immobile major recreational vehicles and/or equipment or part thereof which is located in the front yard of a residence or residential property is declared a violation subject to abatement by removal and disposal.

B. For the purposes of this section, “immobile” means any major recreational vehicle which is not on and attached to an operable current and valid licensed trailer or other operational transportation device. For example, a motorized camper/trailer must be licensed and independently operational, a camper must be in the bed of an operational and licensed pick-up truck, and a boat must be on and attached to an operational and licensed trailer in such a manner that removal can be achieved with normal and customary retrieval. [Ord. 1522 § 1 (Att. A), 2016; Ord. 1457 § 1 (Att. A), 2013; Ord. 1456 § 1 (Att. A), 2013.]

**10.08.110 No parking for certain purposes.**

It is a violation and a civil infraction to park, place, or stand a vehicle upon any roadway, public right-of-way, publicly owned and operated parking facility, or other public property for the principal purpose of:

- A. Displaying such vehicle for sale or for advertising services for vehicles;
- B. Displaying personal property for sale or for advertising services for personal property;
- C. Greasing or repairing such vehicle except repairs necessitated by an emergency;
- D. Displaying advertisement or advertising;
- E. Displaying or selling merchandise from such vehicle.

In addition to other remedies which the city may pursue, a motor vehicle which is in violation of this section may be impounded. All charges for removing, impounding, and storing of such vehicle shall be paid by the registered owner, operator or other person having control of such vehicle before such person may take possession thereof. All such charges shall be a lien against the vehicle. [Ord. 1522 § 1 (Att. A), 2016; Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

**10.08.120 Parking prohibited on certain streets and municipal parking areas at certain times.**

Except where state law may impose another or stricter penalty, it is a violation and a civil infraction to park or stand a motor vehicle in violation of the following parking prohibitions:

A. Prohibited Parking Areas. On streets or in designated municipal parking areas where signs, pavement markings, ramps or curbs prohibit parking or standing. Violations of this subsection include, but are not limited to, parking or standing a motor vehicle where:

1. “No Parking” signs or other markings, such as yellow zone markings, indicate no parking at any time;
2. “Fire Lane” sign or yellow painted curb, which shall mean no parking due to use such as fire lane or delivery lane;
3. The vehicle blocks access to a fire hydrant whether painted or not;
4. Bus stop is designated. A bus stop may be designated by yellow curb paint or by a sign. If a bus stop is designated only by a sign, then parking is prohibited within 75 feet of such sign;
5. Unauthorized disabled parking;
6. Any portion of the vehicle is on the curb or the sidewalk;
7. Any portion of the vehicle blocks pedestrian access to a cross walk, whether marked or not;

8. Any portion of the vehicle blocks pedestrian access to a pedestrian ramp.

B. In a no parking area designated per LMC 10.08.010, Parking restrictions – Designation.

C. In a portion of a designated municipal parking area or off-street parking area which is not marked as a parking space.

D. In a parking space in a municipal parking area which requires a permit unless a parking permit allowing for such parking is displayed in a conspicuous place able to be seen from outside the vehicle.

Furthermore, a motor vehicle left standing or parked in violation of this section constitutes an immediate safety hazard to the users of the public right-of-way and the general public. Such vehicle may be impounded and removed from the area under the supervision and authority of any sheriff and/or police officer. All charges for removing, impounding, and storing of such vehicle shall be paid by the registered owner, operator or other person having control of such vehicle before such person may take possession thereof. All such charges shall be a lien against the vehicle. [Ord. 1522 § 1 (Att. A), 2016; Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

**10.08.130 Electric vehicle charging stations – Generally.**

A. Electric vehicle charging stations are reserved for parking and charging electric vehicles only.

B. Electric vehicles may be parked in any space designated for public parking, subject to the restrictions that would apply to any other vehicle that would park in that space. [Ord. 1522 § 1 (Att. A), 2016; Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012; Ord. 1398 § 1 (Exh. A), 2011. Formerly 10.08.059.]

**10.08.140 On-street electric vehicle charging stations – Generally.**

A. Purpose. Curbside electric vehicle charging stations are reserved for charging electric vehicles.

B. Size. A standard size parking space may be used as an electric vehicle charging station.

C. Location and Design Criteria.

1. Where provided, parking for electric vehicle charging purposes is required to include the following:

a. Signage. Each charging station space shall be posted with signage indicating the space is only for electric vehicle charging purposes.

b. Maintenance. Charging station equipment shall be maintained in all respects, including the functioning of the charging equipment. A phone number or other contact information shall be provided on the charging station equipment for reporting when the equipment is not functioning or other problems are encountered.

c. Accessibility. Charging station equipment located within a sidewalk shall not interfere with accessibility requirements of WAC 51-50-005.

d. Clearance. Charging station equipment mounted on pedestals, light posts, bollards or other devices shall be a minimum of 24 inches clear from the face of curb, and shall not encroach within the traveled way (minimum of five feet sidewalk width).

e. Lighting. Where charging station equipment is installed, adequate site lighting shall exist, unless charging is for daytime purposes only.

f. Charging Station Equipment. Charging station outlets and connector devices shall be no less than 36 inches or no higher than 48 inches from the top of surface where mounted, and shall contain a retraction device and/or a place to hang permanent cords and connectors sufficiently above the ground or paved surface.

g. Charging Station Equipment Protection. When the electric vehicle charging station space is perpendicular or at an angle to curb face and charging equipment, adequate equipment protection such as



wheel stops or concrete-filled steel bollards shall be used. Appropriate signage indicating if backing in is allowed or not shall be posted.

2. Parking for electric vehicles should also consider the following:

- a. Notification. Information on the charging station identifying voltage and amperage levels and any time of use, fees, or safety information.
- b. Signage. Installation of directional signs at appropriate decision points to effectively guide motorists to the charging station space(s).
- c. Location. Placement of a single electric vehicle charging station is preferred at the beginning or end stall on a block face.

D. Data Collection. To allow for maintenance and notification, the city will require the owners of any private new electric vehicle infrastructure station that will be publicly available (see definition “electric vehicle charging station – public,” LMC 21.90.030) to provide information on the station’s geographic location, date of installation, equipment type and model, and owner contact information. [Ord. 1522 § 1 (Att. A), 2016; Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012; Ord. 1398 § 1 (Exh. A), 2011. Formerly 10.08.053.]

**10.08.150 Electric vehicle charging parking stall – Prohibitions.**

Pursuant to this chapter, when a sign authorized provides notice that a space is a designated electric vehicle charging station, no person shall park or stand any non-electric vehicle in a designated electric vehicle charging station space. A violation is a civil infraction and any non-electric vehicle is subject to removal.

Pursuant to this chapter, it is a violation and a civil infraction for any electric vehicle to be in any designated electric vehicle charging station space and not electrically charging or parked beyond the days and hours designated on regulatory signs posted at or near the space. Such vehicle shall be subject to removal. For purposes of this section, “charging” means an electric vehicle is parked at an electric vehicle charging station and is connected to the charging station equipment.

Signs and marking shall be placed in and around electric vehicle charging station spaces, indicating prominently thereon the parking regulations. The signs shall define time limits and hours of operation, as applicable, shall state that the parking space is reserved for charging electric vehicles and that an electric vehicle may only park in the space for charging purposes. Violators are subject to a fine and/or removal of their vehicle. [Ord. 1522 § 1 (Att. A), 2016; Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012; Ord. 1398 § 1 (Exh. A), 2011. Formerly 10.08.054.]

**10.08.160 Sale of vehicles on city parking lots prohibited.**

A. It shall be unlawful to park or place any automobile, truck, recreational vehicle, trailer, boat, motorcycle, or any other type of vehicle or personal property advertising said property for sale on property owned, leased, managed, or maintained by the city, except traveled portions of the right-of-way.

B. In the event the owner of the vehicle or other property has not removed said property from the city parking lot within 24 hours after having received the notice of civil infraction and associated monetary penalty, the city may remove the unlawful vehicle or property and charge the owner of said property all costs of removal and storage. This charge will be in addition to any monetary penalty associated with the civil infraction. [Ord. 1522 § 1 (Att. A), 2016; Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

**10.08.170 Parking more than 24 hours in city parking lots prohibited.**

It shall be a parking infraction to park or place any automobile, truck, recreational vehicle, trailer, boat, motorcycle, bus or any other type of vehicle or personal property on property owned, leased, managed, or maintained by the city for more than 24 hours within any consecutive seven-day period. The 24-hour period shall be cumulatively calculated using all properties owned or leased by the city.

A. In order to avoid the parking of commercial buses and vans associated with rafting from parking in the downtown commercial core, the owners of buses and vans associated with river rafting may obtain a permit from the city

administrator to park vehicles on city property for up to 90 days between May and August. Vehicle owners must show proof of vehicle insurance prior to being issued a permit.

B. Commercial vehicles may be stored in certain city parking lots during months when weight restrictions on city roads prevent these vehicles from traveling and parking in residential areas.

C. In the event the owner of the vehicle or other property has not removed said property from city parking within 24 hours after having received the notice of civil infraction noting this chapter and associated monetary penalty, the city may remove the unlawful vehicle or property and charge the owner of said property all costs of removal and storage. This charge will be in addition to any monetary penalty associated with the civil infraction.

D. Within designated lots (Lot No. 3 – Festhalle), overnight parking may be allowed with issuance of a city permit.

1. The granting of any overnight parking permit shall not constitute any assurance that parking space is available to the permit holder. Vehicles may be parked only within designated parking lot.
2. Upon completion of the application and payment of the appropriate fee, the city clerk shall issue to the applicant an overnight parking permit. The permit shall be displayed on the inside window visible from the outside of the vehicle for which such permit applies.
3. This section shall have no application to those zones or areas in which the stopping, parking or standing of all vehicles is prohibited, bus zones, bike or fire lanes, disabled zones, or areas where signs prohibit such parking.
4. In no event shall vehicles obstruct or hinder vehicular or pedestrian travel.
5. Upon issuance of the overnight parking permit, the permittee agrees that the city is not responsible for damage of vehicle or theft of personal property.

E. Violations of this section shall be a parking infraction. [Ord. 1522 § 1 (Att. A), 2016; Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

**10.08.180 Violation – Civil infraction – Parking infraction – Authority.**

A. Except where the violation is a violation of state law and state law provides for another sanction, and except where this chapter specifically states that the violation is something other than a parking infraction, any person who owns, operates, or controls a vehicle which is found to be in violation of any of the provisions of this chapter is guilty of a parking infraction and shall pay a monetary penalty in the amount of a rate set by city council resolution and as amended from time to time. For purposes of enforcement of a parking infraction, the authorized enforcement officer shall cite the person found to be in violation as follows: “Parking Infraction – Illegal Parking – Chapter 10.08 L.M.C.”

B. The city hereby grants authority for the city police or Chelan County sheriff’s office under contract for police services or city animal control officer or contracted parking enforcement service or contracted animal control service – in relation to animals in vehicles – to issue infractions to enforce this chapter. The city administrator is hereby authorized to designate other persons to issue infractions to enforce this chapter. [Ord. 1531 § 3, 2016; Ord. 1522 § 1 (Att. A), 2016; Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

**10.08.190 Penalty schedule.**

The penalty for a “parking infraction” shall be a rate set by city council resolution and as amended from time to time. Such infractions shall not be referred to the district court, but shall be payable to the clerk of the city of Leavenworth. Unpaid parking infractions shall be referred to collection as determined by the city administrator or his/her designee. For other violations of this chapter that are not parking infractions but designated a civil infraction, the penalty for the civil infraction will be as stated within the section establishing the civil infraction. If the section establishing the civil infraction does not set the penalty then the district court shall set the monetary penalty consistent with the Infraction Rules for Courts of Limited Jurisdiction, and if said rules do not establish a monetary penalty, the monetary penalty for the civil infraction shall be the penalty stated within Chapter 10.12 LMC. [Ord. 1522 § 1 (Att. A), 2016; Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

**10.08.195 Overtime payment – Incorrect payment.**

Payment for parking is due in accordance with posted rates upon parking. Unpaid or incorrect payment will be billed to the registered owner of the vehicle. A failure to pay the bill for a parking infraction by the date stated will result in the registered vehicle owner being charged an additional fee at a rate set by city council resolution as amended from time to time. Vehicles parked in violation of this chapter may be blocked, booted, or impounded and removed from the area under the supervision and authority of any sheriff and/or police officer, and/or city official. All charges for blocking, booting, removing, impounding, and storing of such vehicle shall be paid by the registered owner, operator or other person having control of such vehicle before such person may take possession thereof. All such charges shall be a lien against the vehicle. [Ord. 1522 § 1 (Att. A), 2016; Ord. 1457 § 1 (Att. A), 2013.]

**10.08.200 Failure to respond – Unlawful.**

It is unlawful for a person who has been issued a parking or civil infraction relating to parking, standing, stopping, or pedestrian infractions, defined by city ordinance, to fail to respond in the manner directed on the notice of infraction. Unless otherwise specified by state law or city ordinance, the penalty for such failure to respond shall be separate infraction subject to a penalty of \$25.00. This penalty is in addition to penalties imposed for the underlying infraction. [Ord. 1522 § 1 (Att. A), 2016; Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

**10.08.210 Blocking of vehicles/impoundment – Authority – Procedure.**

In addition to the other penalties provided herein, the Chelan County sheriff and/or police department or other designated city staff with appropriate commission are authorized and empowered to block, boot, remove and impound any such vehicle which is found to be in violation of any of the provisions of this chapter, either by governmental or private equipment. If impounded, any such vehicle shall be placed in storage, either public or private, as may be designated by the Chelan County sheriff and/or police department and/or as designated by a city approved towing service. All charges for blocking, booting, removing, impounding and storing of such vehicle shall be paid by the registered owner, operator or other person having control of the vehicle before the person may take possession thereof. All such charges shall be a lien against the vehicle. [Ord. 1522 § 1 (Att. A), 2016; Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012.]

**10.08.220 Temporary parking lot.**

This section shall be applicable to commercial districts with vacant lots. At no time does this section prevail with new development, additions, and/or change of use for new or existing development.

**A. License – Required.**

1. A temporary parking lot shall require a special use permit. The city administrator or his/her designee shall be responsible for determining compliance of a temporary parking lot. The temporary parking lot must be compatible in design with parking standards unless specified otherwise herein. The temporary parking lot must be maintained. Temporary parking lots installed pursuant to this section do not have vested status and cannot become permanent installations.
2. An applicant for a temporary parking lot special use permit must hold a current and valid city of Leavenworth business license.
3. The city administrator or his/her designee shall have the right, but not the obligation, to inspect temporary parking lots for the purpose of ascertaining and causing to be corrected any unsafe or unsanitary condition or other violation of this section.
4. The city may terminate any license or special use permit granted in the event the city council modifies by ordinance this chapter. In such event, any pre-paid license or permit fee shall be refunded on a pro rata basis.
5. An applicant for a temporary parking lot special use permit under this chapter must submit:
  - a. Proof of ownership/authorization of use of the property.
  - b. The name and address of the owner.

c. Plans for parking shall be submitted to the city for approval. All plans shall be clearly dimensioned to indicate adequate space for parking maneuvers, ingress and egress to and from public right-of-way. The plans shall also contain all required details as required by this section.

B. Temporary Parking Lot Location, Fees and Timelines. Issuance of a temporary parking lot special use permit shall be subject to the following:

1. The temporary parking lot shall be located in the commercial districts on vacant lots.
2. The special use permit issued shall be effective for the period of one year from the date of issuance and the fee per license shall be the sum of \$50.00 for the one-year period. Such license shall not be transferable.
3. No special use permit shall be issued by the city administrator or his/her designee until the applicant has paid the required fee for the current year and unless the applicant has complied with all the standards within this section.
4. The special use permit fee shall be due and payable on the first day of July on each year. Payment of the annual license fee provided herein shall be subject to penalties per the city's fee schedule if paid on or after July 31st of each year.
5. Each special use permit so issued shall continue in force for the period of one year from the date of issue unless revoked or the rights hereunder suspended as herein set forth.
6. As determined by the city administrator, upon the construction of permanent parking which addresses the parking needs of the city, continued issuance of special use permitting and/or establishment of new temporary parking lots will end.
7. The city administrator or his/her designee may permanently revoke any special use permit, or suspend the same for good cause shown, subject to the right of appeal to the hearing examiner, to be prosecuted by filing a notice with the hearing examiner within 10 days thereafter. The hearing examiner will appoint a day for hearing the appeal, giving appellant at least three days' prior notice in writing thereof. The term "good cause," as used herein, means proof of failure to comply with the terms of this section or other ordinances or laws pertaining to all parking lots.
8. Neither the city nor its employees shall be liable for any claim, loss, injury, or damage to persons or property of whatever kind or nature caused in whole or in part by or arising directly or indirectly out of the issuance of any special use permit hereunder, or the conduct or operation of any such temporary parking lot.

C. In determining compliance, the city administrator or his/her designee shall apply the following required provisions:

1. At no time does this section prevail with new development, additions, and/or change of use for new or existing development.
2. The temporary parking lot shall be gravel, except, alternative materials, as allowed by the city administrator. Examples of alternative materials may include maintained grass, grasscrete, or similar materials that do not create dust and/or erosion.
3. The temporary parking lot shall be bounded by a solid material to prevent gravel from spilling out of the temporary parking lot area.
4. The parking area shall be marked to delineate parking stalls, traffic flow and aisles.
5. As determined by the city administrator, wheel stops may be required.
6. As determined by the city administrator, portable sanitation ("porta-cans") may be allowed.
7. Maintenance of the parking area shall control dust, erosion, weeds, and trash/litter.

8. No backing movement shall be allowed onto city streets and/or alleys.
9. The applicant shall demonstrate safe pedestrian routes within the lot and connecting to public sidewalks and/or pedestrian trails/paths.
10. As determined by the city administrator, improvements for access may be required. Separate permits for construction within public rights-of-way shall be obtained prior to construction.
11. Primary access shall be gained by a city street; and secondary access to allow for through traffic may be gained by alley upon approval by the city administrator. Sole access via alleys shall not be allowed.
12. Parking lot signs shall be allowed; provided, that:
  - a. When located within the commercial districts and visible to the public, such signs are compliant with the Old World Bavarian Alpine theme;
  - b. One portable entrance sign shall be allowed and meet the design provided by the city;
  - c. Internal signs shall not (i) exceed four square feet in area; (ii) are limited to a maximum of one per five parking stalls; and (iii) be compliant with Chapter 46.55 RCW and/or state the rules for parking in the lot; and
  - d. Prohibited signs per LMC 14.10.040 shall not be allowed.

D. The temporary parking lot shall be exempt from the following:

1. Conditional use permitting.
2. Paved, concrete or other similar surfaces.
3. Lighting.
4. Parking stall dimension.
5. Stormwater control.
6. Landscaping.
7. Frontage improvements (street, landscaping, sidewalk, curb and/or gutter), except for safe pedestrian access.

E. The following are prohibited:

1. Encampments and/or overnight camping (overnight parking is allowed).
2. Any use which is not a parking lot.
3. Automobile, boat, truck, trailer, or similar vehicle sales, service, display, or rental.
4. Automobile or other vehicle repair.
5. Auto towing business including secured storage of vehicles.
6. Structures, excepting pay boxes.

F. Penalties. It is a civil infraction for any person to violate or fail to comply with any of the provisions of this chapter and the violator shall pay a civil penalty of \$250.00 for each violation. Each day a violation exists shall be considered a separate civil infraction. In addition, and as determined by the city administrator, the temporary parking lot special use permit may be revoked upon 24-hour notice by the city. [Ord. 1567 § 1 (Att. A), 2018.]

**10.08.230 Definitions.**

“Municipal/city parking” is parking or standing of motor vehicles on property owned, leased or operated by the city.

“Paid parking” is parking or standing of motor vehicles on property requiring the depositing of currency in a coin-box or compliance with pavement designations for the privilege to park at that location and is subject to restrictions as enacted by the city.

“Parking pay station” means any electronic device placed or erected adjacent to a parking space which, after deposit of money or use of a credit or other payment card, dispenses a proof of payment receipt to be displayed on the vehicle.

“Parking payment device” means any device used to aid in management and control of the parking of vehicles on city streets or other rights-of-way, including pay stations.

“Parking space” means an area duly designated for the parking of a single vehicle by appropriate signage or markings on the pavement and/or the curb. [Ord. 1567 § 2, 2018; Ord. 1522 § 1 (Att. A), 2016; Ord. 1457 § 1 (Att. A), 2013; Ord. 1408 § 1 (Exh. A), 2012. Formerly 10.08.220.]



## Chapter 10.12

### PARKING VIOLATIONS

Sections:

- 10.12.010 Notice – Records.
- 10.12.020 Violation – Penalty.
- 10.12.030 Hearing – Mitigation hearing.

#### **10.12.010 Notice – Records.**

It shall be the duty of the city clerk-treasurer to keep account of the violations of Chapter 10.08 LMC.

A. The Chelan County sheriff or sheriff designee and/or city administrator or designee shall keep an account of and report to the city clerk-treasurer the name of the violator, if known, the license number of the vehicle, together with the model and make thereof, the nature and date and hour of the violation, and any other facts, a knowledge of which is necessary to a thorough understanding of the circumstances attending each violation.

B. The Chelan County sheriff or sheriff designee and/or city administrator or designee shall attach to such vehicle a notice stating that it has been parked in violation of the parking regulations and instructing the owner or operator to report to the city clerk-treasurer at the City Hall in regard to such violation. [Ord. 1457 § 1 (Att. A), 2013; Ord. 1197 § 1, 2003; Ord. 490 § 1, 1967; Ord. 387 § 2, 1954.]

#### **10.12.020 Violation – Penalty.**

The penalty for violation of Chapter 10.08 LMC shall be as follows:

A. If the violation is designated a parking infraction the penalty shall be at a rate set by city council resolution as amended from time to time for each infraction;

B. Unauthorized disabled zone parking: \$250.00 or the state penalty for each infraction; and

C. If the violation is designated a civil infraction, the civil penalty for violation of any provisions of this chapter shall be \$25.00 on the first offense, \$50.00 on the second offense and \$100.00 on the third offense. [Ord. 1457 § 1 (Att. A), 2013; Ord. 1197 § 2, 2003; Ord. 1026 § 6, 1996; Ord. 387 § 3, 1954.]

#### **10.12.030 Hearing – Mitigation hearing.**

A. Civil Infractions. All civil infractions shall be filed with the district court for Chelan County. All hearings to contest the civil infraction or to seek mitigation shall occur in accordance with the rules for limited jurisdiction court infractions (IRLJ).

B. Parking Infractions. All payments for parking infractions shall be paid to the clerk for the city of Leavenworth. If a party shall wish to contest a parking infraction or to seek mitigation, the party shall request a hearing or a mitigation hearing on such form as the clerk for the city shall prescribe. All hearings shall be conducted by telephone and be heard by the mayor or his/her designee. The decision of the mayor or his/her designee shall be final. [Ord. 1457 § 1 (Att. A), 2013.]

## Chapter 10.14

### PARKING OF RECREATIONAL VEHICLES – CAMPING

Sections:

- 10.14.010 Purpose of provisions – Definitions.
- 10.14.020 Overnight parking of RVs prohibited.
- 10.14.030 Temporary RV parking area – Permit required.
- 10.14.040 Temporary RV parking area – Standards.
- 10.14.050 No outdoor camping permitted.
- 10.14.060 Violation – Penalties.

**10.14.010 Purpose of provisions – Definitions.**

The unregulated allowance of overnight parking of recreational vehicles on streets, vacant lots, open areas and private property in the city has the potential to create substantial health, safety, economic and quality of life problems. This chapter establishes standards, procedures and restrictions intended to control overnight parking of RVs and camping during tourist periods, special events and throughout the year.

- A. “Recreational vehicle (RV),” for the purpose of this chapter, is any motor home, vacation trailer, camping trailer, camper, conversion or van, capable of movement on a roadway which will afford a degree of shelter for humans.
- B. “Camping” for the purpose of this chapter is sleeping outdoors in the open, in a tent, or in other similar temporary shelter. [Ord. 1457 § 1 (Att. A), 2013; Ord. 886 § 1, 1991.]

**10.14.020 Overnight parking of RVs prohibited.**

The parking of recreational vehicles on any street, including any portion of a dedicated right-of-way within the city limits of Leavenworth, for the purpose of occupancy, camping or sleeping is prohibited. [Ord. 1457 § 1 (Att. A), 2013; Ord. 886 § 2, 1991.]

**10.14.030 Temporary RV parking area – Permit required.**

Any person or group that charges a fee to provide space for occasional, temporary overnight parking of an RV during tourist visitation or special events periods must obtain a permit approved by the city council. A separate permit shall be required for each individual or sponsoring group for each festival or special event when overnight RV parking will occur. A fee of \$100.00 shall be charged for each occasional temporary overnight permit. The duration of a permit shall be set by the city administrative office but shall not exceed seven days, after which the permit must be renewed, and only three renewals will be granted in a calendar year to a specific location. [Ord. 1457 § 1 (Att. A), 2013; Ord. 886 § 3, 1991.]

**10.14.040 Temporary RV parking area – Standards.**

The following standards shall apply to any temporary RV parking areas approved under a permit by the city council:

- A. No temporary RV parking areas shall be allowed in the residential districts.
- B. No more than 20 RVs may be allowed on a single property.
- C. There shall be a minimum of five feet on each side of the vehicle and five feet at the rear of all units.
- D. Prior to approval, the applicant shall obtain approval from the fire district regarding access and other emergency service needs.
- E. An internal driveway with a minimum driveable width of 16 feet shall provide direct access to each RV parking space. Any and all surfacing shall comply with applicable stormwater and erosion control rules and regulations. For the purposes of this section “drivable” means a graveled or similar surface for dust and erosion control.
- F. The permittee shall provide portable chemical toilets in the ratio of at least one for every 20 temporary RV spaces. If deemed necessary by the city council, an increased number may be required at the time of the permit

approval. At least one portable chemical toilet shall be required for each permit issued. Portable toilets shall be serviced at intervals sufficient to prevent spillages, nuisances, or health hazards.

G. Garbage dumpsters shall be provided in the ratio of at least one for every 20 temporary RV spaces. If deemed necessary by the city council, an increased number may be required at the time of permit approval. At least one dumpster shall be required for each permit.

H. Disposal of “grey water” onto or into catch basins or sewer manholes is prohibited. Recreational vehicles must discharge grey water into self-contained holding tanks or into portable, sealable holding tanks.

I. The city council is authorized to attach any additional requirements to the issuances of a permit which it may deem necessary for the maintenance of health, safety, or general welfare, or to assure adherence to the provisions of this chapter. The permits will comply with all health and fire regulations. [Ord. 1457 § 1 (Att. A), 2013; Ord. 886 § 4, 1991.]

**10.14.050 No outdoor camping permitted.**

Outdoor camping within Leavenworth’s public parks, rights-of-way, and other city-owned property is not permitted without a permit. Camping fee and a temporary permit with fees are required and sanitary and garbage facilities must be available for groups of outdoor campers. The fee for an outdoor camping permit shall be the same as for temporary RV parking areas and shall meet the same conditions as a temporary RV parking area permit. [Ord. 1457 § 1 (Att. A), 2013; Ord. 886 § 5, 1991.]

**10.14.060 Violation – Penalties.**

Violation of this chapter is a civil infraction and shall be punishable by penalty of not greater than \$500.00 per day for each day the violation occurs. The city may also exercise civil remedies to enjoin any violation of this chapter and in the event the city is a prevailing party in such action the nonprevailing party shall be required to pay the city’s costs and reasonable attorney fees. [Ord. 1457 § 1 (Att. A), 2013; Ord. 886 § 6, 1991.]

## Chapter 10.68

### SNOW EMERGENCIES

#### Sections:

10.69.010	Title.
10.68.015	Emergency snow removal – Authority.
10.68.020	Definitions.
10.68.030	Parking restrictions during a snow condition.
10.68.040	Snow tires or chains required.
10.68.050	Chains on large vehicles.
10.68.060	Impoundment authorized.
10.68.070	Citation.
10.68.080	Evidence of violation.
10.68.090	Violation – Penalty.

Legislative History: Ord. 1269, 1969; Ord. 1581, 1986; Ord. 1572, 1986; Ord. 1728, 1996; Ord. 1764, 1998; Ord. 1982, 2010

#### 10.69.010 Title.

This chapter shall be known and may be cited as the “snow emergency ordinance of the City of Hood River.”.

#### 10.68.015 Emergency snow removal – Authority.

If, in the judgment of the City Manager or the City Manager’s designees, a snow condition within the city warrants emergency snow removal, any one of those persons shall have the authority to direct the appropriate city staff to effectuate emergency snow removal.

#### 10.68.020 Definitions.

The following definitions shall apply in the interpretation and enforcement of this chapter.

“Downtown primary street” means that portion of Oak Avenue which lies between Front Street and 13th Street, those portions of State Avenue and Columbia Avenue which lie between Front Street and Seventh Street and those portions of Front Street, First Street, Second Street, Third Street, Fourth Street, Fifth Street, Sixth Street and Seventh Street which lie between State Avenue and Columbia Avenue.

“Heights primary street” means that portion of 12th Street which lies between May Avenue and Belmont Avenue, that portion of 13th Street which lies between Oak Avenue and Belmont Avenue, that portion of May Avenue between 12th and 13th Streets and that portion of Belmont Avenue which lies between 12th Street and 13th Street.

“Snow condition” means that it is snowing within the city or that snow or ice has accumulated on a street in sufficient quantities to present a dangerous condition.

“Snow tires” means tires mounted on drive wheels of motor vehicles which are especially designed to give effective traction on snow, mud or ice covered streets by means of extra heavy duty treads with special high traction patterns, except that no tire so defined shall be construed to be a snow tire if it is damaged or worn to the extent that its performance would be substantially impaired.

“Street” or “Avenue” means any public road or highway within the city designed and ordinarily used for vehicular travel and parking.

“Tire chains” means any metal chains or cable mounted on drive wheel tires of motor vehicles which cross the tread of each such tire laterally in at least three different places.

#### 10.68.030 Parking restrictions during a snow condition.

A. If a snow condition exists the following restrictions on vehicular parking shall apply:

1. No person shall park a motor vehicle or allow a motor vehicle to remain parked on the north side of a street unless signs prohibit parking on the south side of the street.
2. No person shall park a motor vehicle or allow a motor vehicle to remain parked on the east side of a street unless signs prohibit parking on the west side of the street.
3. No person shall park a motor vehicle or allow a motor vehicle to remain parked on either side of a downtown primary street between the hours of three a.m. and six a.m. or on either side of a heights primary street between the hours of twelve a.m. and six a.m.

B. The parking restrictions under this section shall not apply in a street area which is clear of snow for the length of the entire block, if it is not snowing.

#### 10.68.040 Snow tires or chains required.

No person operating a motor vehicle during a snow condition shall allow their vehicle to become wholly or partly stalled on a street because the drive wheels are not equipped with tire chains or snow tires.

#### 10.68.050 Chains on large vehicles.

No person shall operate a motor vehicle which has a gross weight of sixteen thousand pounds or more on a street where snow has accumulated unless the drive wheels are equipped with tire chains.

### 10.68.060 Impoundment authorized.

Any motor vehicle which is parked in violation of Section [10.68.030](#) or any stalled motor vehicle which is in violation of Sections [10.68.040](#) or [10.68.050](#) shall be deemed a hazard to traffic using the street and shall be subject to being taken into custody and removed from its location at the owner's expense under provisions of the State Motor Vehicle Code.

### 10.68.070 Citation.

Any person who operates a motor vehicle in violation of any provision of this chapter may be issued a traffic citation in compliance with the terms and conditions of the Hood River Police Policies and Procedures as adopted by the City Council. The citation shall state the date, place and nature of the charge, the time and place for the violator to appear in court, the name of the issuing officer and the license number of the vehicle, if any.

### 10.68.080 Evidence of violation.

In any prosecution regarding a vehicle parked or left in a condition in violation of any provision of this chapter, unless the operator of the vehicle has been cited, proof that the particular vehicle described in the complaint was parked or left in violation of a provision of this chapter, together with proof that the defendant named in the complaint was at the time the registered owner of such vehicle, shall constitute prima facie evidence that the defendant was the person who parked or left the vehicle in violation of this chapter.

### 10.68.090 Violation – Penalty.

Every person convicted of a violation of any provision of this chapter shall be punished by a fine of not more than one hundred and fifty dollars (\$150.00).

**The Hood River Municipal Code is current through Ordinance 2062, passed May 10, 2021.**

Disclaimer: The City Recorder's Office has the official version of the Hood River Municipal Code. Users should contact the City Recorder's Office for ordinances passed subsequent to the ordinance cited above.

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## Chapter 9.66

### CAMPING IN PUBLIC PLACES

Sections:

- 9.66.010 Findings.
- 9.66.020 Purpose.
- 9.66.030 Definitions.
- 9.66.040 Unlawful camping.
- 9.66.050 Unlawful storage of personal property in public places.
- 9.66.060 Penalty for violations.
- 9.66.070 Permit.
- 9.66.080 Public duty created.

**9.66.010 Findings.**

People camping on public property and on public rights-of-way create a public health and safety hazard due to the lack of proper electrical and/or sanitary facilities for these people. People without proper sanitary facilities have openly urinated, defecated, and littered on public property and on the public rights-of-way. Use of public property for camping purposes or storage of personal property interferes with the rights of others to use the areas for which they were intended. (Ord. 1838 § 2 (Exh. A), 2018)

**9.66.020 Purpose.**

It is the purpose of this chapter to prevent harm to the health or safety of the public and to promote the public health, safety and general welfare by making public streets and other areas readily accessible to the public and to prevent use of public property for camping purposes or storage of personal property which interferes with the rights of others to use the areas for which they were intended. (Ord. 1838 § 2 (Exh. A), 2018)

**9.66.030 Definitions.**

The following definitions are applicable in this chapter unless the context otherwise requires:

“Camp” or “camping” means to pitch, create, use, or occupy camp facilities for the purposes of sleeping or habitation as evidenced by the use of camp paraphernalia and as defined in WMC 2.20.080(1).

“Camp facilities” include, but are not limited to, tents, huts, temporary shelters, or vehicles.

“Camp paraphernalia” includes, but is not limited to, tarpaulins, cots, beds, sleeping bags, blankets, mattresses, hammocks, or non-city designated cooking facilities and similar equipment.

“Park” means the same as defined in WMC 2.20.010.

“Store” means to put aside or accumulate for use when needed, to put for safekeeping, to place or leave in a location.

“Street” means any highway, lane, road, street, right-of-way, boulevard, alley, and every way or place in the city of Washougal that is publicly owned or maintained for public vehicular travel.

“Vehicle” means the same as defined in RCW 46.04.670. (Ord. 1838 § 2 (Exh. A), 2018)

**9.66.040 Unlawful camping.**

(1) During all hours in any park and during the hours of 6:30 a.m. to 9:30 p.m. in the following areas, it shall be unlawful for any person to camp, occupy camp facilities for purposes of habitation, or use camp paraphernalia, except as otherwise provided by ordinance or as permitted pursuant to WMC 9.66.070:

- (a) On city-owned or city-maintained property, including, without limitation, City Hall, city public works buildings, police station, fire station, utility facilities, city library and surrounding grounds;



(b) Any street; or

(c) Any publicly owned or maintained parking lot or other publicly owned or maintained area, improved or unimproved.

(2) During all hours in any park and during the hours of 6:30 a.m. to 9:30 p.m. in the following areas, it shall be unlawful for any person to occupy a vehicle for the purpose of camping while that vehicle is parked, except as otherwise provided by ordinance or as permitted pursuant to WMC 9.66.070:

(a) Any street; or

(b) Any publicly owned or maintained parking lot or other publicly owned or maintained area, improved or unimproved. (Ord. 1838 § 2 (Exh. A), 2018)

**9.66.050 Unlawful storage of personal property in public places.**

During all hours in any park and during the hours of 6:30 a.m. to 9:30 p.m. in the following areas, it shall be unlawful for any person to store personal property, including camp facilities (other than vehicles) and camp paraphernalia, except as otherwise provided by ordinance or as permitted pursuant to WMC 9.66.070:

(1) On city-owned or city-maintained property, including, without limitation, City Hall, city public works buildings, police station, fire station, utility facilities, city library and surrounding grounds;

(2) Any street; or

(3) Any publicly owned or maintained parking lot or publicly owned or maintained area, improved or unimproved. (Ord. 1838 § 2 (Exh. A), 2018)

**9.66.060 Penalty for violations.**

Violation of any of the provisions of this chapter is a misdemeanor. Any person violating any of the provisions of this chapter shall, upon conviction of such violation, be punished by a fine of not more than \$1,000 or by imprisonment not to exceed 90 days, or by both such fine and imprisonment. (Ord. 1838 § 2 (Exh. A), 2018)

**9.66.070 Permit.**

(1) The city manager, or his/her designee, is authorized to permit persons to camp, occupy camp facilities, use camp paraphernalia, or store personal property in parks, streets, or any publicly owned parking lot or publicly owned area, improved or unimproved, in the city of Washougal.

(2) Upon receipt of an application for any permit under this chapter, the city manager, or his/her designee, shall send a copy of the application to the city departments of police, parks, public works, community development, and fire. Each of these departments shall inspect the application and each such department shall report to the city manager, or his/her designee, within 10 working days after the filing of the application. Such reports shall mention any problems which the proposed activity is expected to pose for the public. It shall make any necessary recommendations for protecting the public peace, health, safety, life, property, and welfare in the event a permit is, or was, issued.

(3) The city manager, or his/her designee, is authorized to promulgate other rules and regulations regarding the implementation and enforcement of this chapter.

(4) The city manager, or his/her designee, may approve a permit as provided under this section when, from a consideration of the application, reports from other city departments, and from such other information as may otherwise be obtained, he or she finds that:

(a) Adequate sanitary facilities are provided and accessible at or near the proposed camp site;

(b) Adequate trash receptacles and trash collection are provided; and

(c) The camping activity will not unreasonably disturb or interfere with the safety, peace, comfort and repose of private property owners or of the public.

- (5) No permit shall be issued for a period of time in excess of 14 calendar days in any one calendar year.
- (6) The city manager, or his/her designee, is authorized to revoke a permit that has been issued if he or she finds lack of compliance with any requirement of subsection (4) of this section, or of any rule or regulation promulgated under subsection (3) of this section, or of any ordinance or statute.
- (7) Any person who is denied a permit, or had his/her permit revoked, may appeal the denial/revocation to a hearings examiner appointed by the city manager or his/her designee. Notice of appeal must be in writing and filed with the city clerk within seven working days from the date of the denial. (Ord. 1875 § 1 (Exh. A), 2019; Ord. 1838 § 2 (Exh. A), 2018)

**9.66.080 Public duty created.**

- (1) It is expressly the purpose of this chapter to provide for and promote the health, safety and welfare of the general public and not to create or otherwise establish or designate any particular class or group of persons or individual who will or should be especially protected or benefited by the terms of this chapter.
- (2) Nothing contained in this chapter is intended nor shall be construed to create or form the basis of any liability on the part of the city, or its officers, employees or agents, for any injury or damage resulting from any action or inaction on the part of the city related in any manner to the enforcement of this chapter by its officers, employees or agents. (Ord. 1838 § 2 (Exh. A), 2018)



# City of Stevenson

Leana Kinley, City Administrator

Phone (509)427-5970  
FAX (509) 427-8202

7121 E Loop Road, PO Box 371  
Stevenson, Washington 98648

To: City Council  
From: Leana Kinley, City Administrator  
RE: Dude Solutions Predictor Tool  
Meeting Date: July 15, 2021

## **Executive Summary:**

The city reviewed asset management tools at the September 16, 2020 council meeting. The chosen software was Dude Solutions for both asset management and their capital predictor tool. Implementation of the software was to take place in two phases. As we reach the phase to move forward on the predictor tool, costs which were not previously disclosed are enough to give staff pause on the project.

The bottom line is if we continue to move forward with the project, the annual costs will double from the initial expectation of \$8,821.14 per year to \$12k-\$15k per year plus a set-up fee of \$7k-\$20k.

## **Overview:**

The quote provided for presentation to council listed a cost of \$8,821.14. In discussions with the vendor, the initial pricing proposal did not include all costs for the fully built-out product and implementation. The person we are working with is not the original account manager and the implementation costs have increased substantially from what we were quoted last fall (\$7k originally to \$20k now).

Dude Solutions works with WithersRavenel on the implementation of the predictor tool. One option to keep the implementation costs down is to have them maintain the predictor tool and pay them an increased annual fee for the services with a lower implementation fee of \$7k. The annual cost difference is \$2,700, which would make the break-even point almost 5 years.

As part of our contract with the Department of Ecology for the financing of the wastewater treatment plant upgrades, we are required to have an asset management process in place. Dude Solutions Asset Essentials and Predictor tools help to comply with that requirement. Without the software, staff would move forward with leveraging excel tools and templates to meet the requirements.

## **Action Needed:**

Decide which option to move forward with:

- Cancel the current contract and stop using Dude Solutions.
- Continue with the Asset Management tool only (\$6,525 per year).
- Contract with Dude Solutions for the Predictor Tool for the Wastewater Treatment Plant at a cost of \$5,846 per year plus the \$19,800 set-up fee through WithersRavenel. Total annual cost for all products \$12,372.
- Contract with WithersRavenel for the Predictor Tool and maintenance services for an annual cost of \$8,550 and an initial set-up fee of \$7,000. Total annual cost for all products \$15,075.

June 30, 2021

Ms. Leana Kinley  
City Administrator  
City of Stevenson, WA  
5411 23<sup>rd</sup> Street East  
Stevenson, WA 98424

**RE: Agreement for Professional Services  
City of Stevenson Capital Predictor Modeling  
Stevenson, Washington**

Dear Ms. Kinley,

WithersRavenel is pleased to submit this agreement for executing Asset Lifecycle Modeling for 2021/2022 fiscal year. Asset management is an important function of Public Works for Capital Improvement Planning as well as maintaining utility networks to a desired level of service. In addition, being efficient in allocating funds for rehabilitation and replacement contracts is a necessity but is sometimes difficult due to the variables involved. Executing a lifecycle model allows for an optimized approach for managing all assets as a whole and ensures the appropriate allocation of funding to be applied objectively to meet desired levels of service.

We appreciate the opportunity to submit on this next step in your Citywide asset management plan and we look forward to hearing back from you and your staff on the future of this project. Please feel free to call me at 919.201.3561 or email at [estaley@withersravenel.com](mailto:estaley@withersravenel.com) with any questions and/or to discuss any aspect of the attached proposal.

Sincerely,



**WithersRavenel**

L. Eddie Staley, PLS, GISP  
Chief Experience and Innovation Officer (CXIO)

# Asset Management Capital Lifecycle Model Development Task List

## Introduction

Managing your infrastructure depends on knowing what you have and what you need – particularly when it comes to budgeting. With WithersRavenel’s expertise and tools, you will be provided with a multi-year strategy that will help you make the right investments in your infrastructure at the right time. This can help to break the cycle of underfunding and emergency repairs.

Based on the complexity and scope of this effort and expected involvement of WithersRavenel team resources, the estimated cost breakdown is as follows:

Description	Type	Cost
<b>Initial Infrastructure – Annual Managed Service (annual subscription)</b>	Wastewater Treatment Plant	\$ 8,550.00
<b>Initial Infrastructure – Model Development (one-time fee)</b>	Wastewater Treatment Plant	\$ 7,000.00
<b>TOTAL</b>		<b>\$ 15,550.00</b>

## Purpose

The purpose of the Lifecycle Model Development Service (“Model”) is to build a working asset lifecycle model that will support your infrastructure investment planning processes. To facilitate this outcome, WithersRavenel will use our expertise along with your data and input to develop the lifecycle model and provide the associated reporting.

## Value

By partnering with WithersRavenel, you are provided expert consulting and the results of your infrastructure’s lifecycle model(s). In summary, the scope of the proposed Model includes:

- Consultant to provide results of lifecycle model(s) for the asset class(es) identified in this task list and using the Client’s data;
- A Reporting Workshop along with documentation that reviews the results of the lifecycle model(s) generated and a recommended budget strategy;
- Ongoing managed services to continue to support your lifecycle model(s) when infrastructure is added or updated.

Per the scope of this task list, a lifecycle model will be developed for the asset class(es) identified below:

- |                                     |  |                                      |
|-------------------------------------|--|--------------------------------------|
| <input type="checkbox"/> Facilities | <input type="checkbox"/> Water Distribution                    | <input type="checkbox"/> Stormwater  |
| <input type="checkbox"/> Parks      | <input type="checkbox"/> Wastewater Collection                 | <input type="checkbox"/> Pavement    |
| <input type="checkbox"/> Electric   | <input type="checkbox"/> Water Treatment Plant                 | <input type="checkbox"/> Fleet       |
| <input type="checkbox"/> Gas        | <input checked="" type="checkbox"/> Wastewater Treatment Plant | <input type="checkbox"/> Other _____ |

## Methodology and Approach

### Task 1: Model Development

Consultant will utilize Client data and input to refine the asset lifecycle model for the scoped asset(s). The Consultant will build and optimize the infrastructure model with multiple budget scenarios and treatment options. Consultant will schedule workshops if required for client to answer questions regarding data, existing processes, or other factors pertaining to the model.

#### *Client Responsibilities*

1. Designate a Project Manager. This person will interact directly with the Consultant to set meeting times, coordinate staff, direct feedback, approve invoices and other tasks as required to help keep the project on track.
2. Determine and assemble data sources that will be used in the Model, unless otherwise indicated in this Task Order.
3. Provide access to subject matter experts to answer any questions required by the consultant related to the data, asset management processes, or financial information.
4. Complete data schema and/or data updates recommended by the consultant and provide updated data to Consultant.
5. Consultant will host any required meetings using online screen sharing software (WebEx, Zoom, or similar). The Client is responsible for ensuring remote access for all Client participants.

#### *Deliverables*

1. A minimum of three (3) budget scenarios will be built:
  - a. A Calibration simulation that illustrates an unlimited budget and where recommended treatments would be applied
  - b. A budgeted simulation that applies your current budget
  - c. A recommended budget simulation that will improve the overall health of your assets

### Task 2: Reporting Workshop

This time will be used to review the asset lifecycle model and review the results and available reporting with your WithersRavenel Consultant.

#### *Client Responsibilities*

1. Consultant will host any required meetings using online screen sharing software (WebEx, Zoom, or similar). The Client is responsible for ensuring remote access for all Client participants.
2. Client is responsible for reviewing all reports and documentation.

#### *Deliverables*

1. Presentation by WithersRavenel's Subject Matter Expert to review your lifecycle model results.
2. Consultant will review the results of the different budget simulations that were ran and recommend the most adequate budget.
3. Written or online documentation that details the results of the different budget scenarios and the recommended budgeted amount to successfully manage your assets.

### Task 3: Managed Services

Following delivery of the lifecycle model, the Consultant will provide managed services for ongoing support to Client staff to keep your model(s) up to date as infrastructure is added or repaired. These updates are provided on a quarterly basis, with data refreshes and new budget simulations once per year. In addition, Consultant will be available to answer questions regarding the existing model and budget simulations.

### *Client Responsibilities*

1. Determine and assemble updates data sources that will be used in the Model, unless otherwise indicated in this Task Order.
2. Provide access to subject matter experts to answer any questions required by the consultant related to the data, asset management processes, or financial information.
3. Review the output on the Model.

### *Deliverables*

1. Written or online documentation that details the results of the updated budget scenarios.

## Project Assumptions

WithersRavenel has made the following general assumptions in the task list to derive the estimated cost for this project. It is the responsibility of the Client to validate these assumptions before signing the Acceptance. Deviations from these assumptions may impact WithersRavenel's ability to successfully complete the project. Any changes in scope, schedule, or costs will be documented by the Project Coordinator, whether there is a cost impact or not.

- WithersRavenel is not responsible for delays caused by missing data or other configuration information that is required to be available prior to the consulting service. Having the requested data and configuration information available prior to the consulting service may minimize delays so progress can be made quickly.
- Client shall use best efforts to identify all project-related key information to allow the project schedules to begin on time. Any changes to key information after Project kickoff may require a change to the task list.
- Parties agree to provide timely responses to task-related emails or phone calls to enable on-time completion of all assignments.
- At least a 24-hour notice cancellation shall be given by the Parties if required members for any scheduled meeting cannot attend. This shall allow sufficient time to cancel/re-schedule the meeting as soon as possible to keep the project on schedule.
- Data refreshes for Managed Services assumes the existing data schema does not change.

## Excluded from Services

For the avoidance of doubt, the following services are not included:

- Unless otherwise included in the Consulting service, evaluation of your current practices, policies, procedures, or personnel for the purposes of performance or other improvements.
- Troubleshooting any issues related to your IT infrastructure, including computer software not provided by Dude Solutions and/or GIS or other systems.
- Migration of data from other systems or locations, unless specified on the Order Form.
- Updating any of your source data.
- Export of data to any other systems or third parties other than those specified on the Order Form.
- Training in model development



## Acceptance Signatures

WithersRavenel, Inc.

("Company")

-----

("Client")

-----

Signed

-----

Signed

-----

Printed

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Printed

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Title

-----

Title

-----

Date

-----

Date

# Exhibit I

## Standard Terms and Conditions

WithersRavenel, Inc.

The proposal submitted by WithersRavenel, INC. ("CONSULTANT") is subject to the following terms and conditions (collectively referred to as the "Agreement") and, by accepting the proposal, the services, or any part thereof, the CLIENT agrees and accepts the terms and conditions outlined below:

### 1. Payment:

- a) The CLIENT will pay CONSULTANT for services and expenses in accordance with periodic invoices to CLIENT and a final invoice upon completion of the services. Each invoice is due and payable in full upon presentation to CLIENT. Invoices are past due after 30 days. Past due amounts are subject to interest at a rate of one and one-half percent per month (18% per annum) on the outstanding balance from the date of the invoice.
- b) If the CLIENT fails to make payment to the CONSULTANT within 30 days after the transmittal of an invoice, the CONSULTANT may, after giving 7 days written notice to the CLIENT, suspend services under this Agreement until all amounts due hereunder are paid in full. If an invoice remains unpaid after 90 days from invoice date, the CONSULTANT may terminate the Agreement and/or initiate legal proceedings to collect the fees owed, plus other reasonable expenses of collection including attorney's fees.

**2. Notification of Breach or Default:** The CLIENT shall provide prompt written notice to the CONSULTANT if CLIENT becomes aware of any breach, error, omission, or inconsistency arising out of CONSULTANT's work or any other alleged breach of contract by the CONSULTANT. The failure of CLIENT to provide such written notice within ten (10) days from the time CLIENT became aware of the fault, defect, error, omission, inconsistency or breach, shall constitute a waiver by CLIENT of any and all claims against the CONSULTANT arising out of such fault, defect, error, omission, inconsistency or breach. Emails shall be considered adequate written notice for purposes of this Agreement.

**3. Standard of Care:** CONSULTANT shall perform Agreement for CLIENT in a professional manner, using that degree of care and skill ordinarily exercised by and consistent with the standards of professionals providing the same services in the same or a similar locality as the project. THERE ARE NO OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE THAT WILL OR CAN ARISE OUT OF THE SERVICES PROVIDED BY CONSULTANT OR THIS AGREEMENT.

**4. Waiver of Consequential Damages/Limitation of Liability:** CLIENT agrees that CONSULTANT's aggregate liability for any and all claims that may be asserted by CLIENT is limited to \$50,000 or to the fee paid to CONSULTANT under this Agreement, whichever is greater. Both CLIENT and CONSULTANT hereby waive any right to pursue claims for consequential damages against one another, including any claims for lost profits.

**5. Representations of CLIENT:** CLIENT warrants and covenants that sufficient funds are available or will be available upon receipt of CONSULTANT's invoice to make payment in full for the services rendered by CONSULTANT, and that such payments shall be made in a timely fashion.

**6. Ownership of Instruments of Service:** All reports, plans, specifications, field data and notes and other documents, including all documents on electronic media, prepared by the CONSULTANT as instrument of service, shall remain the property of the CONSULTANT.

The CONSULTANT shall retain all common law, statutory and other rights, including the copyright thereto. In the event of termination of this Agreement and upon full payment of fees owed to CONSULTANT, CONSULTANT shall make available to CLIENT copies of all plans and specifications.

**7. Change Orders:** CONSULTANT will treat as a change order any written or oral order (including directions, instructions, interpretations, or determinations) from CLIENT which request changes in the Agreement or CONSULTANT's scope of work. CONSULTANT will give CLIENT written notice within ten (10) days of a Change Order of any resulting increase in CONSULTANT's fees.

**8. Opinion of Cost/Cost Estimates:** Since the CONSULTANT has no control over the cost of labor, materials, equipment of services furnished by others, or over methods of determining prices, or over competitive bidding or market conditions, any and all opinions as to costs rendered hereunder, including but not limited to opinions as to the costs of construction and materials, shall be made on the basis of its experience and qualifications and represent its best judgment as an experienced and qualified professional familiar with the construction industry; but the CONSULTANT cannot and does not guarantee the proposals, bids or actual costs and will not vary significantly from opinions of probable costs prepared by it. If at any time the CLIENT wishes greater assurances as to the amount of any costs, he shall employ an independent cost estimator to make such determination.

**9. Assignment and Third Parties:** Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than the CLIENT and CONSULTANT, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of the CLIENT and the CONSULTANT and not for the benefit of any other party. Neither the CLIENT nor the CONSULTANT shall assign, sublet, or transfer any rights under or interests in this Agreement without the written consent of the other which shall not be unreasonably withheld. However, nothing contained herein shall prevent or restrict the CONSULTANT from employing independent subconsultants as the CONSULTANT may deem appropriate to assist in the performance of services hereunder.

**10. Project Site:** Should CLIENT not be owner of the project site, then CLIENT agrees to notify the site owner of the possibility of unavoidable alteration and damage to the site. CLIENT further agrees to indemnify, defend, and hold CONSULTANT harmless against any claims by the CLIENT or persons having possession of the site through the Owner which are related to such alteration or damage.

**11. Access to Site:** CLIENT is responsible for providing legal and unencumbered access to site, including securing all necessary site access agreements or easements, to the extent necessary for the CONSULTANT to carry out his services.

**12. Survival:** All of CLIENT's obligations and liabilities, including but not limited to, its indemnification obligations and limitations, and CONSULTANT's rights and remedies with respect thereto, shall survive completion of the expiration or termination of this Agreement.

**13. Termination:** Either party may terminate the Agreement with or without cause upon ten (10) days advance written notice, if the other party has not cured or taken reasonable steps to cure the breach giving

rise to termination within the ten (10) day notice period. If CLIENT terminates without cause or if CONSULTANT terminates for cause, CLIENT will pay CONSULTANT for all costs incurred, non-cancelable commitments, and fees earned to the date of termination and through demobilization, including any cancellation charges of vendors and subcontractors, as well as demobilization costs.

**14. Severability:** If any provision of this Agreement, or application thereof to any person or circumstance, is found to be invalid then such provision shall be modified if possible, to fulfill the intent of the parties as reflected in the original provision, the remainder of this Agreement, or the application of such provision to persons or circumstances other than those as to which it is held invalid, shall not be affected thereby, and each provision of this Agreement shall be valid and enforced to the fullest extent permitted by the law.

**15. No Waiver:** No waiver by either party of any default by the other party in the performance of any provision of this Agreement shall operate as or be construed as a waiver of any future default, whether like or difference in character.

**16. Merger, Amendment:** This Agreement constitutes the entire Agreement between the CONSULTANT and the CLIENT and all integrated negotiations, written and oral understandings between the parties are merged herein. This Agreement can be supplemented and/or amended only by a written document executed by both the CONSULTANT and the CLIENT

**17. Unforeseen Occurrences:** If, during the performance of services hereunder, any unforeseen hazardous substance, material, element of constituent or other unforeseen conditions or occurrences are encountered which, affects or may affect the services, the risk involved in providing the service, or the recommended scope of services, CONSULTANT will promptly notify CLIENT thereof. Subsequent to that notification, CONSULTANT may: (a) if practicable, in CONSULTANT's sole judgment and with approval of CLIENT, complete the original scope of services in accordance with the procedures originally intended in the Proposal; (b) Agree with CLIENT to modify the scope of services and the estimate of charges to include study of the previously unforeseen conditions or occurrences, such revision to be in writing and signed by the parties and incorporated herein; or (c) Terminate the services effective on the date of notification pursuant to the terms of the Agreement.

**18. Force Majeure:** Should completion of any portion of the Agreement be delayed for causes beyond the control of or without the fault or negligence of CONSULTANT, including force majeure, the reasonable time for performance shall be extended for a period at least equal to the delay and the parties shall mutually agree on the terms and conditions upon which Agreement may be continued. Force majeure includes but is not restricted to acts of God, acts or failures of governmental authorities, acts of CLIENT's contractors or agents, fire, floods, epidemics, riots, quarantine restrictions, strikes, civil insurrections, freight embargoes, and unusually severe weather.

**19. Safety:** CONSULTANT is not responsible for site safety or compliance with the Occupational Safety and Health Act of 1970 ("OSHA"). Job site safety remains the sole exclusive responsibility of CLIENT or CLIENT's contractors, except with respect to CONSULTANT'S own employees. Likewise, CONSULTANT shall have no right to direct or stop the work of CLIENT's contractors, agents, or employees.

**20. Dispute Resolution/Arbitration:** Any claim or other dispute arising out of or related to this Agreement shall be subject to Arbitration under the Federal Arbitration Act. Such claims and disputes shall first be subject to non-binding mediation, and if mediation is unsuccessful, shall be subject to Arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association currently in effect. Any demand for Arbitration shall be filed in writing with the other party and with the American Arbitration Association.

**21. Independent Contractor:** In carrying out its obligations, CONSULTANT shall always be acting as an independent contractor and not an employee, agent, partner or joint venturer of CLIENT. CONSULTANT's work does not include any supervision or direction of the work of other contractors, their employees or agents, and CONSULTANT's presence shall in no way create any liability on behalf of CONSULTANT for failure of other contractors, their employees or agents to properly or correctly perform their work

**22. Hazardous Substances:** CLIENT agrees to advise CONSULTANT upon execution of this Agreement of any hazardous substances or any condition existing in, on or near the Project Site presenting a potential danger to human health, the environment or equipment. By virtue of entering into the Agreement or of providing services, CONSULTANT does not assume control of, or responsibility for, the Project Site or the person in charge of the Project Site or undertake responsibility for reporting to any federal, state or local public agencies, any conditions at the project site that may present a potential danger to the public, health, safety or environment except where required of CONSULTANT by law. In the event CONSULTANT encounters hazardous or toxic substances or contamination significantly beyond that originally represented by CLIENT, CONSULTANT may suspend or terminate the Agreement. CLIENT acknowledges that CONSULTANT has no responsibility as a generator, treater, storer, or disposer of hazardous or toxic substances found or identified at a site and CLIENT agrees to defend, indemnify, and hold harmless CONSULTANT, from any claim or liability, arising out of CONSULTANT's performance of work under the Agreement and made or brought against CONSULTANT for any actual or threatened environmental pollution or contamination except to the extent that CONSULTANT has negligently caused such pollution or contamination.

**23. Choice of Law:** The validity, interpretation, and performance of this Agreement shall be governed by and construed in accordance with the law of the State of North Carolina, excluding only its conflicts of laws principles.

**24. Construction Services:** If construction administration and review services are requested by the CLIENT, CLIENT agrees that such administration, review, or interpretation of construction work or documents by CONSULTANT shall not relieve any contractor from liability in regard to its duty to comply with the engineering standards for the Project, and shall not give rise to a claim against a contractor's failure to hold in accordance with the applicable plans, specifications or standards.

**25. Field Representative:** If CONSULTANT provides field services or construction observation services, the presence of the CONSULTANT's field personnel will only be for the purpose of providing observation and field testing of specific aspects of the Project. Should a contractor be involved in the Project, the CONSULTANT's responsibility does not include the supervision or direction of the actual work of any contractor, its employees, or agents. All contractors should be so advised. Contractors should also be informed that neither the presence of the CONSULTANT's field representative nor the observation and testing by the CONSULTANT shall excuse contractor in any way for defects in contractor's work. It is agreed that the CONSULTANT will not be responsible for job or site safety on the Project and that the CONSULTANT does not have the right to stop the work of any contractor.

**26. Submittals:** CONSULTANT's review of shop drawings and other submittals is to determine conformity with the design concept only. Review of shop drawings and submittals does not include means, methods, techniques, or procedures of construction, including but not limited to, safety requirements.

# Exhibit II Fee & Expense Schedule

WithersRavenel, Inc.

Description	Rate	Description	Rate	Description	Rate
<b>Engineering/Landscape Architecture Project Mgmt.</b>		<b>Geomatics</b>		<b>Environmental/Geology</b>	
Principal	\$ 210	Geomatics Principal	\$ 205	Principal	\$ 205
Client Experience Manager	\$ 195	Geomatics Sr. Technical Consultant	\$ 190	Environmental Sr. Technical Consultant	\$ 190
Senior Project Manager	\$ 180	Geomatics Senior Manager	\$ 180	Environmental Project Professional V	\$ 175
Project Manager	\$ 165	Geomatics Project Manager II	\$ 150	Environmental Project Professional IV	\$ 160
Assistant Project Manager	\$ 150	Geomatics Project Manager I	\$ 140	Environmental Project Professional III	\$ 145
<b>Engineering</b>		Geomatics Project Professional II	\$ 145	Environmental Project Professional II	\$ 135
Senior Technical Consultant	\$ 195	Geomatics Project Professional I	\$ 130	Environmental Project Professional I	\$ 125
Senior Project Engineer	\$ 180	Geomatics CAD III	\$ 115	Environmental Staff Professional III	\$ 120
Project Engineer III	\$ 165	Geomatics CAD II	\$ 100	Environmental Staff Professional II	\$ 110
Project Engineer II	\$ 150	Geomatics CAD I	\$ 80	Environmental Staff Professional I	\$ 100
Project Engineer I	\$ 140	Geomatics GIS Specialist	\$ 125	Environmental Technician II	\$ 95
Staff Professional III	\$ 130	Geomatics GIS Technician III	\$ 110	Environmental Technician I	\$ 80
Staff Professional II	\$ 120	Geomatics GIS Technician II	\$ 95	Senior Biologist/Wetlands Scientist	\$ 150
Staff Professional I	\$ 100	Geomatics GIS Technician I	\$ 80	Biologist/Wetlands Scientist III	\$ 130
Lead Project Coordinator	\$ 125	Geomatics Remote Sensing Crew II	\$ 260	Biologist/Wetlands Scientist II	\$ 120
Senior Project Coordinator	\$ 110	Geomatics Remote Sensing Crew I	\$ 185	Biologist/Wetlands Scientist I	\$ 110
Project Coordinator II	\$ 95	Geomatics SUE Crew 2	\$ 230	Senior Hydrogeologist	\$ 170
Project Coordinator I	\$ 85	Geomatics SUE Crew 1	\$ 165	Project Geologist II (Sr. Proj. Geologist)	\$ 145
Senior Designer	\$ 145	Geomatics Survey Crew III (3 Man)	\$ 205	Project Geologist I	\$ 125
Designer II	\$ 125	Geomatics Survey Crew II (2 Man)	\$ 165	Staff Geologist II	\$ 115
Designer I	\$ 115	Geomatics Survey Crew I	\$ 135	Staff Geologist I	\$ 105
Senior CAD Technician	\$ 120	Survey Crew Member	\$ 65	<b>Administration</b>	
CAD Technician II	\$ 100	Geomatics Survey Technician IV	\$ 110	Office Administrator III	\$ 105
CAD Technician I	\$ 90	Geomatics Survey Technician III	\$ 100	Office Administrator II	\$ 100
<b>Landscape Architecture/Planning</b>		Geomatics Survey Technician II	\$ 75	Office Administrator I	\$ 95
Zoning Specialist	\$ 230	Geomatics Survey Technician I	\$ 45	Marketing Administration	\$ 75
Senior Landscape Architect	\$ 170	<b>Funding &amp; Asset Management</b>		Administrative Assistant III	\$ 85
Landscape Architect III	\$ 155	F&AM Principal Consultant	\$ 190	Administrative Assistant II	\$ 75
Landscape Architect II	\$ 140	F&AM Senior Project Manager	\$ 175	Administrative Assistant I	\$ 65
Landscape Architect I	\$ 130	F&AM Senior Technical Consultant	\$ 155	<b>Expenses</b>	
Landscape Designer II	\$ 120	F&AM Project Manager	\$ 140	Bond Prints (Per Sheet)	\$ 1.75
Landscape Designer I	\$ 110	F&AM Project Consultant II	\$ 105	Mylar Prints (Per Sheet)	\$ 11.00
Senior Planner	\$ 160	F&AM Project Consultant I	\$ 95	Mileage	Per IRS
Planner III	\$ 140	F&AM Staff Professional I	\$ 75	Delivery - Project Specific (Distance & Priority)	
Planner II	\$ 120	<b>Construction Administration</b>		Subcontractor Fees (Markup)	1.15
Planner I	\$ 105	Senior Construction Manager	\$ 160	Expenses / Reprod. / Permits (Markup)	1.15
Planning Technician	\$ 95	Construction Manager II	\$ 140		
		Construction Manager I	\$ 130		
		Senior Resident Project Representative	\$ 120		
		Resident Project Representative III	\$ 110		
		Resident Project Representative II	\$ 95		
		Resident Project Representative I	\$ 80		

Effective January 1, 2020 - Schedule is subject to change

# PROFESSIONAL SERVICES CONTRACT

THIS CONTRACT is made and entered into this 15<sup>th</sup> day of July, 2021, by and between CITY OF STEVENSON, a municipal corporation of the State of Washington, and hereinafter referred to as "CITY," and **Wallis Engineering, PLLC**, hereinafter referred to as the "Contractor."

IN CONSIDERATION of the mutual promises, agreements, and covenants contained herein, it is hereby agreed, by and between the parties, as follows:

## SECTION I Nature and Scope of Work

Contractor will perform services as set forth in the attached Exhibit "A." Contractor shall make oral reports, and prepare and submit written reports, in such form and frequency as required by CITY.

## SECTION II Payment for Services & Expense Reimbursement

### A. PAYMENT

Contractor shall be paid by CITY, for the work to be performed hereunder, as set forth in the attached Exhibit "A." Any payment made to Contractor, however, shall not constitute acceptance of the work, or any portion thereof, which is not in accordance with this contract.

### B. TRAVEL

Contractor shall be reimbursed for actual transportation costs that are necessary for the performance of this contract, and which are pre-approved by the City Administrator. Any approved air travel by Contractor shall be limited to coach class (restricted fare). Travel by private auto shall be reimbursable at a rate not to exceed the Internal Revenue Service's current mileage reimbursement rate for business related travel. **If the Contractor is based outside Skamania County, any travel to and from the area shall require the prior approval of CITY's Clerk/Treasurer.**

### C. TRAVEL EXPENSES

Contractor shall be reimbursed for the actual reasonable subsistence costs incurred, by Contractor, while traveling in performance of the services hereunder, not to exceed State per diem rates.

**SECTION III**  
**General Terms & Conditions**

**A. DURATION**

This contract shall commence as of the date indicated below, and shall continue until June 30, 2022 or until terminated by either party giving the other party thirty (30) days written notice of such termination. Notice shall be deemed to have been given at the end of three (3) working days, after the deposit of the same in the United States mail, addressed to the other party, postage prepaid, at the address of the parties as hereinafter stated. In the event of cancellation by either party, the notice may specify the services that are to be performed after receipt of the notice until the date of termination. Unless stated otherwise, Contractor shall perform no further services upon receipt of notice of the termination. On or before termination or expiration of the thirty (30) day period, Contractor agrees to deliver to CITY all records, notebooks, files, materials, reports, data, and other information pertaining to the services performed for CITY. In the event of termination, CITY shall pay Contractor for all contract costs incurred prior to termination. Contractor shall not be entitled to compensation for lost profits or expectations of profit due to CITY's early termination of this contract.

**B. RELATIONSHIP OF THE PARTIES**

Contractor is an independent contractor of CITY. Nothing contained herein shall be deemed to create a relationship of employer and employee or of principal and agent. Unless specifically restricted by this agreement, Contractor may hold itself out to the general public for the provision of similar services. Upon CITY's request, Contractor shall advise CITY of the approximate workload of its existing and new clients and the possibility of any conflicts of interest that may arise.

**C. ASSIGNMENT**

Contractor shall not assign any interest in this contract, and shall not transfer any such interest to any third party, without CITY's prior written consent. Any subcontract entered into by Contractor, for work covered by this agreement, shall require prior approval by CITY.

**D. DISCLOSURE**

Contractor agrees to keep confidential any information obtained by Contractor, or its employees, or any person under its control in the course of the services performed under this contract, and to refrain from publishing or revealing any information acquired by Contractor in the course of these services, without the written consent of CITY.

**Any knowledge or information acquired or provided by the Contractor to CITY related to services performed under this contract shall not be considered confidential or proprietary unless such designation is approved, in writing, by CITY's City Administrator.**

**However, regardless of the designation of information provided by the Contractor, CITY does not waive attorney-client privilege or similar protections afforded by law.**

#### E. DISPUTES

Except as otherwise provided or agreed, any dispute relating to this contract which is not disposed of by agreement shall be decided by litigation in a court of competent jurisdiction upon the filing of a legal action by the aggrieved party. During the pendency of any dispute, Contractor shall proceed diligently with the performance of this contract. It is further agreed by Contractor that litigation shall be limited and confined exclusively to the appropriate state court located within the State of Washington. **Venue shall be in Skamania County unless otherwise agreed to by CITY.** This contract shall be governed in accordance with the laws of the State of Washington.

#### F. NONWAIVER

The failure of CITY to insist upon or enforce strict performance of any provision of this contract shall not be construed as a waiver or relinquishment to any future enforcement of such contractual term.

#### G. AUDIT RIGHTS/PUBLIC RECORD RETENTION

During this contract, and for six (6) years thereafter, CITY shall have the right to inspect Contractor's records pertaining to this contract and to perform an audit in accordance with generally accepted audit standards. The Contractor shall make these records available without charge to CITY. Contractor agrees to either provide CITY with a copy of all records relating to the contract, or to retain such records for the applicable public records retention period and promptly provide them to CITY in order to fulfill any public records requests submitted during the retention period. Failure to promptly provide said records shall constitute a default of this agreement and entitle CITY to attorney fees and costs to recover the records, plus require Contractor to indemnify CITY against any statutory penalties for failure to promptly comply with a lawful public records request.

#### H. WORK PRODUCT

All "Work Product," which shall contain, without limitation, all documentation, data, studies, surveys, drawings, maps, photographs, and any object or source code for any software developed pursuant to or in connection with this contract, as well as any copyrights, patents, trade secrets, trademarks, or other intellectual property developed for or in connection with this contract, shall be work for hire and shall be the property of CITY. Contractor does hereby transfer and assign any rights that it has in the Work Product, or that may arise out of or in connection with this contract, to CITY. CITY's rights to the Work Product shall survive termination of this contract. In the event the CITY uses the "Work Product" in the future without Contractor's involvement, CITY agrees to hold harmless, defend, and indemnify Contractor for any claims or liabilities resulting from such use.



I. INSURANCE - HOLD HARMLESS

Contractor shall procure and maintain, during the life of this contract, the insurance policies and associated limits listed below to protect it, and any subcontractor performing work under this contract, from claims for damages from personal injury, including death resulting therefrom, as well as from claims for property damage which may arise under this contract, whether such work is performed by Contractor or by any subcontractor, or by anyone directly or indirectly employed by either of them. Upon demand, Contractor shall provide CITY with copies of all applicable insurance policies.

General Liability	\$1,000,000 per claim/\$2,000,000 aggregate
Automobile Liability	\$1,000,000
Worker’s Compensation	\$1,000,000
Professional Liability	\$1,000,000 per claim/\$2,000,000 aggregate

CITY and Contractor (“Party” or ”Parties”) hereby agree to indemnify and hold harmless the other Party, its appointed and elective officers, and its employees, from and against any and all suits, claims, actions, losses, costs, penalties, fines, and damages of whatever kind and nature, including attorney fees and costs, by reason of any and all claims and demands on it, its officers and employees, as may be caused by the negligence or willful misconduct of the indemnitee, its agents or employees, (or anyone directly or indirectly employed or engaged by the indemnitee, including subcontractors) to perform or observe any term or condition of this contract, or for any act or inaction of the indemnitee in connection with or incident to the work covered by this contract. It is the intent of the Parties hereto that, where negligence is determined to have been contributory, principles of comparative negligence will be followed and each Party shall bear the proportionate costs of any loss, damage, expense and liability attributable to that Party’s negligence.

In any and all claims against CITY by any employee of Contractor, the indemnification and hold-harmless obligation herein shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor under workers’ compensation acts, disability acts, or other employee benefits acts, AND THE CONTRACTOR SPECIFICALLY AND EXPRESSLY WAIVES ANY IMMUNITY UNDER SUCH ACTS.

J. WARRANTY

Contractor agrees that services performed as specified in Exhibit "A" shall be performed in a manner consistent with the professional standards and industry practices acceptable in the trade.

K. SEVERABILITY

The invalidity or unenforceability of any provision of this contract shall not affect the other provisions hereof, and this contract shall be construed, in all respects, as if such invalid or unenforceable provisions were omitted.

#### L. HEADINGS

The headings used in sections of this contract are for convenience of reference only and are not intended to restrict, affect, or be of any weight in the interpretation or construction of the provisions of such sections of this contract.

#### M. CONSEQUENTIAL DAMAGES

Notwithstanding any other provision of this contract, and to the fullest extent permitted by law, neither CITY nor Contractor, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the project or to this contract in excess of insurance limits required hereunder.

#### N. ENTIRE AGREEMENT

Contractor and CITY understand and agree that this document constitutes the entire understanding between the parties regarding the work or services described herein, and that this contract supersedes all other prior agreements and understandings, whether oral or written. This contract shall not be modified or amended, except in writing, signed by both parties.

#### O. DEPARTMENT OF ECOLOGY REQUIREMENTS

Additional requirements as outlined in Exhibit "B" Washington State Department of Ecology Water Pollution Control Revolving Fund Engineering Services Insert are incorporated herein.

[Signatures appear on next page]

IN WITNESS WHEREOF, the parties have executed this contract at Stevenson, Washington, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

CITY OF STEVENSON

CONTRACTOR

By: \_\_\_\_\_  
Scott Anderson, Mayor

By: \_\_\_\_\_  
Jane Vail, PE  
Principal Engineer

Mailing Address:  
215 West 4<sup>th</sup> Street  
Suite 200  
Vancouver, WA 98660

Approved as to form

\_\_\_\_\_  
Kenneth B Woodrich,  
City Attorney

360-695-7041  
Telephone Number

91-1944973  
Federal Tax ID Number

601-823-546  
UBI#

**PROJECT BACKGROUND**

The City of Stevenson Wastewater Treatment Plant (WWTP) is in need of upgrades to replace deficient equipment and provide additional capacity. Final design of these upgrades was recently completed, and included contract drawings and specifications for replacement of major equipment items, as well as construction of new structures and treatment facilities. Due to the specialty nature of the equipment used in wastewater treatment plants, it would be more cost-effective and would result in higher quality products for the City of Stevenson (City) to procure the major equipment separately from specialty equipment distributors. The major equipment items include rotary lobe blowers, submersible screw centrifugal pumps, an in-channel rotary screen, grit removal equipment, vertical turbine mixers, fine bubble diffusers, and ultraviolet disinfection system equipment.

The City requested Wallis Engineering to provide a scope of work for services to assist during procurement of the major wastewater treatment plant equipment.

**GENERAL SCOPE OF PROJECT**

This project will procure major equipment items for the Phase I Wastewater Treatment Plant Improvements project. Our services will include project management and administration, bidding assistance, and submittal review and coordination.

**CONTRACT DURATION**

Contract term shall be from the date contract is fully executed until June 30, 2022.

**PROJECT TEAM**

Wallis Engineering will serve as the prime consultant for this project, leading a team of subconsultants to complete all the services identified in the specific scope of work. The project team is listed below, with the responsibilities which they will complete.

<i>Consultant</i>	<i>Responsibilities</i>
Wallis Engineering (Wallis)	Civil Engineering
Esvelt Environmental Engineering (EEE)	Process Engineering
Industrial Systems (IS)	Electrical and Systems Control Engineering
LSB Consulting Engineers (LSB)	Structural Engineering

**SPECIFIC SCOPE OF WORK**

**TASK 1 PROJECT MANAGEMENT AND ADMINISTRATION**

**Objective:** Wallis Engineering (Wallis) will provide full project management, administration, and coordination between all team members, City staff, funding agencies, regulatory authorities, and key stakeholders.

### **Task 1.1 Project Management and Coordination**

Wallis and Esvelt will provide comprehensive project management during the bidding and submittal review phases of this project, including coordination of all team members, City staff, manufacturers, and funding agencies. Wallis Engineering will schedule and coordinate work with the City's Project Manager, and communicate work status on a regular basis and project issues as concerns arise.

Wallis will prepare monthly progress reports accompanied by progress billings, as well as monitor work tasks, budgets and schedule. Monthly progress billings will be subject to City review and approval.

#### **Assumptions:**

- Project management is anticipated to span a five-month period (August 2021 – December 2021), for the duration of bidding and submittal review.
- If the UV disinfection added alternative bid schedule is selected with the Phase I WWTP Improvements construction contract, project management will span an additional four months associated with procurement of the UV disinfection equipment (January 2022 – April 2022).
- All meetings with City staff will be held at City of Stevenson or other venue of staff choice.
- Wallis will hold monthly project coordination video meetings with the City in conjunction with 1477B monthly meetings.
- Services associated with delivery of major equipment items will be included in a separate construction phase services contract

#### **Deliverables:**

- Project scope and fee.
- One video meeting prior to bidding, one meeting after bidding, and one meeting for coordination of contracts.
- Monthly progress billings on a time and materials basis per task with status reports.

## **TASK 2 BIDDING ASSISTANCE**

**Objective:** Assist the City with bidding major equipment contracts and make recommendations for award.

### **Task 2.1 Bidding Assistance**

Wallis will assist the City with posting a bid for procurement of major equipment, distributing procurement documents prepared by Esvelt. Wallis will serve as the main point of contract during the bidding process, coordinating with Esvelt to answer bidding Request for Information (RFIs). Esvelt will summarize and review bid submittals, and prepare recommendations for award. Esvelt will prepare notice of award, agreement, and bonding forms for the selected manufacturers. After contract award, Esvelt will review agreements and bonding information provided by the manufacturers, and issue notice to proceed documentation with Wallis.

#### **Assumptions:**

- UV disinfection system equipment may be procured on a separate schedule than the other equipment items, depending on if the City elects to proceed with the UV Disinfection System installation.

#### **Deliverables:**

- Procurement documents for Bidding (assumed up to two sets of documents)
- Agreements and associated forms

- RFI answers and log

### **TASK 3 SUBMITTAL ASSISTANCE**

**Objective:** Review submittals for equipment to ensure compatibility with and suitability for proposed Phase I Wastewater Treatment Plant Improvements.

#### **Task 3.1 Submittal Review and Coordination**

Esvelt, LSB, and Industrial Systems will review shop drawings and product data and resubmittals for major equipment items. Esvelt will coordinate directly with LSB for review of structural components and equipment supports, and with Industrial Systems for reviews of electrical and controls system components. Esvelt will also review factory test reports and invoices after shop drawing and factory testing approval.

**Assumptions:**

- Inspection after delivery, review of on-site testing and O&M submittals to be included in separate construction engineering scope of work.

**Deliverables:**

- Submittal and resubmittal reviews for major equipment
- Submittal review log
- Factory test report reviews and approvals

*P:\14\1477D WWTP Equipment Bidding\100 Agmt\102 Working Docs\Prime\1477D Scope of Work.docx*

		AE	PE4	A6	A4	Wallis Labor	Subconsultants			Total
							EEE	Ind. Sys	LSB	Cost
		\$152.15	\$142.83	\$111.78	\$94.19					
<b>Task 1</b>	<b>Project Management and Administration</b>	14		4		\$ 2,577.22	\$ 4,800.00			\$ 7,377.22
<b>Task 2</b>	<b>Bidding Assistance</b>	8	2		4	\$ 1,879.62	\$ 13,200.00			\$ 15,079.62
<b>Task 3</b>	<b>Submittal Assistance</b>	12	4			\$ 2,397.12	\$ 10,800.00	\$ 3,800.00	\$ 1,200.00	\$ 18,197.12
<b>Project Total</b>		<b>34</b>	<b>6</b>	<b>4</b>	<b>4</b>	<b>\$ 6,853.96</b>	<b>\$ 28,800.00</b>	<b>\$ 3,800.00</b>	<b>\$ 1,200.00</b>	<b>\$ 40,653.96</b>

Depending on availability, actual staff usage may not match the above estimated hours breakdown.  
 Billing rates for all staff are listed in the Fee Summary.

<b>FEE SUMMARY</b>	
Wallis Labor	\$ 6,853.96
Wallis Expenses	\$ -
<b>Subconsultants</b>	
EEE	\$ 28,800.00
Ind. Sys	\$ 3,800.00
LSB	\$ 1,200.00
<b>TOTAL BUDGET</b>	<b>\$ 40,653.96</b>





## RATE SCHEDULE

Rate Schedule good through December, 31, 2022

<u>Title</u>	<u>Range</u>	
Associate Engineer	\$152.15	\$152.15
Senior Engineer	\$207.00	\$207.00
Engineering Manager I - VI	\$178.02	\$203.90
Project Engineer I - IX	\$123.17	\$172.85
Staff Engineer I - IV	\$102.47	\$121.10
Engineering Intern I - III	\$63.14	\$70.38
Designer	\$120.06	\$144.90
Landscape Architect	\$155.25	\$155.25
Construction Manager	\$134.55	\$134.55
Inspector	\$94.19	\$110.75
Technician I-IV	\$82.80	\$122.13
Administrative I – VI	\$49.68	\$111.78

These hourly rates include in-house office expenses, photocopying, and other incidental items. Mileage will be reimbursed at the current standard IRS rate.



**WASHINGTON STATE DEPARTMENT OF ECOLOGY  
WATER POLLUTION CONTROL REVOLVING FUND**

**ENGINEERING SERVICES INSERT**

Revised 10/24/14

The following clauses will be incorporated into contracts for engineering services receiving financial assistance from the Washington State Department of Ecology Water Pollution Control Revolving Fund. In the event of conflict within the contract these clauses shall take precedence

**Compliance with State and Local Laws**

The engineering services provider (CONTRACTOR) shall assure compliance with all applicable federal, state, and local laws, requirements, and ordinances as they pertain to the design, implementation, and administration of the approved project.

**State Interest Exclusion**

Partial funding of this project is being provided through the Washington State Department of Ecology Water Pollution Control Revolving Fund. Neither the State of Washington nor any of its departments or employees are, or shall be, a party to this contract or any subcontract.

**Third Party Beneficiary**

Partial funding of this project is being provided through the Washington State Department of Ecology Water Pollution Control Revolving Fund. All parties agree that the State of Washington shall be, and is hereby, named as an express third-party beneficiary of this contract, with full rights as such.

**Cost Basis of Contract**

No contract may be written for "cost-plus-a-percentage-of-cost" or "percentage of construction cost." The cost basis for this contract must be cost-reimbursement, unit price, fixed-price, time and materials, or any combination of these four methods.

**Funding Recognition**

Documents produced under this agreement shall inform the public that the project received financial assistance from the Washington State Water Pollution Control Revolving Fund. Washington State Department of Ecology's and the EPA's logos must be on all signs and documents. Logos will be provided as needed.

**Access to the work site and to records**

The CONTRACTOR shall provide for access to their records by Washington State Department of Ecology and Environmental Protection Agency (EPA) personnel.

The CONTRACTOR shall maintain accurate records and accounts to facilitate the Owner's audit requirements and shall ensure that all subcontractors maintain auditable records. These records shall be separate and distinct from the CONTRACTOR's other records and accounts.

All such records shall be available to the Owner and to Washington State Department of Ecology and EPA personnel for examination. All records pertinent to this project shall be retained by the CONTRACTOR for a period of three (3) years after the final audit.

### **Certification Regarding Suspension, Debarment, Ineligibility Or Voluntary Exclusion**

1. The CONTRACTOR, by signing this agreement, certifies that it is not suspended, debarred, proposed for debarment, declared ineligible or otherwise excluded from contracting with the federal government, or from receiving contracts paid for with federal funds. If the CONTRACTOR is unable to certify to the statements contained in the certification, they must provide an explanation as to why they cannot.
2. The CONTRACTOR shall provide immediate written notice to the Washington State Department of Ecology if at any time the CONTRACTOR learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
3. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the Washington State Department of Ecology for assistance in obtaining a copy of the regulations.
4. The CONTRACTOR agrees it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under the applicable Code of Federal Regulations, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
5. The CONTRACTOR further agrees by signing this agreement, that it will include this clause titled "Certification Regarding Suspension, Debarment, Ineligibility Or Voluntary Exclusion" without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
6. Pursuant to 2CFR180.330, the CONTRACTOR is responsible for ensuring that any lower tier covered transaction complies with certification of suspension and debarment requirements.
7. The CONTRACTOR acknowledges that failing to disclose the information required in the Code of Federal Regulations may result in the delay or negation of this funding agreement, or pursuance of legal remedies, including suspension and debarment.
8. The CONTRACTOR agrees to keep proof in its agreement file that it and all lower tier

recipients or contractors are not suspended or debarred and will make this proof available to the Washington State Department of Ecology upon request. The RECIPIENT/CONTRACTOR must run a search in <http://www.sam.gov/> and print a copy of completed searches to document proof of compliance.

This term and condition supersedes EPA Form 5700-49, "Certification Regarding Debarment, Suspension, and Other Responsibility Matters."

## **Disadvantaged Business Enterprises**

### General Compliance (40 CFR Part 33).

The CONTRACTOR shall comply with the requirements of the Environmental Protection Agency's Program for Participation By Disadvantaged Business Enterprises (DBE) 40 CFR Part 33.

### Non-discrimination Provision (40CFR Appendix A to Part 33).

The CONTRACTOR shall not discriminate on the basis of race, color, national origin or sex in the performance of this contract. The CONTRACTOR shall carry out applicable requirements of 40 CFR part 33 in the award and administration of contracts awarded under EPA financial assistance agreements. Failure by the CONTRACTOR to carry out these requirements is a material breach of this contract which may result in the termination of this contract or other legally available remedies.

### Six Good Faith Efforts (40 CFR Part 33 Subpart C).

The CONTRACTOR agrees to make the following good faith efforts whenever procuring subcontracts, equipment, services and supplies. The CONTRACTOR shall retain records documenting compliance with the following six good faith efforts.

1. Ensuring Disadvantaged Business Enterprises are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities. For Indian Tribal, State and Local and Government recipients, this will include placing Disadvantaged Business Enterprises on solicitation lists and soliciting them whenever they are potential sources. Qualified Women and Minority business enterprises may be found on the Internet at [www.omwbe.wa.gov](http://www.omwbe.wa.gov) or by contacting the Washington State Office of Minority and Women's Enterprises at (866) 208-1064.
2. Making information on forthcoming opportunities available to Disadvantaged Business Enterprises and arrange time frames for contracts and establish delivery schedules, where the requirements permit, in a way that encourages and facilitates participation by Disadvantaged Business Enterprises in the competitive process. This includes, whenever possible, posting solicitations for bids or proposals for a minimum of thirty (30) calendar days before the bid or proposal closing date.
3. Considering in the contracting process whether firms competing for large contracts could subcontract with Disadvantaged Business Enterprises. For Indian Tribal, State and local Government recipients, this will include dividing total requirements when economically feasible into smaller tasks or quantities to permit maximum participation by Disadvantaged Business Enterprises in the competitive process.
4. Encourage contracting with a consortium of Disadvantaged Business Enterprises when a

contract is too large for one of these firms to handle individually.

5. Using services and assistance of the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.
6. If the prime contractor awards subcontracts, requiring the subcontractors to take the six good faith efforts in paragraphs 1 through 5 above.

**After recording return to:**

**City of Stevenson  
PO Box 371  
Stevenson, WA 98648**

### **ADDENDUM TO LICENSE AGREEMENT**

Addendum to that agreement dated January 1, 2018, and as amended on July 6, 2020, by and between the City of Stevenson, a Washington Municipal Corporation, hereinafter referred to as Licensor, and Justin Gross, dba Big River Grill, hereinafter referred to as Licensee, effective January 1, 2021.

Recitals:

- A. Licensor is a Washington Municipal Corporation known as Stevenson, Washington.
- B. Licensee is an individual doing business as Big River Grill, and restaurant adjacent to a city park known as Walnut Park.
- C. By agreement, Licensor licensed Licensee to use part of Walnut Park for *al fresco* dining during a five-month period each year when the weather is typically warmer.
- D. Licensor granted this use according to the terms and conditions set forth in the original agreement in effect January 1, 2018 (the “Original Agreement”).
- E. Licensor amended the payment requirements due to the impact of COVID-19 and proclamations from Governor Jay Inslee restricting dining capacity in effect January 1, 2020 (the “Amended Agreement”).
- F. Section three of the Amended Agreement outlines the rate for extension or renewal of the license, unless otherwise agreed to by the parties.
- G. As of July 1, 2021 the restrictions on dining capacity have been lifted, however there are multiple COVID-19 variants causing a slow economic recovery.

#### **Section 1. Addendum**

In consideration of the mutual promises contained in the Original Agreement and the Amended Agreement, the parties agree to the following addendum:

##### **Extension**

The agreement will be extended through December 31, 2022, unless otherwise extended or terminated pursuant to the Original Agreement.

##### **License Fee**

The license fee will remain at Five Hundred and 00/100 dollars (\$500.00) plus leasehold tax, payable on the 1<sup>st</sup> day of each month, in advance.

[Signatures appear on following page]





STATE OF WASHINGTON            )  
  ) ss:  
COUNTY OF SKAMANIA        )

I certify that I know or have satisfactory evidence that Scott Anderson, as Mayor of the City of Stevenson, is the person who appeared before me, and that person acknowledged signing this instrument, on oath stated he executed the instrument as duly authorized by the agency and acknowledged it to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

SUBSCRIBED and SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

\_\_\_\_\_  
Name:  
NOTARY PUBLIC in and for the State of  
Washington, residing at \_\_\_\_\_  
My Commission expires: \_\_\_\_\_



# City of Stevenson

## Planning Department

(509)427-5970

7121 E Loop Road, PO Box 371  
Stevenson, Washington 98648

**TO:** City Council  
**FROM:** Ben Shumaker  
**DATE:** July 15<sup>th</sup>, 2021  
**SUBJECT:** Rock Creek Drive Run-Off Testing—Summary Report—Request for Direction

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### **Introduction**

This memo summarizes the results of the stormwater run-off at Rock Creek Drive and Foster Creek Road which leaves orange-stains on roadside vegetation and soils. Public concerns brought this issue to the City Council's attention. The intersection's proximity to the 2 capped landfills led to the Council's decision to test the stormwater run-off to determine if pollutants from the landfill threatened the community's environmental and/or human health.

The City's underlying hypothesis for the testing was: "The orange-staining is an indicator of high-levels of pollutants associated with the capped landfills". This hypothesis builds on the previous hypothesis promoted by Skamania County's engineering staff which can be summarized as: "The orange-staining is the result of naturally occurring iron-related bacteria and no cause for concern." Both hypotheses are addressed through the testing program which sampled for iron related bacteria and pollutants commonly associated with landfills.

The memo includes an action item seeking Council direction on next steps.

### **Were Pollutants Discovered?**

Water quality tests were performed on 21 containers (12 containers contained grab samples, 7 contained composite samples collected once per hour for 4 hours, and 2 were trip blanks sent by the laboratory for control purposes). The containers were tested according to 12 types of parameters and 655 analytes are reported in Attachment 1.

Broadly, the results show little cause for concern. Total Organic Carbon, Biochemical Oxygen Demand, Total Suspended Solids, Ammonia as N, Iron Related Bacteria were observed. No other analytes were detected. Of the analytes observed only Iron Related Bacteria appeared outside of the expected range.

As a result, the City's hypothesis went largely unproven, and the County's hypothesis was confirmed.

The Underwood Conservation District helped the City analyze the report via Attachment 1. Guidance based on their analysis states:

"Iron bacteria are naturally occurring in soil, shallow groundwater and surface waters. These bacteria combined oxygen and iron to form deposits of rust-colored bacteria cells. I am not familiar with any water quality criteria for iron related bacteria. Issues with these bacteria are usually related to wells and pumps where the biofilm that is left behind by the bacteria can cause equipment fouling, clogging and color/taste issues. I don't believe there is any cause for concern related to the presence of these bacteria at this location, but I recommend reaching out to your Department of Ecology contact to ask if the level detected (2200mg/L) is indicative of a seepage issue from the uncapped landfill.

To show that there are not adverse effects to downstream surface waters (Rock Cove) it may be worthwhile to conduct one additional sampling event during wet conditions when active seepage from the landfill area is evident.”

### **How Were Pollutants Investigated?**

City staff researched past testing related to the capped landfills and discovered a 1991 summary of 1990 sampling efforts. This summary described the presence of 1,1,1 – Trichloroethane at 0.9 ug/l, concentrations of lead and zinc which were below the National Drinking Water Standards (NDWS) at the time, and concentrations of iron and manganese which were above the secondary NDWS suggested levels.

City staff consulted with a) the water quality professionals from the Department of Ecology’s non-point source and point source (landfill) divisions, b) civil/environmental engineering professionals from the Underwood Conservation District, and c) water quality testing professionals from BSK laboratories, the private firm conducting the water quality analysis.

This consultation lead to a range of sampling options, including sampling for one water quality parameter at one location to sampling for several water quality and soil quality parameters at multiple locations. Based on the quoted costs for sampling, staff selected to sample for several water quality parameters at and at only one location.

### **What is the Next Step?**

Staff envisions 3 possible courses of action related to these results. In increasing order of involvement:

- Take no additional action.
- Advocate for other agencies to perform on-going testing.
- Establish an on-going testing program.

Verbal analysis of these course of action can be given upon request at the meeting.

Prepared by,

Ben Shumaker  
Community Development Director

### **Attachment**

1. Laboratory Report (41 pages)
2. UCD Analysis (13 pages)



BSK Associates Vancouver  
 2517 E. Evergreen Blvd.  
 Vancouver, WA 98661  
 360-750-0055 (Main)  
 360-750-0057 (FAX)

**VED0391**  
 5/04/2021

Ben Shumaker  
 City of Stevenson - 842502  
 PO Box 371  
 Stevenson, WA 98648

**RE: Report for VED0391 Toxic Water**

Dear Ben Shumaker,

Thank you for using BSK Associates for your analytical testing needs. In the following pages, you will find the test results for the samples submitted to our laboratory on 4/19/2021. The results have been approved for release by our Laboratory Director as indicated by the authorizing signature below.

The samples were analyzed for the test(s) indicated on the Chain of Custody (see attached) and the results relate only to the samples analyzed. BSK certifies that the testing was performed in accordance with the quality system requirements specified in the 2016 TNI Standard. Any deviations from this standard or from the method requirements for each test procedure performed will be annotated alongside the analytical result or noted in the Case Narrative. Unless otherwise noted, the sample results are reported on an "as received" basis.

This certificate of analysis shall not be reproduced except in full, without written approval of the laboratory.

If additional clarification of any information is required, please contact your Project Manager, Debra Karlsson, at (360) 750-0055.

Thank you again for using BSK Associates. We value your business and appreciate your loyalty.

Sincerely,

Debra Karlsson, Project Manager



Accredited in Accordance with NELAP  
 ORELAP #WA100008-010

*The results in this report apply to the samples analyzed in accordance with the chain of custody document. This analytical report must be reproduced in its entirety.*

VED0391 FINAL 05042021 1208

Case Narrative

Project and Report Details	Invoice Details
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<b>Client:</b> City of Stevenson - 842502 <b>Report To:</b> Ben Shumaker <b>Project #:</b> Toxic Water <b>Received:</b> 4/19/2021 - 12:32 <b>Report Due:</b> 5/03/2021	<b>Invoice To:</b> City of Stevenson - 842502 <b>Invoice Attn:</b> Ben Shumaker <b>Project PO#:</b> -
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**Sample Receipt Conditions**

<b>Cooler:</b> Default Cooler	Containers Intact
<b>Temperature on Receipt °C:</b> 7.6	COC/Labels Agree
	Received On Blue Ice
	Sample(s) arrived at lab on same day sampled.
	Packing Material - Other
	Sample(s) were received in temperature range.
	Initial receipt at BSK-VAL

**Data Qualifiers**

The following qualifiers have been applied to one or more analytical results:

- B2.0 Analyte present in the method blank above the method detection limit (MDL). Laboratory does not determine batch acceptance on detections below the reporting limit (RL).
- CV0.0 CCV recovery was above method acceptance limits; no material impact on reported result as sample detection is below the reporting limit for this parameter.
- DP1.1 Sample Duplicate RPD exceeded method acceptance criteria.
- MS1.0 Matrix spike recoveries exceed control limits.
- MS2.0 MS/MSD RPD exceeds control limit. No material impact as both sets of recovery data meet control criteria.
- SR1.0 Surrogate recovery exceeds upper control limit. No material impact as associated analytes are Non-Detect.

**Report Distribution**

Recipient(s)	Report Format	CC:
Ben Shumaker	FINAL.RPT	

**Certificate of Analysis**

**Sample ID:** VED0391-01  
**Sampled By:** Carly Lemon  
**Sample Description:** Foster and Rock Cr.Seep

**Sample Date - Time:** 04/19/2021 - 08:30  
**Matrix:** Water  
**Sample Type:** Grab

**BSK Associates Laboratory Fresno**  
**General Chemistry**

Analyte	Method	Result	RL	Units	RL Mult	Batch	Prepared	Analyzed	Qual
Cyanide (total)	SM 4500-CN E	ND	0.050	mg/L	1	AED1354	04/22/21	04/29/21	
Total Organic Carbon	SM 5310C	1.5	0.70	mg/L	1	AED1553	04/27/21	04/27/21	

**Organics**

Analyte	Method	Result	RL	Units	RL Mult	Batch	Prepared	Analyzed	Qual
<b>Volatile Organics by GC-MS</b>									
1,1,1-Trichloroethane	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
1,1,2,2-Tetrachloroethane	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
1,1,2-Trichloro-1,2,2-trifluoroethane	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
1,1,2-Trichloroethane	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
1,1-Dichloroethane	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
1,1-Dichloroethene	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
1,2-Dibromoethane (EDB)	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
1,2-Dichlorobenzene	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
1,2-Dichloroethane	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
1,2-Dichloropropane	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
1,3-Dichlorobenzene	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
1,4-Dichlorobenzene	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
2-Hexanone	EPA 624.1	ND	20	ug/L	1	AED1389	04/22/21	04/23/21	
4-Methyl-2-pentanone	EPA 624.1	ND	20	ug/L	1	AED1389	04/22/21	04/23/21	
Acetone	EPA 624.1	ND	20	ug/L	1	AED1389	04/22/21	04/23/21	
Benzene	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
Bromodichloromethane	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
Bromoform	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
Bromomethane	EPA 624.1	ND	1.0	ug/L	1	AED1389	04/22/21	04/23/21	
Carbon disulfide	EPA 624.1	ND	50	ug/L	1	AED1389	04/22/21	04/23/21	
Carbon Tetrachloride	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
Chlorobenzene	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
Chloroethane	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
Chloroform	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
Chloromethane	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
cis-1,2-Dichloroethene	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
cis-1,3-Dichloropropene	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
Dibromochloromethane	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
Dichloromethane	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
Ethylbenzene	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
p-Isopropyltoluene	EPA 624.1	ND	5.0	ug/L	1	AED1389	04/22/21	04/23/21	
m,p-Xylenes	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
Methyl-t-butyl ether	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
o-Xylene	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
Styrene	EPA 624.1	ND	5.0	ug/L	1	AED1389	04/22/21	04/23/21	
Tetrachloroethene (PCE)	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	

The results in this report apply to the samples analyzed in accordance with the chain of custody document. This analytical report must be reproduced in its entirety.

**Certificate of Analysis**

**Sample ID:** VED0391-01  
**Sampled By:** Carly Lemon  
**Sample Description:** Foster and Rock Cr.Seep

**Sample Date - Time:** 04/19/2021 - 08:30  
**Matrix:** Water  
**Sample Type:** Grab

**Organics**

Analyte	Method	Result	RL	Units	RL Mult	Batch	Prepared	Analyzed	Qual
<b><u>Volatile Organics by GC-MS</u></b>									
Toluene	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
trans-1,2-Dichloroethene	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
trans-1,3-Dichloropropene	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
Trichloroethene (TCE)	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
Trichlorofluoromethane	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	
Vinyl Chloride	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/23/21	CV0.0
Surrogate: 1,2-Dichloroethane-d4	EPA 624.1	112 %	<i>Acceptable range: 70-130 %</i>						
Surrogate: Bromofluorobenzene	EPA 624.1	103 %	<i>Acceptable range: 70-130 %</i>						
Surrogate: Toluene-d8	EPA 624.1	98 %	<i>Acceptable range: 70-130 %</i>						
<b><u>2-CEVE by EPA 624.1</u></b>									
2-Chloroethyl vinyl ether	EPA 624.1	ND	1.0	ug/L	1	AED1389	04/22/21	04/23/21	
Surrogate: 1,2-Dichloroethane-d4	EPA 624.1	105 %	<i>Acceptable range: 70-130 %</i>						
Surrogate: Bromofluorobenzene	EPA 624.1	93 %	<i>Acceptable range: 70-130 %</i>						
Surrogate: Toluene-d8	EPA 624.1	96 %	<i>Acceptable range: 70-130 %</i>						
<b><u>Acrolein and Acrylonitrile by EPA 624</u></b>									
Acrolein	EPA 624.1	ND	2.0	ug/L	1	AED1389	04/22/21	04/23/21	
Acrylonitrile	EPA 624.1	ND	2.0	ug/L	1	AED1389	04/22/21	04/23/21	
Surrogate: 1,2-Dichloroethane-d4	EPA 624.1	118 %	<i>Acceptable range: 70-130 %</i>						
Surrogate: Bromofluorobenzene	EPA 624.1	101 %	<i>Acceptable range: 70-130 %</i>						
Surrogate: Toluene-d8	EPA 624.1	99 %	<i>Acceptable range: 70-130 %</i>						

**BSK Associates Vancouver**

**Microbiology**

Analyte	Method	Result	RL	Units	Batch	Prepared	Qual
<b><u>Iron Related Bacteria (IRB-BART)</u></b>							
Iron Related Bacteria	IRB-BART	2200	25	CFU/ml	VED0074	04/19/21 14:50	

**Organics**

Analyte	Method	Result	RL	Units	RL Mult	Batch	Prepared	Analyzed	Qual
Total Trihalomethanes		ND	0.50	ug/L					
Total 1,3-Dichloropropene	EPA 624.1	ND	0.50	ug/L					
Total Xylenes	EPA 624.1	ND	0.50	ug/L					

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**Certificate of Analysis**

**Sample ID:** VED0391-02  
**Sampled By:** Carly Lemon  
**Sample Description:** Rock Cr. and Foster Seep

**Sample Date - Time:** 04/19/2021 - 11:00  
**Matrix:** Water  
**Sample Type:** Composite

**Composite Start:** 04/18/2021 - 11:00

**BSK Associates Laboratory Fresno**  
**General Chemistry**

Analyte	Method	Result	RL	Units	RL Mult	Batch	Prepared	Analyzed	Qual
Ammonia as N	EPA 350.1	0.16	0.10	mg/L	1	AED1296	04/22/21	04/22/21	

**Metals**

Analyte	Method	Result	RL	Units	RL Mult	Batch	Prepared	Analyzed	Qual
Antimony, 3010	EPA 6020B	ND	0.20	mg/L	1	AED1646	04/28/21	04/29/21	
Arsenic, 3010	EPA 6020B	ND	0.020	mg/L	1	AED1646	04/28/21	04/29/21	
Beryllium, 3010	EPA 6020B	ND	0.010	mg/L	1	AED1646	04/28/21	04/29/21	
Cadmium, 3010	EPA 6020B	ND	0.020	mg/L	1	AED1646	04/28/21	04/29/21	
Chromium, 3010	EPA 6020B	ND	0.10	mg/L	1	AED1646	04/28/21	04/29/21	
Copper, 3010	EPA 6020B	ND	0.10	mg/L	1	AED1646	04/28/21	04/29/21	
Lead, 3010	EPA 6020B	ND	0.050	mg/L	1	AED1646	04/28/21	04/29/21	
Mercury, 3010	EPA 6020B	ND	0.0040	mg/L	1	AED1646	04/28/21	04/29/21	
Nickel, 3010	EPA 6020B	ND	0.10	mg/L	1	AED1646	04/28/21	04/29/21	
Selenium, 3010	EPA 6020B	ND	0.020	mg/L	1	AED1646	04/28/21	04/29/21	
Silver, 3010	EPA 6020B	ND	0.10	mg/L	1	AED1646	04/28/21	04/29/21	
Thallium, 3010	EPA 6020B	ND	0.20	mg/L	1	AED1646	04/28/21	04/29/21	
Zinc, 3010	EPA 6020B	ND	0.50	mg/L	1	AED1646	04/28/21	04/29/21	

**Organics**

Analyte	Method	Result	RL	Units	RL Mult	Batch	Prepared	Analyzed	Qual
<b>Washington SVOC by GC-MS</b>									
1,2,4-Trichlorobenzene	EPA 625.1	ND	0.60	ug/L	1	AED1195	04/21/21	04/26/21	
1,2-Diphenylhydrazine (as Azobenzene)	EPA 625.1	ND	20	ug/L	1	AED1195	04/21/21	04/26/21	
2,2'-oxybis(1-chloropropane) <sup>(2)</sup>	EPA 625.1	ND	0.60	ug/L	1	AED1195	04/21/21	04/26/21	
2,4,6-Trichlorophenol	EPA 625.1	ND	4.0	ug/L	1	AED1195	04/21/21	04/26/21	
2,4-Dichlorophenol	EPA 625.1	ND	1.0	ug/L	1	AED1195	04/21/21	04/26/21	
2,4-Dimethylphenol	EPA 625.1	ND	1.0	ug/L	1	AED1195	04/21/21	04/26/21	
2,4-Dinitrophenol	EPA 625.1	ND	2.0	ug/L	1	AED1195	04/21/21	04/26/21	
2,4-Dinitrotoluene	EPA 625.1	ND	0.40	ug/L	1	AED1195	04/21/21	04/26/21	
2,6-Dinitrotoluene	EPA 625.1	ND	0.40	ug/L	1	AED1195	04/21/21	04/26/21	
2-Chloronaphthalene	EPA 625.1	ND	0.60	ug/L	1	AED1195	04/21/21	04/26/21	
2-Chlorophenol	EPA 625.1	ND	2.0	ug/L	1	AED1195	04/21/21	04/26/21	
2-Nitrophenol	EPA 625.1	ND	1.0	ug/L	1	AED1195	04/21/21	04/26/21	
3,3-Dichlorobenzidine	EPA 625.1	ND	1.0	ug/L	1	AED1195	04/21/21	04/26/21	
4,6-Dinitro-2-methylphenol	EPA 625.1	ND	2.0	ug/L	1	AED1195	04/21/21	04/26/21	
4-Bromophenyl phenyl ether	EPA 625.1	ND	0.40	ug/L	1	AED1195	04/21/21	04/26/21	
4-Chloro-3-methylphenol	EPA 625.1	ND	2.0	ug/L	1	AED1195	04/21/21	04/26/21	
4-Chlorophenyl phenyl ether	EPA 625.1	ND	0.50	ug/L	1	AED1195	04/21/21	04/26/21	
4-Nitrophenol	EPA 625.1	ND	1.0	ug/L	1	AED1195	04/21/21	04/26/21	
Acenaphthene	EPA 625.1	ND	0.40	ug/L	1	AED1195	04/21/21	04/26/21	

The results in this report apply to the samples analyzed in accordance with the chain of custody document. This analytical report must be reproduced in its entirety.

**Certificate of Analysis**

**Sample ID:** VED0391-02  
**Sampled By:** Carly Lemon  
**Sample Description:** Rock Cr. and Foster Seep

**Sample Date - Time:** 04/19/2021 - 11:00  
**Matrix:** Water  
**Sample Type:** Composite

**Composite Start:** 04/18/2021 - 11:00

**Organics**

Analyte	Method	Result	RL	Units	RL Mult	Batch	Prepared	Analyzed	Qual
<b>Washington SVOC by GC-MS</b>									
Acenaphthylene	EPA 625.1	ND	0.60	ug/L	1	AED1195	04/21/21	04/26/21	
Anthracene	EPA 625.1	ND	0.60	ug/L	1	AED1195	04/21/21	04/26/21	
Benizidine	EPA 625.1	ND	24	ug/L	1	AED1195	04/21/21	04/26/21	
Benzo(a)anthracene	EPA 625.1	ND	0.60	ug/L	1	AED1195	04/21/21	04/26/21	
Benzo(a)pyrene	EPA 625.1	ND	1.0	ug/L	1	AED1195	04/21/21	04/26/21	
Benzo(b)fluoranthene	EPA 625.1	ND	1.6	ug/L	1	AED1195	04/21/21	04/26/21	
Benzo(g,h,i)perylene	EPA 625.1	ND	1.0	ug/L	1	AED1195	04/21/21	04/26/21	
Benzo(k)fluoranthene	EPA 625.1	ND	1.6	ug/L	1	AED1195	04/21/21	04/26/21	
Bis(2-chloroethoxy)methane	EPA 625.1	ND	21	ug/L	1	AED1195	04/21/21	04/26/21	
Bis(2-chloroethyl) ether	EPA 625.1	ND	1.0	ug/L	1	AED1195	04/21/21	04/26/21	
Bis(2-ethylhexyl) phthalate	EPA 625.1	ND	0.50	ug/L	1	AED1195	04/21/21	04/26/21	
Butyl benzyl phthalate	EPA 625.1	ND	0.60	ug/L	1	AED1195	04/21/21	04/26/21	
Chrysene	EPA 625.1	ND	0.60	ug/L	1	AED1195	04/21/21	04/26/21	
Dibenzo(a,h)anthracene	EPA 625.1	ND	1.6	ug/L	1	AED1195	04/21/21	04/26/21	
Diethyl phthalate	EPA 625.1	ND	7.6	ug/L	1	AED1195	04/21/21	04/26/21	
Dimethyl phthalate	EPA 625.1	ND	6.4	ug/L	1	AED1195	04/21/21	04/26/21	
Di-n-butyl phthalate	EPA 625.1	ND	1.0	ug/L	1	AED1195	04/21/21	04/26/21	
Di-n-octyl phthalate	EPA 625.1	ND	0.60	ug/L	1	AED1195	04/21/21	04/26/21	
Fluoranthene	EPA 625.1	ND	0.60	ug/L	1	AED1195	04/21/21	04/26/21	
Fluorene	EPA 625.1	ND	0.60	ug/L	1	AED1195	04/21/21	04/26/21	
Hexachlorobenzene	EPA 625.1	ND	0.60	ug/L	1	AED1195	04/21/21	04/26/21	
Hexachlorobutadiene	EPA 625.1	ND	1.0	ug/L	1	AED1195	04/21/21	04/26/21	
Hexachlorocyclopentadiene	EPA 625.1	ND	1.0	ug/L	1	AED1195	04/21/21	04/26/21	
Hexachloroethane	EPA 625.1	ND	1.0	ug/L	1	AED1195	04/21/21	04/26/21	
Indeno(1,2,3-cd)pyrene	EPA 625.1	ND	1.0	ug/L	1	AED1195	04/21/21	04/26/21	
Isophorone	EPA 625.1	ND	1.0	ug/L	1	AED1195	04/21/21	04/26/21	
Naphthalene	EPA 625.1	ND	0.60	ug/L	1	AED1195	04/21/21	04/26/21	
Nitrobenzene	EPA 625.1	ND	1.0	ug/L	1	AED1195	04/21/21	04/26/21	
N-Nitrosodimethylamine (NDMA)	EPA 625.1	ND	4.0	ug/L	1	AED1195	04/21/21	04/26/21	
N-Nitrosodi-n-propylamine (NDPA)	EPA 625.1	ND	1.0	ug/L	1	AED1195	04/21/21	04/26/21	
N-Nitrosodiphenylamine (as DPA)	EPA 625.1	ND	1.0	ug/L	1	AED1195	04/21/21	04/26/21	
Pentachlorophenol	EPA 625.1	ND	1.0	ug/L	1	AED1195	04/21/21	04/26/21	
Phenanthrene	EPA 625.1	ND	0.60	ug/L	1	AED1195	04/21/21	04/26/21	
Phenol	EPA 625.1	ND	4.0	ug/L	1	AED1195	04/21/21	04/26/21	
Pyrene	EPA 625.1	ND	0.60	ug/L	1	AED1195	04/21/21	04/26/21	
Surrogate: 2,4,6-Tribromophenol	EPA 625.1	112 %							Acceptable range: 53-200 %
Surrogate: 2-Fluorobiphenyl	EPA 625.1	70 %							Acceptable range: 40-127 %
Surrogate: 2-Fluorophenol	EPA 625.1	78 %							Acceptable range: 42-123 %
Surrogate: Nitrobenzene-d5	EPA 625.1	74 %							Acceptable range: 15-200 %
Surrogate: Phenol-d6	EPA 625.1	84 %							Acceptable range: 10-200 %
Surrogate: p-Terphenyl-d14	EPA 625.1	71 %							Acceptable range: 50-150 %

The results in this report apply to the samples analyzed in accordance with the chain of custody document. This analytical report must be reproduced in its entirety.



**VED0391**

**Toxic Water**

Toxic Water

### Certificate of Analysis

**Sample ID:** VED0391-02  
**Sampled By:** Carly Lemon  
**Sample Description:** Rock Cr. and Foster Seep

**Sample Date - Time:** 04/19/2021 - 11:00  
**Matrix:** Water  
**Sample Type:** Composite

**Composite Start:** 04/18/2021 - 11:00

#### **BSK Associates Vancouver** **General Chemistry**

Analyte	Method	Result	RL	Units	RL Mult	Batch	Prepared	Analyzed	Qual
Biochemical Oxygen Demand	SM 5210B	<b>9.7</b>	1.2	mg/L	1.2	VED0094	04/21/21 10:30	04/26/21	
Total Suspended Solids	SM 2540D	<b>56</b>	5.0	mg/L	1	VED0096	04/22/21	04/22/21	

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VED0391 FINAL 05042021 1208

**Certificate of Analysis**

**Sample ID:** VED0391-03  
**Sampled By:** BSK VAL  
**Sample Description:** Trip Blank - Lot #0321050

**Sample Date - Time:** 04/19/2021 - 00:00  
**Matrix:** Water  
**Sample Type:** Grab

**BSK Associates Laboratory Fresno**  
**Organics**

Analyte	Method	Result	RL	Units	RL Mult	Batch	Prepared	Analyzed	Qual
<b><u>Volatile Organics by GC-MS</u></b>									
1,1,1-Trichloroethane	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
1,1,2,2-Tetrachloroethane	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
1,1,2-Trichloro-1,2,2-trifluoroethane	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
1,1,2-Trichloroethane	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
1,1-Dichloroethane	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
1,1-Dichloroethene	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
1,2-Dibromoethane (EDB)	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
1,2-Dichlorobenzene	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
1,2-Dichloroethane	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
1,2-Dichloropropane	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
1,3-Dichlorobenzene	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
1,4-Dichlorobenzene	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
2-Hexanone	EPA 624.1	ND	20	ug/L	1	AED1389	04/22/21	04/22/21	
4-Methyl-2-pentanone	EPA 624.1	ND	20	ug/L	1	AED1389	04/22/21	04/22/21	
Acetone	EPA 624.1	ND	20	ug/L	1	AED1389	04/22/21	04/22/21	
Benzene	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
Bromodichloromethane	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
Bromoform	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
Bromomethane	EPA 624.1	ND	1.0	ug/L	1	AED1389	04/22/21	04/22/21	
Carbon disulfide	EPA 624.1	ND	50	ug/L	1	AED1389	04/22/21	04/22/21	
Carbon Tetrachloride	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
Chlorobenzene	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
Chloroethane	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
Chloroform	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
Chloromethane	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
cis-1,2-Dichloroethene	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
cis-1,3-Dichloropropene	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
Dibromochloromethane	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
Dichloromethane	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
Ethylbenzene	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
p-Isopropyltoluene	EPA 624.1	ND	5.0	ug/L	1	AED1389	04/22/21	04/22/21	
m,p-Xylenes	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
Methyl-t-butyl ether	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
o-Xylene	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
Styrene	EPA 624.1	ND	5.0	ug/L	1	AED1389	04/22/21	04/22/21	
Tetrachloroethene (PCE)	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
Toluene	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
trans-1,2-Dichloroethene	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
trans-1,3-Dichloropropene	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
Trichloroethene (TCE)	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
Trichlorofluoromethane	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	
Vinyl Chloride	EPA 624.1	ND	0.50	ug/L	1	AED1389	04/22/21	04/22/21	CV0.0

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**Certificate of Analysis**

**Sample ID:** VED0391-03  
**Sampled By:** BSK VAL  
**Sample Description:** Trip Blank - Lot #0321050

**Sample Date - Time:** 04/19/2021 - 00:00  
**Matrix:** Water  
**Sample Type:** Grab

**Organics**

Analyte	Method	Result	RL	Units	RL Mult	Batch	Prepared	Analyzed	Qual
Surrogate: 1,2-Dichloroethane-d4	EPA 624.1	111 %							
			<i>Acceptable range: 70-130 %</i>						
Surrogate: Bromofluorobenzene	EPA 624.1	107 %							
			<i>Acceptable range: 70-130 %</i>						
Surrogate: Toluene-d8	EPA 624.1	99 %							
			<i>Acceptable range: 70-130 %</i>						

**BSK Associates Vancouver**

**Organics**

Analyte	Method	Result	RL	Units	RL Mult	Batch	Prepared	Analyzed	Qual
Total Trihalomethanes		ND	0.50	ug/L					
Total 1,3-Dichloropropene	EPA 624.1	ND	0.50	ug/L					
Total Xylenes	EPA 624.1	ND	0.50	ug/L					



**BSK Associates Laboratory Fresno**  
**General Chemistry Quality Control Report**

Analyte	Result	RL	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Date Analyzed	Qual
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**SM 5310C - Quality Control**

Batch: AED1553

Prepared: 4/27/2021

Prep Method: Method Specific Preparation

Analyst: KDF

**Blank Spike Dup (AED1553-BSD1)**

Total Organic Carbon	10	0.70	mg/L	10	ND	102	80-120	1	20	04/27/21
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**Matrix Spike (AED1553-MS1), Source: AED1911-02**

Total Organic Carbon	13	0.70	mg/L	10	3.1	103	80-120			04/27/21
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**Matrix Spike (AED1553-MS2), Source: AED2011-02**

Total Organic Carbon	12	0.70	mg/L	10	1.2	105	80-120			04/27/21
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**Matrix Spike Dup (AED1553-MSD1), Source: AED1911-02**

Total Organic Carbon	13	0.70	mg/L	10	3.1	103	80-120	0	20	04/27/21
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**Matrix Spike Dup (AED1553-MSD2), Source: AED2011-02**

Total Organic Carbon	12	0.70	mg/L	10	1.2	105	80-120	0	20	04/27/21
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BSK Associates Laboratory Fresno

Metals Quality Control Report

Analyte	Result	RL	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Date Analyzed	Qual
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EPA 6020B - Quality Control

Batch: AED1646

Prepared: 4/28/2021

Prep Method: EPA 3010A

Analyst: VVW

Blank (AED1646-BLK1)

Beryllium, 3010	ND	0.010	mg/L							04/29/21	
Chromium, 3010	ND	0.10	mg/L							04/29/21	
Nickel, 3010	ND	0.10	mg/L							04/29/21	
Copper, 3010	ND	0.10	mg/L							04/29/21	
Zinc, 3010	ND	0.50	mg/L							04/29/21	
Arsenic, 3010	ND	0.020	mg/L							04/29/21	
Selenium, 3010	ND	0.020	mg/L							04/29/21	
Silver, 3010	ND	0.10	mg/L							04/29/21	
Cadmium, 3010	ND	0.020	mg/L							04/29/21	
Antimony, 3010	ND	0.20	mg/L							04/29/21	
Thallium, 3010	ND	0.20	mg/L							04/29/21	
Lead, 3010	ND	0.050	mg/L							04/29/21	
Mercury, 3010	ND	0.0040	mg/L							04/29/21	

Blank Spike (AED1646-BS1)

Beryllium, 3010	4.7	0.010	mg/L	4.0	ND	117	75-125			04/29/21	
Chromium, 3010	4.2	0.10	mg/L	4.0	ND	104	75-125			04/29/21	
Nickel, 3010	3.9	0.10	mg/L	4.0	ND	97	75-125			04/29/21	
Copper, 3010	3.9	0.10	mg/L	4.0	ND	98	75-125			04/29/21	
Zinc, 3010	3.5	0.50	mg/L	4.0	ND	87	75-125			04/29/21	
Arsenic, 3010	3.7	0.020	mg/L	4.0	ND	92	75-125			04/29/21	
Selenium, 3010	3.3	0.020	mg/L	4.0	ND	83	75-125			04/29/21	
Silver, 3010	1.9	0.10	mg/L	2.0	ND	96	75-125			04/29/21	
Cadmium, 3010	3.8	0.020	mg/L	4.0	ND	96	75-125			04/29/21	
Antimony, 3010	4.1	0.20	mg/L	4.0	ND	102	75-125			04/29/21	
Thallium, 3010	3.6	0.20	mg/L	4.0	ND	90	75-125			04/29/21	
Lead, 3010	3.6	0.050	mg/L	4.0	ND	91	75-125			04/29/21	
Mercury, 3010	0.086	0.0040	mg/L	0.10	ND	86	75-125			04/29/21	

Blank Spike Dup (AED1646-BSD1)

Beryllium, 3010	4.7	0.010	mg/L	4.0	ND	118	75-125	1	20	04/29/21	
Chromium, 3010	4.2	0.10	mg/L	4.0	ND	105	75-125	1	20	04/29/21	
Nickel, 3010	3.9	0.10	mg/L	4.0	ND	97	75-125	0	20	04/29/21	
Copper, 3010	3.9	0.10	mg/L	4.0	ND	98	75-125	1	20	04/29/21	
Zinc, 3010	3.5	0.50	mg/L	4.0	ND	88	75-125	1	20	04/29/21	
Arsenic, 3010	3.7	0.020	mg/L	4.0	ND	92	75-125	0	20	04/29/21	
Selenium, 3010	3.4	0.020	mg/L	4.0	ND	84	75-125	0	20	04/29/21	
Silver, 3010	1.9	0.10	mg/L	2.0	ND	95	75-125	1	20	04/29/21	
Cadmium, 3010	3.8	0.020	mg/L	4.0	ND	96	75-125	0	20	04/29/21	
Antimony, 3010	4.1	0.20	mg/L	4.0	ND	103	75-125	1	20	04/29/21	
Thallium, 3010	3.6	0.20	mg/L	4.0	ND	90	75-125	1	20	04/29/21	
Lead, 3010	3.6	0.050	mg/L	4.0	ND	90	75-125	1	20	04/29/21	
Mercury, 3010	0.085	0.0040	mg/L	0.10	ND	85	75-125	1	20	04/29/21	

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**BSK Associates Laboratory Fresno  
Metals Quality Control Report**

Analyte	Result	RL	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Date Analyzed	Qual
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**EPA 6020B - Quality Control**

Batch: AED1646

Prepared: 4/28/2021

Prep Method: EPA 3010A

Analyst: VVW

**Matrix Spike (AED1646-MS1), Source: VED0391-02**

Beryllium, 3010	4.6	0.010	mg/L	4.0	ND	116	75-125			04/29/21	
Chromium, 3010	4.1	0.10	mg/L	4.0	ND	103	75-125			04/29/21	
Nickel, 3010	3.8	0.10	mg/L	4.0	ND	95	75-125			04/29/21	
Copper, 3010	3.9	0.10	mg/L	4.0	ND	97	75-125			04/29/21	
Zinc, 3010	3.5	0.50	mg/L	4.0	ND	87	75-125			04/29/21	
Arsenic, 3010	3.6	0.020	mg/L	4.0	ND	91	75-125			04/29/21	
Selenium, 3010	3.3	0.020	mg/L	4.0	ND	83	75-125			04/29/21	
Silver, 3010	1.9	0.10	mg/L	2.0	ND	94	75-125			04/29/21	
Cadmium, 3010	3.8	0.020	mg/L	4.0	ND	95	75-125			04/29/21	
Antimony, 3010	4.1	0.20	mg/L	4.0	ND	102	75-125			04/29/21	
Thallium, 3010	3.5	0.20	mg/L	4.0	ND	88	75-125			04/29/21	
Lead, 3010	3.5	0.050	mg/L	4.0	ND	89	75-125			04/29/21	
Mercury, 3010	0.083	0.0040	mg/L	0.10	ND	83	75-125			04/29/21	

**Matrix Spike Dup (AED1646-MSD1), Source: VED0391-02**

Beryllium, 3010	4.6	0.010	mg/L	4.0	ND	116	75-125	0	20	04/29/21	
Chromium, 3010	4.2	0.10	mg/L	4.0	ND	105	75-125	3	20	04/29/21	
Nickel, 3010	3.9	0.10	mg/L	4.0	ND	97	75-125	2	20	04/29/21	
Copper, 3010	3.9	0.10	mg/L	4.0	ND	98	75-125	1	20	04/29/21	
Zinc, 3010	3.5	0.50	mg/L	4.0	ND	87	75-125	0	20	04/29/21	
Arsenic, 3010	3.7	0.020	mg/L	4.0	ND	91	75-125	0	20	04/29/21	
Selenium, 3010	3.3	0.020	mg/L	4.0	ND	83	75-125	0	20	04/29/21	
Silver, 3010	1.9	0.10	mg/L	2.0	ND	94	75-125	1	20	04/29/21	
Cadmium, 3010	3.8	0.020	mg/L	4.0	ND	95	75-125	0	20	04/29/21	
Antimony, 3010	4.1	0.20	mg/L	4.0	ND	103	75-125	1	20	04/29/21	
Thallium, 3010	3.6	0.20	mg/L	4.0	ND	90	75-125	2	20	04/29/21	
Lead, 3010	3.6	0.050	mg/L	4.0	ND	90	75-125	2	20	04/29/21	
Mercury, 3010	0.087	0.0040	mg/L	0.10	ND	87	75-125	4	20	04/29/21	

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VED0391 FINAL 05042021 1208

**BSK Associates Laboratory Fresno**  
**Organics Quality Control Report**

Analyte	Result	RL	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Date Analyzed	Qual
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**EPA 624.1 - Quality Control**

Batch: AED1389

Prepared: 4/22/2021

Prep Method: no prep-volatiles

Analyst: AMN

**Blank (AED1389-BLK1)**

1,1,1-Trichloroethane	ND	0.50	ug/L							04/22/21	
1,1,2,2-Tetrachloroethane	ND	0.50	ug/L							04/22/21	
1,1,2-Trichloro-1,2,2-trifluoroethane	ND	0.50	ug/L							04/22/21	
1,1,2-Trichloroethane	ND	0.50	ug/L							04/22/21	
1,1-Dichloroethane	ND	0.50	ug/L							04/22/21	
1,1-Dichloroethene	ND	0.50	ug/L							04/22/21	
1,2-Dibromoethane (EDB)	ND	0.50	ug/L							04/22/21	
1,2-Dichlorobenzene	ND	0.50	ug/L							04/22/21	
1,2-Dichloroethane	ND	0.50	ug/L							04/22/21	
1,2-Dichloropropane	ND	0.50	ug/L							04/22/21	
1,3-Dichlorobenzene	ND	0.50	ug/L							04/22/21	
1,4-Dichlorobenzene	ND	0.50	ug/L							04/22/21	
2-Chloroethyl vinyl ether	ND	1.0	ug/L							04/22/21	
2-Hexanone	ND	20	ug/L							04/22/21	
4-Methyl-2-pentanone	ND	20	ug/L							04/22/21	
Acetone	ND	20	ug/L							04/22/21	
Acrolein	ND	2.0	ug/L							04/22/21	
Acrylonitrile	ND	2.0	ug/L							04/22/21	
Benzene	ND	0.50	ug/L							04/22/21	
Bromodichloromethane	ND	0.50	ug/L							04/22/21	
Bromoform	ND	0.50	ug/L							04/22/21	
Bromomethane	ND	1.0	ug/L							04/22/21	
Carbon disulfide	ND	50	ug/L							04/22/21	
Carbon Tetrachloride	ND	0.50	ug/L							04/22/21	
Chlorobenzene	ND	0.50	ug/L							04/22/21	
Chloroethane	ND	0.50	ug/L							04/22/21	
Chloroform	ND	0.50	ug/L							04/22/21	
Chloromethane	ND	0.50	ug/L							04/22/21	
cis-1,2-Dichloroethene	ND	0.50	ug/L							04/22/21	
cis-1,3-Dichloropropene	ND	0.50	ug/L							04/22/21	
Dibromochloromethane	ND	0.50	ug/L							04/22/21	
Dichloromethane	ND	0.50	ug/L							04/22/21	
Ethylbenzene	ND	0.50	ug/L							04/22/21	
p-Isopropyltoluene	ND	5.0	ug/L							04/22/21	
m,p-Xylenes	ND	0.50	ug/L							04/22/21	
Methyl-t-butyl ether	ND	0.50	ug/L							04/22/21	
o-Xylene	ND	0.50	ug/L							04/22/21	
Styrene	ND	5.0	ug/L							04/22/21	
Tetrachloroethene (PCE)	ND	0.50	ug/L							04/22/21	
Toluene	ND	0.50	ug/L							04/22/21	
trans-1,2-Dichloroethene	ND	0.50	ug/L							04/22/21	
trans-1,3-Dichloropropene	ND	0.50	ug/L							04/22/21	
Trichloroethene (TCE)	ND	0.50	ug/L							04/22/21	

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VED0391 FINAL 05042021 1208

**BSK Associates Laboratory Fresno**  
**Organics Quality Control Report**

Analyte	Result	RL	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Date Analyzed	Qual
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**EPA 624.1 - Quality Control**

Batch: AED1389

Prepared: 4/22/2021

Prep Method: no prep-volatiles

Analyst: AMN

**Blank (AED1389-BLK1)**

Trichlorofluoromethane	ND	0.50	ug/L							04/22/21	
Vinyl Chloride	ND	0.50	ug/L							04/22/21	
Surrogate: 1,2-Dichloroethane-d4	60			50		121	70-130			04/22/21	
Surrogate: Bromofluorobenzene	48			50		97	70-130			04/22/21	
Surrogate: Toluene-d8	45			50		90	70-130			04/22/21	

**Blank Spike (AED1389-BS1)**

1,1,1-Trichloroethane	10	0.50	ug/L	10	ND	103	52-162			04/22/21	
1,1,2,2-Tetrachloroethane	9.7	0.50	ug/L	10	ND	97	46-157			04/22/21	
1,1,2-Trichloro-1,2,2-trifluoroethane	12	0.50	ug/L	10	ND	118	59-161			04/22/21	
1,1,2-Trichloroethane	9.8	0.50	ug/L	10	ND	98	52-150			04/22/21	
1,1-Dichloroethane	9.8	0.50	ug/L	10	ND	98	59-155			04/22/21	
1,1-Dichloroethene	10	0.50	ug/L	10	ND	102	10-234			04/22/21	
1,2-Dibromoethane (EDB)	9.4	0.50	ug/L	10	ND	94	77-125			04/22/21	
1,2-Dichlorobenzene	9.7	0.50	ug/L	10	ND	97	18-190			04/22/21	
1,2-Dichloroethane	9.7	0.50	ug/L	10	ND	97	49-155			04/22/21	
1,2-Dichloropropane	9.3	0.50	ug/L	10	ND	93	10-210			04/22/21	
1,3-Dichlorobenzene	9.7	0.50	ug/L	10	ND	97	59-156			04/22/21	
1,4-Dichlorobenzene	9.7	0.50	ug/L	10	ND	97	18-190			04/22/21	
2-Chloroethyl vinyl ether	11	1.0	ug/L	10	ND	113	10-305			04/22/21	
2-Hexanone	8.3	20	ug/L	10	ND	83	62-141			04/22/21	
4-Methyl-2-pentanone	7.9	20	ug/L	10	ND	79	72-134			04/22/21	
Acetone	8.9	20	ug/L	10	ND	89	49-165			04/22/21	
Acrolein	100	2.0	ug/L	100	ND	102	44-144			04/22/21	
Acrylonitrile	9.5	2.0	ug/L	10	ND	95	54-140			04/22/21	
Benzene	9.9	0.50	ug/L	10	ND	99	37-151			04/22/21	
Bromodichloromethane	9.4	0.50	ug/L	10	ND	94	80-127			04/22/21	
Bromoform	8.5	0.50	ug/L	10	ND	85	45-169			04/22/21	
Bromomethane	11	1.0	ug/L	10	ND	108	10-242			04/22/21	
Carbon disulfide	11	50	ug/L	10	ND	108	78-140			04/22/21	
Carbon Tetrachloride	10	0.50	ug/L	10	ND	104	70-140			04/22/21	
Chlorobenzene	9.8	0.50	ug/L	10	ND	98	37-160			04/22/21	
Chloroethane	9.5	0.50	ug/L	10	ND	95	14-230			04/22/21	
Chloroform	9.9	0.50	ug/L	10	ND	99	51-138			04/22/21	
Chloromethane	12	0.50	ug/L	10	ND	115	10-273			04/22/21	
cis-1,2-Dichloroethene	9.5	0.50	ug/L	10	ND	95	77-132			04/22/21	
cis-1,3-Dichloropropene	8.8	0.50	ug/L	10	ND	88	10-227			04/22/21	
Dibromochloromethane	9.1	0.50	ug/L	10	ND	91	53-149			04/22/21	
Dichloromethane	10	0.50	ug/L	10	ND	101	10-221			04/22/21	
Ethylbenzene	9.5	0.50	ug/L	10	ND	95	37-162			04/22/21	
p-Isopropyltoluene	9.6	5.0	ug/L	10	ND	96	50-150			04/22/21	
m,p-Xylenes	19	0.50	ug/L	20	ND	97	76-123			04/22/21	
Methyl-t-butyl ether	18	0.50	ug/L	20	ND	90	76-133			04/22/21	

The results in this report apply to the samples analyzed in accordance with the chain of custody document. This analytical report must be reproduced in its entirety.

**BSK Associates Laboratory Fresno**  
**Organics Quality Control Report**

Analyte	Result	RL	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Date Analyzed	Qual
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**EPA 624.1 - Quality Control**

Batch: AED1389

Prepared: 4/22/2021

Prep Method: no prep-volatiles

Analyst: AMN

**Blank Spike (AED1389-BS1)**

o-Xylene	9.0	0.50	ug/L	10	ND	90	84-121			04/22/21	
Styrene	9.1	5.0	ug/L	10	ND	91	79-124			04/22/21	
Tetrachloroethene (PCE)	10	0.50	ug/L	10	ND	104	64-148			04/22/21	
Toluene	9.8	0.50	ug/L	10	ND	98	47-150			04/22/21	
trans-1,2-Dichloroethene	10	0.50	ug/L	10	ND	101	54-156			04/22/21	
trans-1,3-Dichloropropene	9.0	0.50	ug/L	10	ND	90	17-183			04/22/21	
Trichloroethene (TCE)	9.2	0.50	ug/L	10	ND	92	71-157			04/22/21	
Trichlorofluoromethane	11	0.50	ug/L	10	ND	105	17-181			04/22/21	
Vinyl Chloride	12	0.50	ug/L	10	ND	121	10-251			04/22/21	
Surrogate: 1,2-Dichloroethane-d4	50			50		101	70-130			04/22/21	
Surrogate: Bromofluorobenzene	49			50		99	70-130			04/22/21	
Surrogate: Toluene-d8	50			50		100	70-130			04/22/21	

**Blank Spike Dup (AED1389-BS1)**

1,1,1-Trichloroethane	10	0.50	ug/L	10	ND	103	52-162	1	30	04/22/21	
1,1,2,2-Tetrachloroethane	9.8	0.50	ug/L	10	ND	98	46-157	0	30	04/22/21	
1,1,2-Trichloro-1,2,2-trifluoroethane	12	0.50	ug/L	10	ND	117	59-161	1	30	04/22/21	
1,1,2-Trichloroethane	9.7	0.50	ug/L	10	ND	97	52-150	1	30	04/22/21	
1,1-Dichloroethane	9.9	0.50	ug/L	10	ND	99	59-155	1	30	04/22/21	
1,1-Dichloroethene	10	0.50	ug/L	10	ND	103	10-234	1	30	04/22/21	
1,2-Dibromoethane (EDB)	9.5	0.50	ug/L	10	ND	95	77-125	1	30	04/22/21	
1,2-Dichlorobenzene	9.6	0.50	ug/L	10	ND	96	18-190	1	30	04/22/21	
1,2-Dichloroethane	9.7	0.50	ug/L	10	ND	97	49-155	0	30	04/22/21	
1,2-Dichloropropane	9.6	0.50	ug/L	10	ND	96	10-210	3	30	04/22/21	
1,3-Dichlorobenzene	9.6	0.50	ug/L	10	ND	96	59-156	1	30	04/22/21	
1,4-Dichlorobenzene	9.6	0.50	ug/L	10	ND	96	18-190	1	30	04/22/21	
2-Chloroethyl vinyl ether	12	1.0	ug/L	10	ND	117	10-305	3	30	04/22/21	
2-Hexanone	8.4	20	ug/L	10	ND	84	62-141	1	30	04/22/21	
4-Methyl-2-pentanone	8.0	20	ug/L	10	ND	80	72-134	2	30	04/22/21	
Acetone	9.0	20	ug/L	10	ND	90	49-165	1	30	04/22/21	
Acrolein	110	2.0	ug/L	100	ND	110	44-144	8	30	04/22/21	
Acrylonitrile	9.6	2.0	ug/L	10	ND	96	54-140	1	30	04/22/21	
Benzene	9.4	0.50	ug/L	10	ND	94	37-151	5	30	04/22/21	
Bromodichloromethane	9.5	0.50	ug/L	10	ND	95	80-127	1	30	04/22/21	
Bromoform	8.7	0.50	ug/L	10	ND	87	45-169	1	30	04/22/21	
Bromomethane	10	1.0	ug/L	10	ND	103	10-242	5	30	04/22/21	
Carbon disulfide	11	50	ug/L	10	ND	108	78-140	0	30	04/22/21	
Carbon Tetrachloride	10	0.50	ug/L	10	ND	105	70-140	1	30	04/22/21	
Chlorobenzene	9.8	0.50	ug/L	10	ND	98	37-160	0	30	04/22/21	
Chloroethane	9.2	0.50	ug/L	10	ND	92	14-230	3	30	04/22/21	
Chloroform	10	0.50	ug/L	10	ND	100	51-138	1	30	04/22/21	
Chloromethane	11	0.50	ug/L	10	ND	114	10-273	1	30	04/22/21	
cis-1,2-Dichloroethene	9.6	0.50	ug/L	10	ND	96	77-132	1	30	04/22/21	

The results in this report apply to the samples analyzed in accordance with the chain of custody document. This analytical report must be reproduced in its entirety.

VED0391 FINAL 05042021 1208

**BSK Associates Laboratory Fresno**  
**Organics Quality Control Report**

Analyte	Result	RL	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Date Analyzed	Qual
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**EPA 624.1 - Quality Control**

Batch: AED1389

Prepared: 4/22/2021

Prep Method: no prep-volatiles

Analyst: AMN

**Blank Spike Dup (AED1389-BSD1)**

cis-1,3-Dichloropropene	9.0	0.50	ug/L	10	ND	90	10-227	2	30	04/22/21	
Dibromochloromethane	9.1	0.50	ug/L	10	ND	91	53-149	0	30	04/22/21	
Dichloromethane	10	0.50	ug/L	10	ND	101	10-221	1	30	04/22/21	
Ethylbenzene	9.5	0.50	ug/L	10	ND	95	37-162	1	30	04/22/21	
p-Isopropyltoluene	9.4	5.0	ug/L	10	ND	94	50-150	2	30	04/22/21	
m,p-Xylenes	19	0.50	ug/L	20	ND	97	76-123	1	30	04/22/21	
Methyl-t-butyl ether	18	0.50	ug/L	20	ND	92	76-133	2	30	04/22/21	
o-Xylene	9.1	0.50	ug/L	10	ND	91	84-121	1	30	04/22/21	
Styrene	9.0	5.0	ug/L	10	ND	90	79-124	1	30	04/22/21	
Tetrachloroethene (PCE)	10	0.50	ug/L	10	ND	101	64-148	2	30	04/22/21	
Toluene	9.8	0.50	ug/L	10	ND	98	47-150	0	30	04/22/21	
trans-1,2-Dichloroethene	10	0.50	ug/L	10	ND	102	54-156	0	30	04/22/21	
trans-1,3-Dichloropropene	9.1	0.50	ug/L	10	ND	91	17-183	1	30	04/22/21	
Trichloroethene (TCE)	10	0.50	ug/L	10	ND	100	71-157	9	30	04/22/21	
Trichlorofluoromethane	9.6	0.50	ug/L	10	ND	96	17-181	10	30	04/22/21	
Vinyl Chloride	12	0.50	ug/L	10	ND	121	10-251	0	30	04/22/21	
Surrogate: 1,2-Dichloroethane-d4	48			50		96	70-130			04/22/21	
Surrogate: Bromofluorobenzene	48			50		95	70-130			04/22/21	
Surrogate: Toluene-d8	49			50		98	70-130			04/22/21	

**EPA 625.1 - Quality Control**

Batch: AED1195

Prepared: 4/21/2021

Prep Method: EPA 3520C

Analyst: YNV

**Blank (AED1195-BLK1)**

1,2,4-Trichlorobenzene	ND	0.60	ug/L							04/23/21	
1,2-Diphenylhydrazine (as Azobenzene)	ND	20	ug/L							04/23/21	
2,2'-oxybis(1-chloropropane)	(2) ND	0.60	ug/L							04/23/21	
2,4,6-Trichlorophenol	ND	4.0	ug/L							04/23/21	
2,4-Dichlorophenol	ND	1.0	ug/L							04/23/21	
2,4-Dimethylphenol	ND	1.0	ug/L							04/23/21	
2,4-Dinitrophenol	ND	2.0	ug/L							04/23/21	
2,4-Dinitrotoluene	ND	0.40	ug/L							04/23/21	
2,6-Dinitrotoluene	ND	0.40	ug/L							04/23/21	
2-Chloronaphthalene	ND	0.60	ug/L							04/23/21	
2-Chlorophenol	ND	2.0	ug/L							04/23/21	
2-Nitrophenol	ND	1.0	ug/L							04/23/21	
3,3-Dichlorobenzidine	ND	1.0	ug/L							04/23/21	
4,6-Dinitro-2-methylphenol	ND	2.0	ug/L							04/23/21	
4-Bromophenyl phenyl ether	ND	0.40	ug/L							04/23/21	
4-Chloro-3-methylphenol	ND	2.0	ug/L							04/23/21	
4-Chlorophenyl phenyl ether	ND	0.50	ug/L							04/23/21	
4-Nitrophenol	ND	1.0	ug/L							04/23/21	

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VED0391 FINAL 05042021 1208

**BSK Associates Laboratory Fresno**  
**Organics Quality Control Report**

Analyte	Result	RL	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Date Analyzed	Qual
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**EPA 625.1 - Quality Control**

Batch: AED1195

Prepared: 4/21/2021

Prep Method: EPA 3520C

Analyst: YNV

**Blank (AED1195-BLK1)**

Acenaphthene	ND	0.40	ug/L							04/23/21	
Acenaphthylene	ND	0.60	ug/L							04/23/21	
Anthracene	ND	0.60	ug/L							04/23/21	
Benzidine	ND	24	ug/L							04/23/21	
Benzo(a)anthracene	ND	0.60	ug/L							04/23/21	
Benzo(a)pyrene	ND	1.0	ug/L							04/23/21	
Benzo(b)fluoranthene	ND	1.6	ug/L							04/23/21	
Benzo(g,h,i)perylene	ND	1.0	ug/L							04/23/21	
Benzo(k)fluoranthene	ND	1.6	ug/L							04/23/21	
Bis(2-chloroethoxy)methane	ND	21	ug/L							04/23/21	
Bis(2-chloroethyl) ether	ND	1.0	ug/L							04/23/21	
Bis(2-ethylhexyl) phthalate	ND	0.50	ug/L							04/23/21	B2.0
Butyl benzyl phthalate	ND	0.60	ug/L							04/23/21	
Chrysene	ND	0.60	ug/L							04/23/21	
Dibenzo(a,h)anthracene	ND	1.6	ug/L							04/23/21	
Diethyl phthalate	ND	7.6	ug/L							04/23/21	
Dimethyl phthalate	ND	6.4	ug/L							04/23/21	
Di-n-butyl phthalate	ND	1.0	ug/L							04/23/21	B2.0
Di-n-octyl phthalate	ND	0.60	ug/L							04/23/21	
Fluoranthene	ND	0.60	ug/L							04/23/21	
Fluorene	ND	0.60	ug/L							04/23/21	
Hexachlorobenzene	ND	0.60	ug/L							04/23/21	
Hexachlorobutadiene	ND	1.0	ug/L							04/23/21	
Hexachlorocyclopentadiene	ND	1.0	ug/L							04/23/21	
Hexachloroethane	ND	1.0	ug/L							04/23/21	
Indeno(1,2,3-cd)pyrene	ND	1.0	ug/L							04/23/21	
Isophorone	ND	1.0	ug/L							04/23/21	
Naphthalene	ND	0.60	ug/L							04/23/21	
Nitrobenzene	ND	1.0	ug/L							04/23/21	
N-Nitrosodimethylamine (NDMA)	ND	4.0	ug/L							04/23/21	
N-Nitrosodi-n-propylamine (NDPA)	ND	1.0	ug/L							04/23/21	
N-Nitrosodiphenylamine (as DPA)	ND	1.0	ug/L							04/23/21	
Pentachlorophenol	ND	1.0	ug/L							04/23/21	
Phenanthrene	ND	0.60	ug/L							04/23/21	
Phenol	ND	4.0	ug/L							04/23/21	
Pyrene	ND	0.60	ug/L							04/23/21	
Surrogate: 2,4,6-Tribromophenol	5.3			5.0		107	53-200			04/23/21	
Surrogate: 2-Fluorobiphenyl	3.6			5.0		72	40-127			04/23/21	
Surrogate: 2-Fluorophenol	4.0			5.0		80	42-123			04/23/21	
Surrogate: Nitrobenzene-d5	3.8			5.0		76	15-200			04/23/21	
Surrogate: Phenol-d6	4.4			5.0		87	10-200			04/23/21	
Surrogate: p-Terphenyl-d14	3.9			5.0		79	50-150			04/23/21	

**Blank Spike (AED1195-BS1)**

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BSK Associates Laboratory Fresno

Organics Quality Control Report

Analyte	Result	RL	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Date Analyzed	Qual
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EPA 625.1 - Quality Control

Batch: AED1195

Prepared: 4/21/2021

Prep Method: EPA 3520C

Analyst: YNV

Blank Spike (AED1195-BS1)

1,2,4-Trichlorobenzene	2.7	0.60	ug/L	5.0	ND	55	44-142			04/26/21	
1,2-Diphenylhydrazine (as Azobenzene)	3.7	20	ug/L	5.0	ND	75	30-130			04/26/21	
2,2'-oxybis(1-chloropropane)	(2) 3.6	0.60	ug/L	5.0	ND	72	36-166			04/26/21	
2,4,6-Trichlorophenol	4.1	4.0	ug/L	5.0	ND	82	37-144			04/26/21	
2,4-Dichlorophenol	3.9	1.0	ug/L	5.0	ND	78	39-135			04/26/21	
2,4-Dimethylphenol	4.2	1.0	ug/L	5.0	ND	83	32-120			04/26/21	
2,4-Dinitrophenol	4.8	2.0	ug/L	5.0	ND	95	10-191			04/26/21	
2,4-Dinitrotoluene	4.2	0.40	ug/L	5.0	ND	84	39-139			04/26/21	
2,6-Dinitrotoluene	4.0	0.40	ug/L	5.0	ND	79	50-158			04/26/21	
2-Chloronaphthalene	3.4	0.60	ug/L	5.0	ND	69	60-120			04/26/21	
2-Chlorophenol	3.5	2.0	ug/L	5.0	ND	70	23-134			04/26/21	
2-Nitrophenol	4.0	1.0	ug/L	5.0	ND	80	29-182			04/26/21	
3,3-Dichlorobenzidine	9.5	1.0	ug/L	20	ND	47	10-200			04/26/21	
4,6-Dinitro-2-methylphenol	5.0	2.0	ug/L	5.0	ND	99	10-181			04/26/21	
4-Bromophenyl phenyl ether	3.7	0.40	ug/L	5.0	ND	73	53-127			04/26/21	
4-Chloro-3-methylphenol	4.4	2.0	ug/L	5.0	ND	89	22-147			04/26/21	
4-Chlorophenyl phenyl ether	3.6	0.50	ug/L	5.0	ND	72	25-158			04/26/21	
4-Nitrophenol	4.4	1.0	ug/L	5.0	ND	88	10-132			04/26/21	
Acenaphthene	0.077	0.40	ug/L	0.10	ND	77	47-145			04/26/21	
Acenaphthylene	0.076	0.60	ug/L	0.10	ND	76	33-145			04/26/21	
Anthracene	0.080	0.60	ug/L	0.10	ND	80	27-133			04/26/21	
Benzidine	3.0	24	ug/L	20	ND	15	10-200			04/26/21	
Benzo(a)anthracene	0.087	0.60	ug/L	0.10	ND	87	33-143			04/26/21	
Benzo(a)pyrene	0.083	1.0	ug/L	0.10	ND	83	17-163			04/26/21	
Benzo(b)fluoranthene	0.085	1.6	ug/L	0.10	ND	85	24-159			04/26/21	
Benzo(g,h,i)perylene	0.077	1.0	ug/L	0.10	ND	77	10-200			04/26/21	
Benzo(k)fluoranthene	0.080	1.6	ug/L	0.10	ND	80	11-162			04/26/21	
Bis(2-chloroethoxy)methane	3.6	21	ug/L	5.0	ND	72	33-184			04/26/21	
Bis(2-chloroethyl) ether	3.8	1.0	ug/L	5.0	ND	75	12-158			04/26/21	
Bis(2-ethylhexyl) phthalate	3.9	0.50	ug/L	5.0	ND	77	8-158			04/26/21	
Butyl benzyl phthalate	3.2	0.60	ug/L	5.0	ND	64	10-152			04/26/21	
Chrysene	0.081	0.60	ug/L	0.10	ND	81	17-168			04/26/21	
Dibenzo(a,h)anthracene	0.072	1.6	ug/L	0.10	ND	72	10-200			04/26/21	
Diethyl phthalate	2.6	7.6	ug/L	5.0	ND	51	10-120			04/26/21	
Dimethyl phthalate	1.3	6.4	ug/L	5.0	ND	25	10-120			04/26/21	
Di-n-butyl phthalate	3.6	1.0	ug/L	5.0	ND	72	10-120			04/26/21	
Di-n-octyl phthalate	3.3	0.60	ug/L	5.0	ND	67	10-146			04/26/21	
Fluoranthene	0.082	0.60	ug/L	0.10	ND	82	26-137			04/26/21	
Fluorene	0.078	0.60	ug/L	0.10	ND	78	59-121			04/26/21	
Hexachlorobenzene	3.6	0.60	ug/L	5.0	ND	73	10-152			04/26/21	
Hexachlorobutadiene	2.2	1.0	ug/L	5.0	ND	45	24-120			04/26/21	
Hexachlorocyclopentadiene	2.7	1.0	ug/L	5.0	ND	55	10-130			04/26/21	
Hexachloroethane	2.2	1.0	ug/L	5.0	ND	43	40-120			04/26/21	

The results in this report apply to the samples analyzed in accordance with the chain of custody document. This analytical report must be reproduced in its entirety.

BSK Associates Laboratory Fresno

Organics Quality Control Report

Analyte	Result	RL	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Date Analyzed	Qual
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EPA 625.1 - Quality Control

Batch: AED1195

Prepared: 4/21/2021

Prep Method: EPA 3520C

Analyst: YNV

Blank Spike (AED1195-BS1)

Indeno(1,2,3-cd)pyrene	0.070	1.0	ug/L	0.10	ND	70	10-171			04/26/21	
Isophorone	3.9	1.0	ug/L	5.0	ND	77	21-196			04/26/21	
Naphthalene	0.069	0.60	ug/L	0.10	ND	69	21-133			04/26/21	
Nitrobenzene	3.7	1.0	ug/L	5.0	ND	74	35-180			04/26/21	
N-Nitrosodimethylamine (NDMA)	3.6	4.0	ug/L	5.0	ND	73	10-130			04/26/21	
N-Nitrosodi-n-propylamine (NDPA)	4.0	1.0	ug/L	5.0	ND	80	10-200			04/26/21	
N-Nitrosodiphenylamine (as DPA)	3.5	1.0	ug/L	5.0	ND	71	10-130			04/26/21	
Pentachlorophenol	4.2	1.0	ug/L	5.0	ND	83	14-176			04/26/21	
Phenanthrene	0.078	0.60	ug/L	0.10	ND	78	54-120			04/26/21	
Phenol	3.6	4.0	ug/L	5.0	ND	72	10-120			04/26/21	
Pyrene	0.083	0.60	ug/L	0.10	ND	83	52-120			04/26/21	
Surrogate: 2,4,6-Tribromophenol	5.5			5.0		109	53-200			04/26/21	
Surrogate: 2-Fluorobiphenyl	3.5			5.0		70	40-127			04/26/21	
Surrogate: 2-Fluorophenol	3.6			5.0		72	42-123			04/26/21	
Surrogate: Nitrobenzene-d5	3.8			5.0		76	15-200			04/26/21	
Surrogate: Phenol-d6	4.0			5.0		80	10-200			04/26/21	
Surrogate: p-Terphenyl-d14	3.9			5.0		79	50-150			04/26/21	

Matrix Spike (AED1195-MS1), Source: AED1476-02

1,2,4-Trichlorobenzene	3.0	0.60	ug/L	4.8	ND	63	44-142			04/23/21	
1,2-Diphenylhydrazine (as Azobenzene)	3.5	20	ug/L	4.8	ND	73	30-130			04/23/21	
2,2'-oxybis(1-chloropropane)	(2) 3.5	0.60	ug/L	4.8	ND	72	36-166			04/23/21	
2,4,6-Trichlorophenol	3.9	4.0	ug/L	4.8	ND	82	37-144			04/23/21	
2,4-Dichlorophenol	3.9	1.0	ug/L	4.8	ND	81	39-135			04/23/21	
2,4-Dimethylphenol	3.9	1.0	ug/L	4.8	ND	75	32-120			04/23/21	
2,4-Dinitrophenol	4.4	2.0	ug/L	4.8	ND	86	10-191			04/23/21	
2,4-Dinitrotoluene	4.0	0.40	ug/L	4.8	ND	84	39-139			04/23/21	
2,6-Dinitrotoluene	3.8	0.40	ug/L	4.8	ND	80	50-158			04/23/21	
2-Chloronaphthalene	3.4	0.60	ug/L	4.8	ND	71	60-120			04/23/21	
2-Chlorophenol	3.3	2.0	ug/L	4.8	ND	70	23-134			04/23/21	
2-Nitrophenol	3.9	1.0	ug/L	4.8	ND	82	29-182			04/23/21	
3,3-Dichlorobenzidine	ND	1.0	ug/L	19	ND	0	10-200			04/23/21	MS1.0 Low
4,6-Dinitro-2-methylphenol	4.6	2.0	ug/L	4.8	ND	96	10-181			04/23/21	
4-Bromophenyl phenyl ether	3.4	0.40	ug/L	4.8	ND	72	53-127			04/23/21	
4-Chloro-3-methylphenol	4.4	2.0	ug/L	4.8	ND	91	22-147			04/23/21	
4-Chlorophenyl phenyl ether	3.4	0.50	ug/L	4.8	ND	72	25-158			04/23/21	
4-Nitrophenol	4.5	1.0	ug/L	4.8	ND	94	10-132			04/23/21	
Acenaphthene	0.076	0.40	ug/L	0.096	ND	80	47-145			04/23/21	
Acenaphthylene	0.075	0.60	ug/L	0.096	ND	79	33-145			04/23/21	
Anthracene	0.077	0.60	ug/L	0.096	ND	80	27-133			04/23/21	
Benzidine	ND	24	ug/L	19	ND	0	10-200			04/23/21	MS1.0 Low
Benzo(a)anthracene	0.075	0.60	ug/L	0.096	ND	78	33-143			04/23/21	
Benzo(a)pyrene	0.082	1.0	ug/L	0.096	ND	86	17-163			04/23/21	
Benzo(b)fluoranthene	0.082	1.6	ug/L	0.096	ND	86	24-159			04/23/21	

The results in this report apply to the samples analyzed in accordance with the chain of custody document. This analytical report must be reproduced in its entirety.

VED0391 FINAL 05042021 1208



**BSK Associates Laboratory Fresno**  
**Organics Quality Control Report**

Analyte	Result	RL	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Date Analyzed	Qual
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**EPA 625.1 - Quality Control**

Batch: AED1195

Prepared: 4/21/2021

Prep Method: EPA 3520C

Analyst: YNV

**Matrix Spike (AED1195-MS1), Source: AED1476-02**

Benzo(g,h,i)perylene	0.048	1.0	ug/L	0.096	ND	50	10-200			04/23/21	
Benzo(k)fluoranthene	0.089	1.6	ug/L	0.096	ND	93	11-162			04/23/21	
Bis(2-chloroethoxy)methane	3.5	21	ug/L	4.8	ND	73	33-184			04/23/21	
Bis(2-chloroethyl) ether	3.5	1.0	ug/L	4.8	ND	74	12-158			04/23/21	
Bis(2-ethylhexyl) phthalate	3.7	0.50	ug/L	4.8	ND	75	8-158			04/23/21	
Butyl benzyl phthalate	2.2	0.60	ug/L	4.8	ND	46	10-152			04/23/21	
Chrysene	0.075	0.60	ug/L	0.096	ND	78	17-168			04/23/21	
Dibenzo(a,h)anthracene	0.055	1.6	ug/L	0.096	ND	57	10-200			04/23/21	
Diethyl phthalate	1.8	7.6	ug/L	4.8	ND	37	10-120			04/23/21	
Dimethyl phthalate	0.88	6.4	ug/L	4.8	ND	18	10-120			04/23/21	
Di-n-butyl phthalate	2.6	1.0	ug/L	4.8	ND	54	10-120			04/23/21	
Di-n-octyl phthalate	3.9	0.60	ug/L	4.8	ND	81	10-146			04/23/21	
Fluoranthene	0.080	0.60	ug/L	0.096	ND	83	26-137			04/23/21	
Fluorene	0.079	0.60	ug/L	0.096	ND	83	59-121			04/23/21	
Hexachlorobenzene	3.5	0.60	ug/L	4.8	ND	73	10-152			04/23/21	
Hexachlorobutadiene	2.7	1.0	ug/L	4.8	ND	56	24-120			04/23/21	
Hexachlorocyclopentadiene	2.4	1.0	ug/L	4.8	ND	50	10-130			04/23/21	
Hexachloroethane	2.6	1.0	ug/L	4.8	ND	55	40-120			04/23/21	
Indeno(1,2,3-cd)pyrene	0.051	1.0	ug/L	0.096	ND	53	10-171			04/23/21	
Isophorone	3.7	1.0	ug/L	4.8	ND	77	21-196			04/23/21	
Naphthalene	0.073	0.60	ug/L	0.096	ND	76	21-133			04/23/21	
Nitrobenzene	3.6	1.0	ug/L	4.8	ND	74	35-180			04/23/21	
N-Nitrosodimethylamine (NDMA)	3.6	4.0	ug/L	4.8	ND	75	10-130			04/23/21	
N-Nitrosodi-n-propylamine (NDPA)	3.8	1.0	ug/L	4.8	ND	79	10-200			04/23/21	
N-Nitrosodiphenylamine (as DPA)	3.7	1.0	ug/L	4.8	ND	78	10-130			04/23/21	
Pentachlorophenol	4.1	1.0	ug/L	4.8	ND	87	14-176			04/23/21	
Phenanthrene	0.076	0.60	ug/L	0.096	ND	79	54-120			04/23/21	
Phenol	3.4	4.0	ug/L	4.8	ND	72	10-120			04/23/21	
Pyrene	0.082	0.60	ug/L	0.096	ND	85	52-120			04/23/21	
Surrogate: 2,4,6-Tribromophenol	5.5			4.8		115	53-200			04/23/21	
Surrogate: 2-Fluorobiphenyl	3.4			4.8		71	40-127			04/23/21	
Surrogate: 2-Fluorophenol	3.5			4.8		73	42-123			04/23/21	
Surrogate: Nitrobenzene-d5	3.6			4.8		76	15-200			04/23/21	
Surrogate: Phenol-d6	3.8			4.8		79	10-200			04/23/21	
Surrogate: p-Terphenyl-d14	3.6			4.8		76	50-150			04/23/21	

**Matrix Spike Dup (AED1195-MSD1), Source: AED1476-02**

1,2,4-Trichlorobenzene	3.1	0.60	ug/L	4.8	ND	64	44-142	1	30	04/23/21	
1,2-Diphenylhydrazine (as Azobenzene)	3.6	20	ug/L	4.8	ND	74	30-130	1	30	04/23/21	
2,2'-oxybis(1-chloropropane)	(2) 3.4	0.60	ug/L	4.8	ND	70	36-166	3	30	04/23/21	
2,4,6-Trichlorophenol	3.9	4.0	ug/L	4.8	ND	80	37-144	1	30	04/23/21	
2,4-Dichlorophenol	3.8	1.0	ug/L	4.8	ND	80	39-135	1	30	04/23/21	
2,4-Dimethylphenol	3.8	1.0	ug/L	4.8	ND	74	32-120	2	30	04/23/21	
2,4-Dinitrophenol	4.3	2.0	ug/L	4.8	ND	83	10-191	3	30	04/23/21	

The results in this report apply to the samples analyzed in accordance with the chain of custody document. This analytical report must be reproduced in its entirety.

**BSK Associates Laboratory Fresno**  
**Organics Quality Control Report**

Analyte	Result	RL	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Date Analyzed	Qual
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**EPA 625.1 - Quality Control**

Batch: AED1195

Prepared: 4/21/2021

Prep Method: EPA 3520C

Analyst: YNV

**Matrix Spike Dup (AED1195-MSD1), Source: AED1476-02**

2,4-Dinitrotoluene	4.1	0.40	ug/L	4.8	ND	85	39-139	1	30	04/23/21	
2,6-Dinitrotoluene	3.9	0.40	ug/L	4.8	ND	80	50-158	1	30	04/23/21	
2-Chloronaphthalene	3.4	0.60	ug/L	4.8	ND	72	60-120	1	30	04/23/21	
2-Chlorophenol	3.3	2.0	ug/L	4.8	ND	69	23-134	1	30	04/23/21	
2-Nitrophenol	3.7	1.0	ug/L	4.8	ND	78	29-182	4	30	04/23/21	
3,3-Dichlorobenzidine	0.56	1.0	ug/L	19	ND	3	10-200		30	04/23/21	MS1.0 Low
4,6-Dinitro-2-methylphenol	4.5	2.0	ug/L	4.8	ND	94	10-181	2	30	04/23/21	
4-Bromophenyl phenyl ether	3.5	0.40	ug/L	4.8	ND	73	53-127	2	30	04/23/21	
4-Chloro-3-methylphenol	4.4	2.0	ug/L	4.8	ND	91	22-147	1	30	04/23/21	
4-Chlorophenyl phenyl ether	3.5	0.50	ug/L	4.8	ND	74	25-158	2	30	04/23/21	
4-Nitrophenol	4.5	1.0	ug/L	4.8	ND	93	10-132	0	30	04/23/21	
Acenaphthene	0.075	0.40	ug/L	0.096	ND	79	47-145	1	30	04/23/21	
Acenaphthylene	0.075	0.60	ug/L	0.096	ND	78	33-145	0	30	04/23/21	
Anthracene	0.078	0.60	ug/L	0.096	ND	81	27-133	2	30	04/23/21	
Benzidine	ND	24	ug/L	19	ND	0	10-200		30	04/23/21	MS1.0 Low
Benzo(a)anthracene	0.077	0.60	ug/L	0.096	ND	80	33-143	3	30	04/23/21	
Benzo(a)pyrene	0.084	1.0	ug/L	0.096	ND	87	17-163	2	30	04/23/21	
Benzo(b)fluoranthene	0.087	1.6	ug/L	0.096	ND	90	24-159	5	30	04/23/21	
Benzo(g,h,i)perylene	0.049	1.0	ug/L	0.096	ND	51	10-200	2	30	04/23/21	
Benzo(k)fluoranthene	0.084	1.6	ug/L	0.096	ND	88	11-162	6	30	04/23/21	
Bis(2-chloroethoxy)methane	3.5	21	ug/L	4.8	ND	72	33-184	1	30	04/23/21	
Bis(2-chloroethyl) ether	3.5	1.0	ug/L	4.8	ND	73	12-158	1	30	04/23/21	
Bis(2-ethylhexyl) phthalate	4.0	0.50	ug/L	4.8	ND	79	8-158	6	30	04/23/21	
Butyl benzyl phthalate	2.6	0.60	ug/L	4.8	ND	54	10-152	15	30	04/23/21	
Chrysene	0.077	0.60	ug/L	0.096	ND	80	17-168	3	30	04/23/21	
Dibenzo(a,h)anthracene	0.056	1.6	ug/L	0.096	ND	58	10-200	2	30	04/23/21	
Diethyl phthalate	2.2	7.6	ug/L	4.8	ND	46	10-120	23	30	04/23/21	
Dimethyl phthalate	1.3	6.4	ug/L	4.8	ND	27	10-120	38	30	04/23/21	MS2.0
Di-n-butyl phthalate	3.0	1.0	ug/L	4.8	ND	63	10-120	15	30	04/23/21	
Di-n-octyl phthalate	4.0	0.60	ug/L	4.8	ND	83	10-146	3	30	04/23/21	
Fluoranthene	0.081	0.60	ug/L	0.096	ND	84	26-137	1	30	04/23/21	
Fluorene	0.080	0.60	ug/L	0.096	ND	83	59-121	1	30	04/23/21	
Hexachlorobenzene	3.5	0.60	ug/L	4.8	ND	72	10-152	1	30	04/23/21	
Hexachlorobutadiene	2.9	1.0	ug/L	4.8	ND	60	24-120	7	30	04/23/21	
Hexachlorocyclopentadiene	2.7	1.0	ug/L	4.8	ND	55	10-130	10	30	04/23/21	
Hexachloroethane	2.7	1.0	ug/L	4.8	ND	57	40-120	4	30	04/23/21	
Indeno(1,2,3-cd)pyrene	0.053	1.0	ug/L	0.096	ND	55	10-171	3	30	04/23/21	
Isophorone	3.6	1.0	ug/L	4.8	ND	75	21-196	1	30	04/23/21	
Naphthalene	0.070	0.60	ug/L	0.096	ND	73	21-133	4	30	04/23/21	
Nitrobenzene	3.5	1.0	ug/L	4.8	ND	72	35-180	2	30	04/23/21	
N-Nitrosodimethylamine (NDMA)	3.6	4.0	ug/L	4.8	ND	75	10-130	0	30	04/23/21	
N-Nitrosodi-n-propylamine (NDPA)	3.8	1.0	ug/L	4.8	ND	79	10-200	1	30	04/23/21	
N-Nitrosodiphenylamine (as DPA)	3.8	1.0	ug/L	4.8	ND	79	10-130	1	30	04/23/21	

The results in this report apply to the samples analyzed in accordance with the chain of custody document. This analytical report must be reproduced in its entirety.

VED0391 FINAL 05042021 1208

**BSK Associates Laboratory Fresno**  
**Organics Quality Control Report**

Analyte	Result	RL	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Date Analyzed	Qual
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**EPA 625.1 - Quality Control**

Batch: AED1195

Prepared: 4/21/2021

Prep Method: EPA 3520C

Analyst: YNV

**Matrix Spike Dup (AED1195-MSD1), Source: AED1476-02**

Pentachlorophenol	4.1	1.0	ug/L	4.8	ND	86	14-176	1	30	04/23/21	
Phenanthrene	0.076	0.60	ug/L	0.096	ND	79	54-120	0	30	04/23/21	
Phenol	3.4	4.0	ug/L	4.8	ND	71	10-120	0	30	04/23/21	
Pyrene	0.084	0.60	ug/L	0.096	ND	88	52-120	3	30	04/23/21	
Surrogate: 2,4,6-Tribromophenol	5.5			4.8		115	53-200			04/23/21	
Surrogate: 2-Fluorobiphenyl	3.4			4.8		70	40-127			04/23/21	
Surrogate: 2-Fluorophenol	3.4			4.8		70	42-123			04/23/21	
Surrogate: Nitrobenzene-d5	3.6			4.8		75	15-200			04/23/21	
Surrogate: Phenol-d6	3.8			4.8		78	10-200			04/23/21	
Surrogate: p-Terphenyl-d14	3.7			4.8		78	50-150			04/23/21	

**BSK Associates Vancouver**

**General Chemistry Quality Control Report**

Analyte	Result	RL	Units	Spike Level	Source Result	%REC	%REC Limits	RPD	RPD Limit	Date Analyzed	Qual
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**SM 2540D - Quality Control**

**Batch: VED0096**

Prepared: 4/22/2021

**Prep Method: Method Specific Preparation**

Analyst: PYA

**Blank (VED0096-BLK1)**

Total Suspended Solids	ND	5.0	mg/L							04/22/21	
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**Duplicate (VED0096-DUP1), Source: VED0425-01**

Total Suspended Solids	33	5.0	mg/L		33			0	10	04/22/21	
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**Duplicate (VED0096-DUP2), Source: VED0459-01**

Total Suspended Solids	52	5.0	mg/L		42			21	10	04/22/21	DP1.1
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**SM 5210B - Quality Control**

**Batch: VED0094**

Prepared: 4/21/2021

**Prep Method: Method Specific Preparation**

Analyst: PYA

**Blank (VED0094-BLK1)**

Biochemical Oxygen Demand	ND	1.0	mg/L							04/26/21	
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**Blank Spike (VED0094-BS1)**

Biochemical Oxygen Demand	210	1.0	mg/L	200	ND	105	85-115			04/26/21	
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**Duplicate (VED0094-DUP1), Source: VED0425-01**

Biochemical Oxygen Demand	320	50	mg/L		290			9	10	04/26/21	
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*The results in this report apply to the samples analyzed in accordance with the chain of custody document. This analytical report must be reproduced in its entirety.*

**Certificate of Analysis**

**Notes:**

- The Chain of Custody document and Sample Integrity Sheet are part of the analytical report.
- Any remaining sample(s) for testing will be disposed of according to BSK's sample retention policy unless other arrangements are made in advance.
- All positive results for EPA Methods 504.1 and 524.2 require the analysis of a Field Reagent Blank (FRB) to confirm that the results are not a contamination error from field sampling steps. If Field Reagent Blanks were not submitted with the samples, this method requirement has not been performed.
- Samples collected by BSK Analytical Laboratories were collected in accordance with the BSK Sampling and Collection Standard Operating Procedures.
- J-value is equivalent to DNQ (Detected, not quantified) which is a trace value. A trace value is an analyte detected between the MDL and the laboratory reporting limit. This result is of an unknown data quality and is only qualitative (estimated). Baseline noise, calibration curve extrapolation below the lowest calibrator, method blank detections, and integration artifacts can all produce apparent DNQ values, which contribute to the un-reliability of these values.
- (1) - Residual chlorine and pH analysis have a 15 minute holding time for both drinking and waste water samples as defined by the EPA and 40 CFR 136. Waste water and ground water (monitoring well) samples must be field filtered to meet the 15 minute holding time for dissolved metals.
- Field tests are outside the scope of laboratory accreditation and there is no certification available for field testing.
- Summations of analytes (i.e. Total Trihalomethanes) may appear to add individual amounts incorrectly, due to rounding of analyte values occurring before or after the total value is calculated, as well as rounding of the total value.
- RL Multiplier is the factor used to adjust the reporting limit (RL) due to variations in sample preparation procedures and dilutions required for matrix interferences.
- Due to the subjective nature of the Threshold Odor Method, all characterizations of the detected odor are the opinion of the panel of analysts. The characterizations can be found in Standard Methods 2170B Figure 2170:1.
- The MCLs provided in this report (if applicable) represent the primary MCLs for that analyte.
- (2) - Formerly known as Bis(2-Chloroisopropyl) ether.

**Definitions**

mg/L:	Milligrams/Liter (ppm)	MDL:	Method Detection Limit	MDA95:	Min. Detected Activity
mg/Kg:	Milligrams/Kilogram (ppm)	RL:	Reporting Limit: DL x Dilution	MPN:	Most Probable Number
µg/L:	Micrograms/Liter (ppb)	ND:	None Detected below MRL/MDL	CFU:	Colony Forming Unit
µg/Kg:	Micrograms/Kilogram (ppb)	pCi/L:	PicoCuries per Liter	Absent:	Less than 1 CFU/100mLs
%:	Percent	RL Mult:	RL Multiplier	Present:	1 or more CFU/100mLs
NR:	Non-Reportable	MCL:	Maximum Contaminant Limit	U:	The analyte was not detected at or above the reported sample quantitation limit.

**Please see the individual Subcontract Lab's report for applicable certifications.**

**BSK is not accredited under the NELAP program for the following parameters:**

Iron Related Bacteria

**Certificate of Analysis**

**Certifications:** Please refer to our website for a copy of our Accredited Fields of Testing under each certification.

**Fresno**

State of California - ELAP	1180	State of Hawaii	4021
Los Angeles CSD	9254479	NELAP certified	4021-017
State of Nevada	CA000792020-2	State of Oregon - NELAP	4021-017
EPA - UCMR4	CA00079	State of Washington	C997-21

**Sacramento**

State of California - ELAP	2435
----------------------------	------

**San Bernardino**

State of California - ELAP	2993	Los Angeles CSD	9254478
NELAP certified	4119-005	State of Oregon - NELAP	4119-005

**Vancouver**

NELAP certified	WA100008-014	State of Oregon - NELAP	WA100008-014
State of Washington	C824-20		

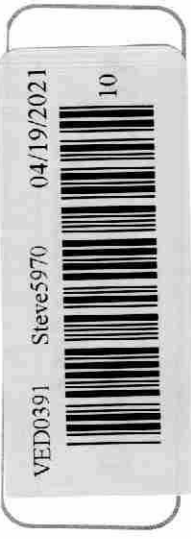




2517 E. Evergreen Blvd.  
 Vancouver, WA 98661  
 P 360.750.0055  
 F 360.750.0057  
 www.bskassociates.com

Page 2 of 2

Turnaround Time Request  
 Standard - 10 business days  
 Rush (Surcharge may apply)  
 Date needed:



Company/Client Name: <b>City of Stevenson</b>		Report Attention: <b>Karl Russell</b>	Invoice To: <b>On File</b>	Phone*: <b>509-427-5970</b>	Fax*:	
Address: <b>PO Box 371</b>		City*: <b>Stevenson</b>	State*: <b>WA</b>	E-mail*: <b>Karl@ci.stevenson.wa.us</b>		
Project: <b>Toxic Water</b>	Project #:	City*: <b>Stevenson</b>	State*: <b>WA</b>	Zip*: <b>98648</b>		
Sampler Name (Printed/Signature)*: <b>CARLY LEMON Condy B Lemon</b>		Reporting Options: <input type="checkbox"/> Trace (J-Flag) <input checked="" type="checkbox"/> E-Mail <input type="checkbox"/> Fax <input type="checkbox"/> EDD Type:				
Compliance? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		DOH Source/Source ID: _____				
Water System Name:		County: <b>SKAMANIA</b>				
Sample Composition: <input checked="" type="checkbox"/> Single Source <input type="checkbox"/> **Blended		Distribution Sample				
Sample Taken: <input type="checkbox"/> Before Treatment <input type="checkbox"/> After Treatment <input checked="" type="checkbox"/> No Treatment		Group (WA only): <input type="checkbox"/> A <input type="checkbox"/> B				
Matrix Types: SW=Surface Water BW=Bottled Water WW=Waste Water STM=Storm Water DW=Drinking Water SO=Solid						
#	Sample Description/Location*	Sampled* Date	Time	Matrix*	Comments	# of cont.
2	X Rock Cr + Foster Seep	4/19/21	11:00	W	Composite	7
					Ammonia	
					BOD	
					Metals, PP Haz Waste (Liquid), WA	
					TSS	
					EPA 625.1, WA - Short List	

Temp: \_\_\_\_\_ IR#: \_\_\_\_\_

Received Via: \_\_\_\_\_

Received by: (Signature and Printed Name)  
 Company: **CITY OF STEVENSON**  
 Date: **4/19/21** Time: **12:32**

Received by: (Signature and Printed Name)  
 Company: \_\_\_\_\_  
 Date: \_\_\_\_\_ Time: \_\_\_\_\_

Received by: (Signature and Printed Name)  
 Company: \_\_\_\_\_  
 Date: \_\_\_\_\_ Time: \_\_\_\_\_

Amount: \_\_\_\_\_ PI#:

Received at Delivery: \_\_\_\_\_  
 Shipping Method: ONTRAC  
 Billing Method: Wet Blue

Check: / Cash  
 UPS  
 None

WALK-IN  
 FED EX  
 Alaskan Airlines  
 Courier: \_\_\_\_\_

Amount: \_\_\_\_\_  
 Custody Seal: Y / N  
 Chilling Process Begun: Y / N

Relinquished by: (Signature and Printed Name)  
**Ben SHUMAKER**

Relinquished by: (Signature and Printed Name)  
**D. Hadisson**

BSK ASSOCIATES

Page 2 of 2

170

VAL-FL-0001-10





# Sample Integrity

BSK Bottles: Yes No Page \_\_\_ of \_\_\_

COC Info	Was temperature within range? Chemistry $\leq 6^{\circ}\text{C}$ Micro $< 8^{\circ}\text{C}$		Yes <u>No</u> NA		Were correct containers and preservatives received for the tests requested?		Yes <u>No</u> NA	
	If samples were taken today, is there evidence that chilling has begun?		Yes <u>No</u> NA		Were there bubbles in the VOA vials? (Volatiles Only)		Yes No NA	
	Did all bottles arrive unbroken and intact?		<u>Yes</u> No		Was a sufficient amount of sample received?		Yes No	
	Did all bottle labels agree with COC?		<u>Yes</u> No		Do samples have a hold time <72 hours?		Yes No	
Bottles Received	Was sodium thiosulfate added to CN sample(s) until chlorine was no longer present?		Yes No <u>NA</u>		Was PM notified of discrepancies? PM: _____ By/Time: <u>AE 4/19/21</u>		Yes No NA	
	250ml(A) 500ml(B) 1Liter(C) 40ml VOA(V)		Checks	1	3	2		
Bottles Received "_" means preservation/chlorine checks are either N/A or are performed in the lab	Bacti $\text{Na}_2\text{S}_2\text{O}_3$		—	1				
	None (P) White Cap		—					
	Cr6 (P) Lt. Green Label/Blue Cap $\text{NH}_4\text{OH}(\text{NH}_4)_2\text{SO}_4$ DW		Cl, pH > 8					
	Cr6 (P) Pink Label/Blue Cap $\text{NH}_4\text{OH}(\text{NH}_4)_2\text{SO}_4$ WW		pH 9.3-9.7					
	Cr6 (P) Black Label/Blue Cap $\text{NH}_4\text{OH}(\text{NH}_4)_2\text{SO}_4$ 7199 ***24 HOUR HOLD TIME***		pH 9.0-9.5					
	HNO <sub>3</sub> (P) Red Cap or HCl (P) Purple Cap/Lt. Blue Label		—					
	H <sub>2</sub> SO <sub>4</sub> (P) or (AG) Yellow Cap/Label		pH < 2					
	NaOH (P) Green Cap		Cl, pH > 10	1A				
	NaOH + ZnAc (P)		pH > 9					
	Dissolved Oxygen 300ml (g)		—					
	None (AG) 608/8081/8082, 625, 632/8321, 8151, 8270		—	1V				
	HCl (AG) Lt. Blue Label O&G, Diesel		—	1C				
	Ascorbic, EDTA, KH <sub>2</sub> Ct (AG) Pink Label 525		—					
	Na <sub>2</sub> O <sub>3</sub> S 250mL (AG) Neon Green Label 515		—					
	Na <sub>2</sub> S <sub>2</sub> O <sub>3</sub> 1 Liter (Brown P) 549		—					
	Na <sub>2</sub> S <sub>2</sub> O <sub>3</sub> (AG) Blue Label 548, THM, 524		—					
	Na <sub>2</sub> S <sub>2</sub> O <sub>3</sub> (CG) Blue Label 504, 505, 547		—					
	Na <sub>2</sub> S <sub>2</sub> O <sub>3</sub> + MCAA (CG) Orange Label 531		pH < 3					
	NH <sub>4</sub> Cl (AG) Purple Label 552		—					
	EDA (AG) Brown Label DBPs		—					
HCL (CG) 524.2, BTEX, Gas, MTBE, 8260/624		—	2V					
Buffer pH 4 (CG)		—	1V					
H <sub>3</sub> PO <sub>4</sub> (CG) Salmon Label		—	3V					
Other:								
Asbestos 1Liter Plastic w/ Foil		—						
Low Level Hg / Metals Double Baggie		—						
Bottled Water		—						
Clear Glass 250mL / 500mL / 1 Liter		—						
Soil Tube Brass / Steel / Plastic		—						
Tedlar Bag / Plastic Bag		—						
Split	Container	Preservative	Date/Time/Initials		Container	Preservative	Date/Time/Initials	
	S P				S P			
	S P				S P			
Comments								

Labeled by: \_\_\_\_\_ @ \_\_\_\_\_



SAMPLE TRANSIT ORDER

VED0391

Debra Karlsson



Receipt temp @ FAL: 5.1 Thermometer/ IR Gun ID: 66

SENDING LABORATORY:

BSK Associates Vancouver
2517 E. Evergreen Blvd.
Vancouver, WA 98661
360-750-0055 (Main)
360-750-0057 (FAX)

Project Manager: Debra Karlsson
E-mail: dkarlsson@bskassociates.com

RECEIVING LABORATORY:

BSK Associates Laboratory Fresno
1414 Stanislaus St
Fresno, CA 93706
559-497-2888 (Main)
559-485-6935 (FAX)

Turnaround (Days): Standard
QC Deliverables: I Std III IV

Client: City of Stevenson - 842502

Table with 3 columns: Sample ID, Samp Desc, Client Matrix, Sample Date. Contains 3 rows of sample data including Foster and Rock Cr. Seep, Rock Cr. and Foster Seep, and Trip Blank - Lot #0321050.

Containers Included

VED0391-01	B	250mL P / NaOH	
VED0391-01	C	40mL VOA / None	
VED0391-01	E	40mL VOA / HCL	
VED0391-01	F	40mL VOA / HCL	
VED0391-01	G	40mL VOA / HCL	
VED0391-01	H	40mL VOA / HCL	
VED0391-01	I	40mL VOA / PH4-5 Buffer	40mL CG pH4 buffer voa
VED0391-01	J	40mL VOA / H3PO4	
VED0391-01	K	40mL VOA / H3PO4	
VED0391-01	L	40mL VOA / H3PO4	
VED0391-02	C	500mL P / HNO3	
VED0391-02	D	250mL P / H2SO4	
VED0391-02	E	1L AG / None	
VED0391-02	F	1L AG / None	
VED0391-02	G	1L AG / None	
VED0391-03	A	40mL VOA / HCL	
VED0391-03	B	40mL VOA / HCL	

Released By *[Signature]* Date *4/19/2021* Received By *[Signature]* Date *4-20-21 16:00*

Released By \_\_\_\_\_ Date \_\_\_\_\_ Received By *AA BI BW* Date \_\_\_\_\_

**SAMPLE TRANSIT INTEGRITY**

VED0391

04/19/2021

Steve5970

10



PM: Debra Karlsson

BSK Bottles: Yes No Page 1 of 1

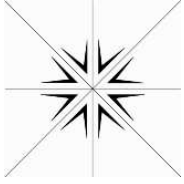
<b>COC Info</b>	Was temperature within range? Chemistry ≤ 6°C Micro < 8°C	<u>Yes</u> No NA	Were correct containers and preservatives received for the tests requested?	<u>Yes</u> No NA
	Did all bottles arrive unbroken and intact?	<u>Yes</u> No	Bubbles Present VOAs (524.2/TCP/TTHM)?	Yes <u>No</u> NA
	Was a sufficient amount of sample received?	<u>Yes</u> No	TB Received? (Check Method Below)	<u>Yes</u> No NA
	Do samples have a hold time <72 hours?	<u>Yes</u> No	Was PM notified of discrepancies?	Yes No <u>NA</u>
	Was sodium thiosulfate added to CN sample(s) until chlorine was no longer present?	Yes No <u>NA</u>	PM: By/Time:	

<b>Bottles Received</b>		Checks	Passed?	1			2			3				
Bacteriological	Bacti Na2S2O3	---	---											
	None (P) White Cap	---	---											
	Cr6 (P) Lt. Green Label/Blue Cap NH4OH(NH4)SO4 DW	Cl, pH > 8	P F											
	Cr6 (P) Pink Label/Blue Cap NH4OH(NH4)SO4 WW	pH 9.3 - 9.7	P F											
	Cr6 (P) Black Label/Blue Cap NH4OH(NH4)SO4 7199 ***24 HOUR HOLD TIME***	pH 9.0 - 9.5	P F											
	HNO3 (P) Red Cap or HCl (P) Purple Cap/Lt. Blue Label	---	---											
	H2SO4 (P) or (AG) Yellow Cap/Label	pH < 2	<u>P</u> F											
	NaOH (P) Green Cap	Cl, pH > 10	<u>P</u> F											
	NaOH + ZnAc (P)	pH > 9	P F											
	Dissolved Oxygen 300ml (g)	---	---											
	None (AG) 608/8081/8082, 625, 632/8321, 8151, 8270	---	---											
	HCl (AG) Lt. Blue Label O&G, Diesel, TCP	---	---											
	Ascorbic, EDTA, KH2Ct (AG) Pink Label 525	---	---											
	Na2SO3 250ml (AG) Neon Green Label 515	---	---											
	Na2S2O3 1 Liter (Brown P) 549	---	---											
	Na2S2O3 (AG) Blue Label 548, THM, 524	---	---											
	Na2S2O3 (CG) Blue Label 504, 505, 547	---	---											
	Na2S2O3 + MCAA (CG) Orange Label 531	pH < 3	P F											
	NH4Cl (AG) Purple Label 552	---	---											
	EDA (AG) Brown Label DBPs	---	---											
	HCL (CG) 524.2, BTEX, Gas, MTBE, 8260/624	---	---											
	Buffer pH 4 (CG)	---	---											
	H3PO4 (CG) Salmon Label	---	---											
	250mL P / Trizma 531.1	---	---											
	Other: CG None	---	---											
	Asbestos 1L (P) w/Foil / LL Metals Bottle	---	---											
	Bottled Water	---	---											
	Clear Glass 250ml / 500ml / 1 Liter	---	---											
	Solids: Brass / Steel / Plastic Bag	---	---											

<b>Split</b>	Container	Preservative	Date/Time/Initials	Container	Preservative	Date/Time/Initials	
	S P				S P		
	S P				S P		

<b>Comments</b>	✓ Indicates Blanks Received	
	504 _____ 524.2 _____ TCP _____	TTHM _____ 537 _____ 8260/624 _____

Labels Checked by: ds @ Scanned by: js @ 1630 RUSH Paged by: @



# Specialty Analytical

9011 SE Janssen Rd  
Clackamas, OR 97015  
TEL: (503) 607-1331

Website: [www.specialtyanalytical.com](http://www.specialtyanalytical.com)

April 28, 2021

Debra Karlsson  
BSK Associates  
1414 Stanislaus Street  
Frenso, CA 93706  
TEL: (559) 497-2888  
FAX (559) 485-6935

RE: VED0391

Order No.: 2104175

Dear Debra Karlsson:

There were no problems with the analysis and all data for associated QC met EPA or laboratory specifications, except where noted in the Case Narrative, or as qualified with flags. Results apply only to the samples analyzed. Without approval of the laboratory, the reproduction of this report is only permitted in its entirety.

If you have any questions regarding these tests, please feel free to call.

Sincerely,

Marty French  
Lab Director

# Specialty Analytical

WO#: 2104175  
Date Reported: 4/28/2021

**CLIENT:** BSK Associates  
**Project:** VED0391  
**Lab ID:** 2104175-001  
**Client Sample ID** VED0391-01

**Collection Date:** 4/19/2021 8:30:00 AM

**Matrix:** WATER

Analyses	Result	RL	Qual	Units	DF	Date Analyzed
<b>NWTPH-DX - RBC</b>						
Diesel	ND	0.0766		mg/L	1	4/23/2021 6:11:00 PM
Lube Oil	ND	0.191		mg/L	1	4/23/2021 6:11:00 PM
Surr: o-Terphenyl	104	50 - 150		%Rec	1	4/23/2021 6:11:00 PM

# QC SUMMARY REPORT

WO#: 2104175

4/28/2021

## Specialty Analytical

**Client:** BSK Associates

**Project:** VED0391

**TestCode:** NWTPHDXLL\_W

Sample ID <b>CCV-1</b>	SampType: <b>CCV</b>	TestCode: <b>NWTPHDXLL</b>	Units: <b>mg/L</b>	Prep Date:	RunNo: <b>40128</b>						
Client ID: <b>CCV</b>	Batch ID: <b>17782</b>	TestNo: <b>NWTPH-Dx</b>	<b>SW 3510C</b>	Analysis Date: <b>4/23/2021</b>	SeqNo: <b>516371</b>						
Analyte	Result	PQL	SPK value	SPK Ref Val	%REC	LowLimit	HighLimit	RPD Ref Val	%RPD	RPDLimit	Qual
Diesel	6.39	0.0800	6.000	0	107	85	115				
Lube Oil	2.88	0.200	3.000	0	96.1	85	115				

Sample ID <b>MB-17782</b>	SampType: <b>MBLK</b>	TestCode: <b>NWTPHDXLL</b>	Units: <b>mg/L</b>	Prep Date: <b>4/22/2021</b>	RunNo: <b>40128</b>						
Client ID: <b>PBW</b>	Batch ID: <b>17782</b>	TestNo: <b>NWTPH-Dx</b>	<b>SW 3510C</b>	Analysis Date: <b>4/23/2021</b>	SeqNo: <b>516372</b>						
Analyte	Result	PQL	SPK value	SPK Ref Val	%REC	LowLimit	HighLimit	RPD Ref Val	%RPD	RPDLimit	Qual
Diesel	ND	0.0800									
Lube Oil	ND	0.200									
Surr: o-Terphenyl	0.204		0.2000		102	50	150				

Sample ID <b>LCS-17782</b>	SampType: <b>LCS</b>	TestCode: <b>NWTPHDXLL</b>	Units: <b>mg/L</b>	Prep Date: <b>4/22/2021</b>	RunNo: <b>40128</b>						
Client ID: <b>LCSW</b>	Batch ID: <b>17782</b>	TestNo: <b>NWTPH-Dx</b>	<b>SW 3510C</b>	Analysis Date: <b>4/23/2021</b>	SeqNo: <b>516373</b>						
Analyte	Result	PQL	SPK value	SPK Ref Val	%REC	LowLimit	HighLimit	RPD Ref Val	%RPD	RPDLimit	Qual
Diesel	1.04	0.0800	1.000	0	104	60.7	121				
Lube Oil	0.725	0.200	1.000	0	72.5	64	126				

# QC SUMMARY REPORT

WO#: 2104175

4/28/2021

## Specialty Analytical

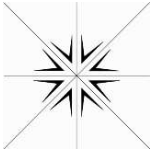
**Client:** BSK Associates

**Project:** VED0391

**TestCode:** NWTPHDXLL\_W

Sample ID <b>CCV-2</b>	SampType: <b>CCV</b>	TestCode: <b>NWTPHDXLL</b>	Units: <b>mg/L</b>	Prep Date:	RunNo: <b>40128</b>						
Client ID: <b>CCV</b>	Batch ID: <b>17782</b>	TestNo: <b>NWTPH-Dx SW 3510C</b>		Analysis Date: <b>4/23/2021</b>	SeqNo: <b>516376</b>						
Analyte	Result	PQL	SPK value	SPK Ref Val	%REC	LowLimit	HighLimit	RPD Ref Val	%RPD	RPDLimit	Qual
Diesel	8.30	0.0800	8.000	0	104	85	115				
Lube Oil	3.56	0.200	4.000	0	89.0	85	115				





Specialty Analytical  
 9011 SE Jannsen Rd  
 Clackamas, Oregon 97015  
 TEL: 503-607-1331 FAX: 503-607-1336  
 Website: www.specialtyanalytical.com

# Sample Receipt Checklist

Client Name BSK\_ASSOCIATES

Work Order Numbe 2104175

RcptNo: 1

Date and Time Receive 4/21/2021 2:29:07 PM

Received by Mandy Wehe

Completed by

Reviewed by:

Completed Date: 4/21/2021 2:30:34 PM

Reviewed Date: 4/21/2021 2:41:21 PM

Carrier name UPS

- |  |  |  |             |                                     |
|--|--|--|-------------|-------------------------------------|
| Chain of custody present?  | Yes <input checked="" type="checkbox"/>    | No <input type="checkbox"/>            |             |                                     |
| Chain of custody signed when relinquished and received?                          | Yes <input checked="" type="checkbox"/>    | No <input type="checkbox"/>            |             |                                     |
| Chain of custody agrees with sample labels?                                      | Yes <input checked="" type="checkbox"/>    | No <input type="checkbox"/>            | Not Presen  | <input type="checkbox"/>            |
| Are matrices correctly identified on Chain of custody?                           | Yes <input checked="" type="checkbox"/>    | No <input type="checkbox"/>            |             |                                     |
| Is it clear what analyses were requested?  | Yes <input checked="" type="checkbox"/>    | No <input type="checkbox"/>            |             |                                     |
| Custody seals intact on sample bottles?  | Yes <input type="checkbox"/>               | No <input type="checkbox"/>            | Not Presen  | <input checked="" type="checkbox"/> |
| Samples in proper container/bottle?  | Yes <input checked="" type="checkbox"/>    | No <input type="checkbox"/>            |             |                                     |
| Were correct preservatives used and noted?                                       | Yes <input checked="" type="checkbox"/>    | No <input type="checkbox"/>            | NA          | <input type="checkbox"/>            |
| Sample containers intact?  | Yes <input checked="" type="checkbox"/>    | No <input type="checkbox"/>            |             |                                     |
| Sufficient sample volume for indicated test?                                     | Yes <input checked="" type="checkbox"/>    | No <input type="checkbox"/>            |             |                                     |
| Were container lables complete (ID, Pres, Date)?                                 | Yes <input checked="" type="checkbox"/>    | No <input type="checkbox"/>            |             |                                     |
| All samples received within holding time?  | Yes <input checked="" type="checkbox"/>    | No <input type="checkbox"/>            |             |                                     |
| Was an attempt made to cool the samples?   | Yes <input checked="" type="checkbox"/>    | No <input type="checkbox"/>            | NA          | <input type="checkbox"/>            |
| All samples received at a temp. of > 0° C to 6.0° C?                             | Yes <input checked="" type="checkbox"/>    | No <input type="checkbox"/>            | NA          | <input type="checkbox"/>            |
| Response when temperature is outside of range:<br>Preservative added to bottles: |  |  |             |                                     |
| Sample Temp. taken and recorded upon receipt?                                    | Yes <input checked="" type="checkbox"/>    | No <input type="checkbox"/>            | To 2.6°     |                                     |
| Water - Were bubbles absent in VOC vials?  | Yes <input type="checkbox"/>               | No <input type="checkbox"/>            | No Vials    | <input checked="" type="checkbox"/> |
| Water - Was there Chlorine Present?  | Yes <input type="checkbox"/>               | No <input type="checkbox"/>            | NA          | <input checked="" type="checkbox"/> |
| Water - pH acceptable upon receipt?  | Yes <input checked="" type="checkbox"/>    | No <input type="checkbox"/>            | NA          | <input type="checkbox"/>            |
| Are Samples considered acceptable?   | Yes <input checked="" type="checkbox"/>    | No <input type="checkbox"/>            |             |                                     |
| Custody Seals present?   | Yes <input type="checkbox"/>               | No <input checked="" type="checkbox"/> |             |                                     |
| Traffic Report or Packing Lists present?   | Yes <input type="checkbox"/>               | No <input checked="" type="checkbox"/> |             |                                     |
| Airbill or Sticker?  | Air Bill <input type="checkbox"/>          | Sticker <input type="checkbox"/>       | Not Present | <input checked="" type="checkbox"/> |
| Airbill No:  |  |  |             |                                     |
| Sample Tags Present?   | Yes <input type="checkbox"/>               | No <input checked="" type="checkbox"/> |             |                                     |
| Sample Tags Listed on COC?   | Yes <input type="checkbox"/>               | No <input checked="" type="checkbox"/> |             |                                     |
| Tag Numbers:   |  |  |             |                                     |
| Sample Condition?  | Intact <input checked="" type="checkbox"/> | Broken <input type="checkbox"/>        | Leaking     | <input type="checkbox"/>            |

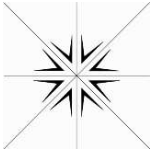
Case Number:

SDG:

SAS:

Adjusted? \_\_\_\_\_ Checked b

Any No and/or NA (not applicable) response must be detailed in the comments section be



Specialty Analytical  
9011 SE Jannsen Rd  
Clackamas, Oregon 97015  
TEL: 503-607-1331 FAX: 503-607-1336  
Website: www.specialtyanalytical.com

## Sample Receipt Checklist

---

Client Contacted?  Yes  No  NA Person Contacted: \_\_\_\_\_ Comments: \_\_\_\_\_  
Contact Mode:  Phone:  Fax:  Email:  In Person: \_\_\_\_\_  
Client Instructions: \_\_\_\_\_  
Date Contacted: \_\_\_\_\_ Contacted By: \_\_\_\_\_  
Regarding: \_\_\_\_\_  
CorrectiveAction: \_\_\_\_\_

---



SUBCONTRACT ORDER

VED0391

2104175

SENDING LABORATORY:

BSK Associates Vancouver  
2517 E. Evergreen Blvd.  
Vancouver, WA 98661  
Phone: 360-750-0055  
Fax: 360-750-0057  
Project Manager: Debra Karlsson  
E-mail: dkarlsson@bskassociates.com

RECEIVING LABORATORY:

Specialty Analytical  
9011 SE Jannsen Road  
Clackamas, OR 97015  
Phone : (503) 607-1331  
Fax: -  
Turnaround (Days): Standard  
QC Deliverables: I Std III IV

Sample ID	Samp Desc	Client Matrix	Sample Date
VED0391-01	Foster and Rock Cr.Seep	Water	04/19/2021 08:30
	Lab Matrix: Water		



Analysis:

V-EXT-NWTPH-Dx

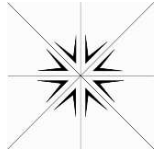
Containers Included

VED0391-01 D 1L AG / HCI

Ops  
2.6°C ice  
no cust seal

	Dwayne VanNeste		4/21/21
Released By	Date	Received By	Date

Released By	Date	Received By	Date
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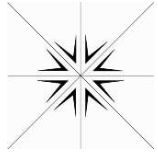


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**Definitions:**

**KEY TO FLAGS**

- A: This sample contains a Gasoline Range Organic not identified as a specific hydrocarbon product. The result was qualified against gasoline calibration standards.
- A1: This sample contains a Diesel Range Organic not identified as a specific hydrocarbon product. The result was qualified against diesel calibration standards.
- A2: This sample contains a Lube Oil Range Organic not identified as a specific hydrocarbon product. The result was qualified against lube oil calibration standards.
- A3: The results was determined to be Non-Detect based on hydrocarbon pattern recognition. The product was carry-over from another hydrocarbon type.
- A4: The product appears to be aged or degraded.
- B: The blank exhibited a positive result greater than the reporting limit for this compound.
- CN: See Case Narrative.
- E: Result exceeds the calibration range for this compound. The result should be considered an estimate.
- F: The positive result for this hydrocarbon is due to single component contamination. The product does not match any hydrocarbon in the fuels library.
- FS: Follow-up testing is suggested.
- G: Result may be biased high due to biogenic interferences. Clean up is recommended.
- H: Sample was analyzed outside recommended holding time.
- HT: At client's request, samples was analyzed outside of recommended holding time.
- HP: Sample was analyzed outside recommended holding time due to VOA having pH >2.
- J: The results for this analyte is between the MDL and the PQL and should be considered an
-



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**Definitions:**

estimated concentration.

K: Diesel result is biased high due to amount of Oil contained in the sample.

L: Diesel result is biased high due to amount of Gasoline contained in the sample.

M: Oil result is biased high due to amount of Diesel contained in the sample.

N: Gasoline result is biased high due to amount of Diesel contained in the sample.

MC: Sample concentration is greater than 4x the spiked value, the spiked value is considered insignificant.

MI: Result is outside control limits due to matrix interference.

NH: Sample matrix is non-homogeneous

MSA: Value determined by Method of Standard Addition.

O: Laboratory Control Standard (LCS) exceeded laboratory control limits but meets CCV criteria. Data meets EPA requirements.

Q: Detection levels elevated due to sample matrix.

R: RPD control limits were exceeded

RF: Duplicate failed due to result being at or near the method-reporting limit.

RP: Matrix spike values exceed established QC limits; post digestion spike is in control.

S: Recovery is outside control limits.

SC: CCV or LCS exceeded high recovery control limits, but associated samples are non-detect. Data meets EPA requirements.

SL: LCS exceeded recovery control limits, but associated MS/MSD passing. Data meets EPA requirements.

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**From:** [Carly Lemon](#)  
**To:** [Ben Shumaker](#)  
**Subject:** RE: old dump in stevenson  
**Date:** Monday, June 21, 2021 12:09:21 PM  
**Attachments:** [image001.png](#)  
[20210419\\_072813.jpg](#)  
[20210419\\_072810.jpg](#)

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Hi Ben, here are the photos I took of the seepage site on April 19, 2021 during our sampling event. The water was stagnant on the day of our sampling event. There was no visual evidence of active seepage from the old dump site and no overflow from the ponded area toward Rock Cove. The water level was down approximately 1 ft lower than it was when we visited the site on April 12<sup>th</sup>. The water and surrounding soil had a rusty colored surface and there was a sheen along the eastern edge on the water surface. It is my understanding that the sampling is a response to a citizen complaint and that the sampling parameters were selected based on guidance from Department of Ecology. I reviewed the laboratory results; here is a summary of what samples were collected and the results. Grab samples were collected at 8:30am in laboratory supplied bottles. Composite samples were collected hourly from 8am to 11am. After the final composite was collected, composite sample was split in the field into laboratory supplied containers.

**Sampling Parameters:**

- EPA 624.1 – grab
- EPA 624.1 2-CVE – grab
- EPA 624.1 – Acrolein and Acrylonitrile– grab
- Cyanide, WA– grab. Cyanide is associated with extraction of metals from ores, electroplating, steel and chemical industries.
- Iron Bacteria– grab
- NWTPH – Dx– grab. Diesel petroleum products (diesel oils, hydraulic fluids, lubricating oils)
- TOC– grab. Total organic carbon, a general measure of water cleanliness.
- Ammonia – Composite. Ammonia is a form of nitrogen that has toxic effects on aquatic life.
- BOD– Composite. Biological oxygen demand, a general measure of organic pollution
- Metals, PP Haz Waste (liquid) – Composite
- TSS– Composite. Measure of particles larger than 2 microns suspended in water column. General measure of water clarity/quality
- EPA 625.1, WA short list– Composite

**A summary of results:**

**General Chemistry:**

Cyanide – non detect.

Total Organic Carbon – 1.5mg/L within the expected range, no cause for concern.

Biochemical Oxygen Demand – 9.7 mg/L within the range for a polluted river, considering this water is stagnant the results are as expected.

Total Suspended Solids – 56mg/L – within the expected range for stagnant water along a roadside, results are as expected.

Ammonia as N = 0.16 mg/L – within expected range

**Organics:**

Organics by EPA 624.1. EPA 624.1 is a laboratory method for determining the concentration of Volatile Organic Compounds (VOCs) in water. All EPA 624.1 results were non-detect.

Organics by EPA 625.1. EPA 625.1 is a laboratory method to determine the concentrations of Semivolatile Organic Compounds (SVOCs) in water. All EPA 625.1 results were non-detect.

**Microbiology:**

Iron Related Bacteria – Result =2200 cfu/ml (more on this below)

**Metals:**

All results are non-detect.

**Diesel petroleum products:**

All results are non-detect.

Iron bacteria are naturally occurring in soil, shallow groundwater and surface waters. These bacteria combined oxygen and iron to form deposits of rust-colored bacteria cells. I am not familiar with any water quality criteria for iron related bacteria. Issues with these bacteria are usually related to wells and pumps where the biofilm that is left behind by the bacteria can cause equipment fouling, clogging and color/taste issues. I don't believe there is any cause for concern related to the presence of these bacteria at this location, but I recommend reaching out to your Department of Ecology contact to ask if the level detected (2200mg/L) is indicative of a seepage issue from the uncapped landfill.

To show that there are not adverse effects to downstream surface waters (Rock Cove) it may be worthwhile to conduct one additional sampling event during wet conditions when active seepage from the landfill area is evident.

I hope this helps,  
Carly

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**From:** Ben Shumaker <[ben@ci.stevenson.wa.us](mailto:ben@ci.stevenson.wa.us)>  
**Sent:** Friday, June 11, 2021 8:40 AM  
**To:** Carly Lemon <[carly@ucdwa.org](mailto:carly@ucdwa.org)>  
**Subject:** RE: old dump in stevenson

I understand.  
Thanks, Carly.

*BEN SHUMAKER*

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**From:** Carly Lemon [mailto:[carly@ucdwa.org](mailto:carly@ucdwa.org)]  
**Sent:** Thursday, June 10, 2021 8:44 PM  
**To:** Ben Shumaker <[ben@ci.stevenson.wa.us](mailto:ben@ci.stevenson.wa.us)>  
**Subject:** Re: old dump in stevenson

Hi Ben,  
I won't be able to send a summary until next week. Very busy with other tasks tomorrow.

Carly

Thank you,

Carly Lemon, EIT

Underwood Conservation District

509-637-7002

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**From:** Ben Shumaker <[ben@ci.stevenson.wa.us](mailto:ben@ci.stevenson.wa.us)>  
**Sent:** Wednesday, June 9, 2021 8:43:21 AM  
**To:** Carly Lemon <[carly@ucdwa.org](mailto:carly@ucdwa.org)>  
**Subject:** RE: old dump in stevenson

Hi Carly-  
If possible could I have this by midday Friday?  
Thank you,

*BEN SHUMAKER*

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**From:** Ben Shumaker [mailto:[ben@ci.stevenson.wa.us](mailto:ben@ci.stevenson.wa.us)]  
**Sent:** Tuesday, May 25, 2021 12:42 PM  
**To:** 'Carly Lemon' <[carly@ucdwa.org](mailto:carly@ucdwa.org)>  
**Subject:** FW: old dump in stevenson

Hi Carly-

Here's where this conversation stands at the moment.

Thank you for discussing more with me the sampling results.

My understanding is that I will prepare a summary report to the City Council outlining:

- The overall number of parameters tested,
- The number of parameters that were non-detect,
- The number of parameters with detected pollutants,
- The number of parameters with detected pollutants outside of acceptable ranges.

To help me with that, I'm hoping you can provide:

- A list of the parameters with detected pollutants,
- The results of your review of iron related bacteria,
- The photos you took on the day of the sampling.

I will also layout options for their future action. I'd appreciate any options you can think of in addition to these:

- No action,
- Follow-up testing as suggested below,
- Joint meeting between the city, county, and Ecology on the topic.

Thanks again for your help with this. I would still be lost without it.

*BEN SHUMAKER*

**From:** Mitch Patton [<mailto:nwtsrinc@gmail.com>]

**Sent:** Friday, May 21, 2021 5:35 PM

**To:** Adams, Miranda (ECY) <[Miad461@ecy.wa.gov](mailto:Miad461@ecy.wa.gov)>

**Cc:** Ben Shumaker <[ben@ci.stevenson.wa.us](mailto:ben@ci.stevenson.wa.us)>; City Council <[citycouncil@ci.stevenson.wa.us](mailto:citycouncil@ci.stevenson.wa.us)>; Leana Kinley <[leana@ci.stevenson.wa.us](mailto:leana@ci.stevenson.wa.us)>; Scott Anderson <[scott.anderson@ci.stevenson.wa.us](mailto:scott.anderson@ci.stevenson.wa.us)>

**Subject:** Re: old dump in stevenson

thank you that is a great idea i have been asking for that for over 4 years now so lets hope it will get done soon its a old landfill unmonitored for years it has issues

On Fri, May 21, 2021 at 5:28 PM Adams, Miranda (ECY) <[Miad461@ecy.wa.gov](mailto:Miad461@ecy.wa.gov)> wrote:

Mitch and others,

As someone who has an extensive background in water quality sampling and analysis, I've reviewed the data and didn't see anything that surprised me. Iron-associated bacteria often

cause alarm because the bright orange color seems so unnatural to people. That's why there are so many informational brochures on the topic.



As far as toxins evaporating from a stagnant ponded area goes, the opposite is actually true; toxins (i.e. heavy metals) accumulate in sediments as water evaporates. The same

is true for salts.

While water quality monitoring should be done under an approved monitoring plan that contains quality assurance/quality control procedures, I have faith that the City put forth

a good effort in collecting grab samples to address the concerns brought forth by Mr. Patton.

As environmental professionals and stewards, we are all committed to the health and safety of our communities and the environment in which we live. I do not think it's helpful

to suggest otherwise.

In order to facilitate a more productive conversation, I would like to suggest that Mr. Patton engage the Conservation District to develop a water quality monitoring plan for

review and approval by our water quality staff to ensure its efficacy in resolving this matter. I can refer you to Devan Rostorfer, of our water quality program, for further assistance.

Sincerely,

**Miranda Adams - Shorelands/Wetlands Specialist**

Shorelands and Environmental Assistance Program

[12121 NE 99<sup>th</sup> St., Suite 2100](#)

| Vancouver, WA 98682

(360) 210-2783

| [miranda.adams@ecy.wa.gov](mailto:miranda.adams@ecy.wa.gov)



*This communication is a public record and may be subject to disclosure per RCW 42.56.*

*Ecology's offices are closed until further notice as we adhere to a statewide effort to slow the spread of the coronavirus (COVID-19). Regional staff are available*

*by telephone and email, and information is also available on our*

*[website](#). We remain committed to service, so don't hesitate to reach out to us.*

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**From:** Mitch Patton <[nwtsrinc@gmail.com](mailto:nwtsrinc@gmail.com)>

**Sent:** Friday, May 21, 2021 4:57 PM

**To:** Ben Shumaker <[ben@ci.stevenson.wa.us](mailto:ben@ci.stevenson.wa.us)>

**Cc:** Adams, Miranda (ECY) <[Miad461@ECY.WA.GOV](mailto:Miad461@ECY.WA.GOV)>; City Council <[citycouncil@ci.stevenson.wa.us](mailto:citycouncil@ci.stevenson.wa.us)>; Leana Kinley <[leana@ci.stevenson.wa.us](mailto:leana@ci.stevenson.wa.us)>; Scott Anderson <[scott.anderson@ci.stevenson.wa.us](mailto:scott.anderson@ci.stevenson.wa.us)>

**Subject:** Re: old dump in stevenson

THIS EMAIL ORIGINATED FROM OUTSIDE THE WASHINGTON STATE EMAIL SYSTEM - Take caution not to open attachments or links unless you know the sender AND were expecting the attachment or the

link

Thanks for the info. it was bad timing that water is not what needs to be tested it had sat with no flow for to long and toxins will evaporate into the air so your test if flawed

On Fri, May 21, 2021 at 4:51 PM Ben Shumaker <[ben@ci.stevenson.wa.us](mailto:ben@ci.stevenson.wa.us)> wrote:

Hi Mitch-

I didn't get any photos during the testing on April 19th, and will check with the Underwood Conservation

District to see if they got any that day. If they did, I will get them and forward to you.

The first attachment shows a photo from March 2<sup>nd</sup> and a photo from today. It's not super

easy to interpret things, but I've called out where there is a common tree in both the photos and where there are boot prints from our sampling effort. At the time the samples were taken, there was a ponded area approximately 18-24" deep. At the time, no surface

flow was continuing beyond this area to the culvert under Foster Creek Road.

The second attachment is the picture you sent on April 18<sup>th</sup>. I believe the pond in that

picture is the same one we took the samples from.

Thank you,

*BEN*

*SHUMAKER*

**From:** Mitch Patton [mailto:[nwtsrinc@gmail.com](mailto:nwtsrinc@gmail.com)]

**Sent:** Thursday, May 20, 2021 6:25 PM

**To:** Ben Shumaker <[ben@ci.stevenson.wa.us](mailto:ben@ci.stevenson.wa.us)>; Adams, Miranda (ECY) <[Miad461@ecy.wa.gov](mailto:Miad461@ecy.wa.gov)>

**Cc:** Leana Kinley <[leana@ci.stevenson.wa.us](mailto:leana@ci.stevenson.wa.us)>; City Council <[citycouncil@ci.stevenson.wa.us](mailto:citycouncil@ci.stevenson.wa.us)>; Scott Anderson <[scott.anderson@ci.stevenson.wa.us](mailto:scott.anderson@ci.stevenson.wa.us)>

**Subject:** Re: old dump in stevenson

So Ben, do you have pics showing that spot ? it had no water a week before you took the test so not sure how you did that? Did you take pics at the test site with the time and

date ? and scott you don't seem to answer my question but at this point i think it's time to step up and do your job

On Thu, May 20, 2021 at 4:51 PM Ben Shumaker <[ben@ci.stevenson.wa.us](mailto:ben@ci.stevenson.wa.us)> wrote:

Hi Mitch-

Unfortunately, I won't be able to coordinate with the Underwood Conservation District to help me understand the results until next week. Once I do, I will include you on the summary report we prepare. Until then:

1.

The tests were taken and results obtained. I don't know enough about things to provide a qualitative review of how it went.

2.

The tests were taken here:



3.

Unknown at this time. The answer will likely be given by the City Council when they understand the results of this round of testing.

4.

No.

Thank you,

*BEN*

*SHUMAKER*

**From:** Mitch Patton [mailto:[nwtsrinc@gmail.com](mailto:nwtsrinc@gmail.com)]

**Sent:** Wednesday, May 19, 2021 9:54 AM

**To:** Ben Shumaker <[ben@ci.stevenson.wa.us](mailto:ben@ci.stevenson.wa.us)>; Leana Kinley <[leana@ci.stevenson.wa.us](mailto:leana@ci.stevenson.wa.us)>; City of Stevenson <[citycouncil@ci.stevenson.wa.us](mailto:citycouncil@ci.stevenson.wa.us)>;

[scott.anderson@ci.stevenson.wa.us](mailto:scott.anderson@ci.stevenson.wa.us)

**Subject:** old dump in stevenson

ben or scott i am checking in as i cant make the meeting tomorrow i have started a new job in appleton and i have to be loading trucks at 3 AM and will be in bed for the meeting

so my questions are

#1 how do you think your water test went

#2 did you test the water above the foster creek road or below it

#3 are you going to test the water again

#4 have you found anything that talks about monitoring the site and who is to do the monitoring

this is all i have for now but i hear we may have new vision coming to the city soon this will help get things back on line working for the public not doing what is best for the

city government and staff you can't keep getting grant money all the time it just increases all of our taxes and takes away from affordable housing we need new vision now what a mess

--

Mitch Patton

360-903-9040

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Mitch Patton

360-903-9040

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Mitch Patton

360-903-9040

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Mitch Patton  
360-903-9040









# Skamania County Sheriff's Office

## Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
Abandon Vehicle Private Prop	1
Abandon Vehicle Right of Way	1
Other Types of Animal Calls	1
Simple Assault	1
Burglary Residence Unlawful En	1
Business Establishment Alarm	2
Carprowl Theft from Auto	1
Citizen Dispute	3
Civil Process	1
Custodial Interference	1
Disorderly Conduct	2
Problems with Dogs	2
Domestic Violence	4
DUI Alcohol or Drugs	1
Found Property	1
Fraud	1
Hazardous Materials	1
Hospice	1
Incomplete 9-1-1 Calls	1
Information Report	7
Intoxicated Person	1
Jail Problems/Inmate Problems	1
Juvenile Problem	4
Kidnapping	1
Litter/Pollution/Public Health	1
Lockout, Vehicle/Home	2
Medical Emergency	30
Mental Health Problems	1
Traffic Collision Prop Damage	1
Traffic Accident, w/ Injuries	1
Pornography	1
Public Nuisance/County Ordinan	1
Repossession of property	1
Request Traffic Enforcement	4
Residential Alarm	1
RSO address verification	6
Runaway Juvenile	1
Smoke sighting, smell, etc	1
Structure/Building Fire	1
Attempted Suicide	1
Suspicious Substance	1
Suspicious Person/Circumstance	9
Theft Other Property	1
Theft Automobile	2

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<u>Nature of Incident</u>	<u>Total Incidents</u>
Traffic Hazard	1
Trespassing	1
Unsecure Premise	2
Power/Gas/Water Problems	2
Vagrancy	1
Vandalism/Mailic Misch	3
Violation Court Orders	1
Vicious Animals	2
Wanted Person - Warrant	1
Welfare Check	10
Wild/Brush Fire	1

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Total reported: 133

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**Report Includes:**

All dates between `00:00:00 06/01/21` and `00:00:00 07/01/21`, All agencies matching `SCSO`, All natures, All locations matching `21`, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



# Skamania County Sheriff's Office

## Law Total Incident Report, by Nature of Incident

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<u>Nature of Incident</u>	<u>Total Incidents</u>
Business Establishment Alarm	3
Medical Emergency	1
Theft Other Property	2
Theft Automobile	1

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Total reported: 7

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### Report Includes:

All dates between `00:00:00 06/01/21` and `00:00:00 07/01/21`, All agencies matching `SCSO`, All natures, All locations matching `22`, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



# Skamania County Sheriff's Office

## Total Traffic Citation Report, by Violation

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<u>Violation</u>	<u>Description</u>	<u>Total</u>
26.50.110	VIO PROTECT ORDER	1
46.20.342	DR W/LIC PRIV SUSP	1
46.61.502	DWI	1
46.61.600	LEAVE PARK CAR RUNNI	1

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**Report Totals**

**4**

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### Report Includes:

All dates of issue between '00:00:00 06/01/21' and '00:00:00 07/01/21', All agencies matching 'SCSO', All issuing officers, All areas matching '21', All courts, All offense codes, All dispositions, All citation/warning types

2021 Overall	January	February	March	April	May	June	July	August	September	October	November	December	Totals
<b>Mileage</b>													
County	22498	17194	20115	20000	17666	22037	0	0	0	0	0	0	119510
Stevenson	2632	2134	2356	2071	1739	2411	0	0	0	0	0	0	13343
N. Bonneville	1367	1017	1257	1198	732	1158	0	0	0	0	0	0	6729
USFS	2637	2238	2693	2687	949	749	0	0	0	0	0	0	11953
Title 3	140	200	437	408	106	100	0	0	0	0	0	0	1391
Other	0	165	0	20	2163	2796	0	0	0	0	0	0	5144
<b>TOTAL</b>	<b>29274</b>	<b>22948</b>	<b>26658</b>	<b>26384</b>	<b>24598</b>	<b>29251</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>159313</b>
<b>Hourly Report</b>													
Vacation	48.50	0.00	49.75	228.00	125.25	298.25	0.00	0.00	0.00	0.00	0.00	0.00	749.75
Sick Leave	10.25	19.25	5.50	132.25	134.25	29.75	0.00	0.00	0.00	0.00	0.00	0.00	332.25
Training	148.25	96.00	55.00	103.50	54.50	110.00	0.00	0.00	0.00	0.00	0.00	0.00	567.25
Administration	56.00	51.00	57.75	52.25	49.25	40.00	0.00	0.00	0.00	0.00	0.00	0.00	306.25
<b>Patrol/Investigations</b>													
Schools/Com Svc	0.00	0.00	1.25	0.00	0.00	6.00	0.00	0.00	0.00	0.00	0.00	0.00	7.25
K 9	9.00	15.00	17.00	18.00	15.00	13.00	0.00	0.00	0.00	0.00	0.00	0.00	87.00
County	949.25	891.75	1093.00	834.25	1080.00	1113.00	0.00	0.00	0.00	0.00	0.00	0.00	5961.25
Stevenson	484.25	461.00	593.25	476.00	511.00	486.75	0.00	0.00	0.00	0.00	0.00	0.00	3002.25
Slev Court	0.00	0.00	5.00	35.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.50
N. Bonneville	209.25	211.25	233.75	201.25	197.75	200.00	0.00	0.00	0.00	0.00	0.00	0.00	1253.25
N. Bonn Court	9.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9.25
District Court	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Superior Court	0.00	0.00	0.00	0.00	2.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.50
USFS	193.50	163.25	166.75	181.25	44.50	51.50	0.00	0.00	0.00	0.00	0.00	0.00	820.75
Gorge Scenic	97.25	87.25	97.25	82.50	83.50	79.25	0.00	0.00	0.00	0.00	0.00	0.00	527.00
Weyer/Col Timber	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Drug	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00
SDS Patrol	12.75	16.00	13.00	9.50	7.25	10.50	0.00	0.00	0.00	0.00	0.00	0.00	69.00
Eradication County	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
County Traffic Enforce.	374.25	346.50	454.50	352.25	373.75	362.50	0.00	0.00	0.00	0.00	0.00	0.00	2263.75
SAR County	0.00	2.75	0.00	1.00	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.25
<b>Title 3</b>													
Emergency Response	1.00	8.00	10.50	18.00	4.00	5.00	0.00	0.00	0.00	0.00	0.00	0.00	46.50
SAR Missions	5.00	0.00	10.00	8.25	11.50	2.50	0.00	0.00	0.00	0.00	0.00	0.00	37.25
County	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Stevenson	1.00	3.00	0.00	16.25	2.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00	25.25
N. Bonneville	0.00	0.00	0.00	0.00	1.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.25
N. Bonneville Court	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
District Court	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Superior Court	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
USFS	0.00	0.00	0.00	1.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00	11.50
Training	0.00	4.00	4.00	4.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.00
Weyer/Col Timber	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Drug	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DNR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Eradication County	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
County Traffic Enforce.	0.00	0.00	0.00	0.00	2.00	6.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00
Special Contracts	6.00	19.00	6.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	31.00
SAR County	0.00	4.50	0.00	5.00	3.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13.25
SAR Title 3	10.00	0.00	26.50	6.00	1.50	4.00	0.00	0.00	0.00	0.00	0.00	0.00	48.00
<b>Total Overtime</b>	<b>37.75</b>	<b>143.50</b>	<b>36.50</b>	<b>56.00</b>	<b>48.75</b>	<b>65.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>387.75</b>
<b>Total Title 3</b>	<b>16.00</b>	<b>8.00</b>	<b>47.00</b>	<b>32.25</b>	<b>17.00</b>	<b>11.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>131.75</b>
<b>TOT HRS</b>	<b>2656.50</b>	<b>2570.25</b>	<b>2936.25</b>	<b>2796.75</b>	<b>2744.75</b>	<b>2877.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16580.75</b>

# City of Stevenson

Q2 2021 Financial Report



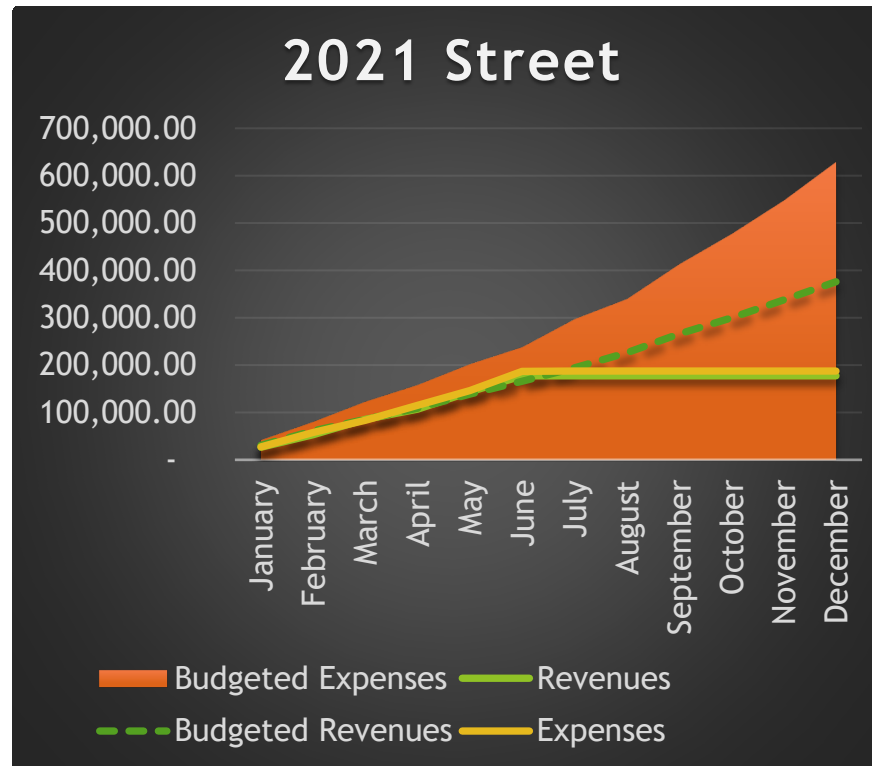
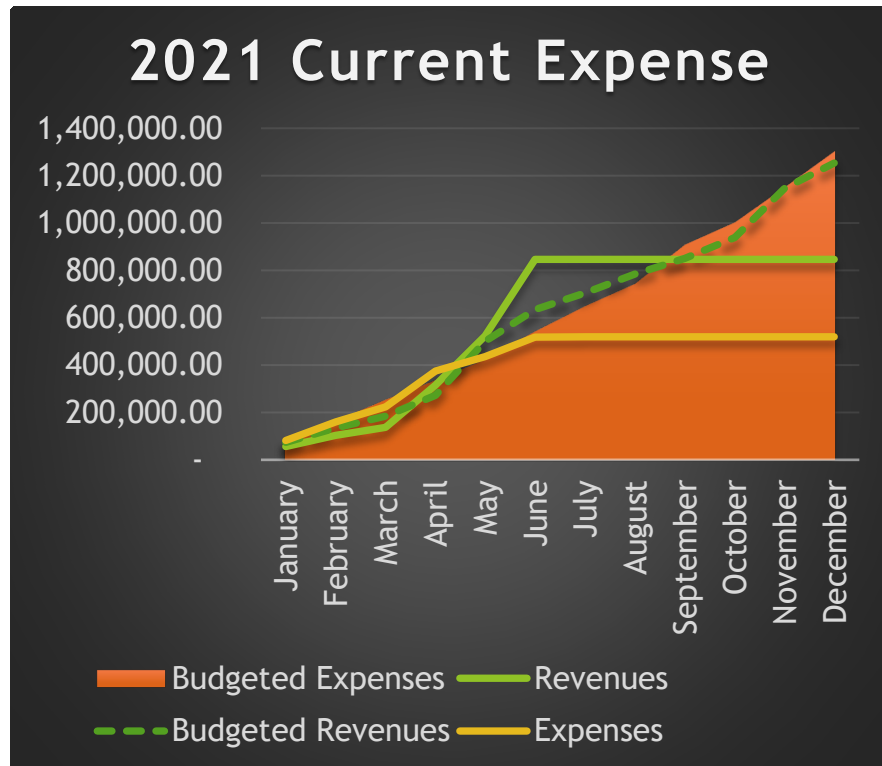
# Sales and Property Tax Dependent Funds

Current Expense revenues are back up to what is expected. The large spike in June is due to the receipt of \$228k in ARPA funds.

Expenses are trending slightly less than budgeted. They will be monitored to ensure they remain on track.

Street revenues and expenses are trending the same. Revenues are in-line with budget while expenses are currently coming in under budget.

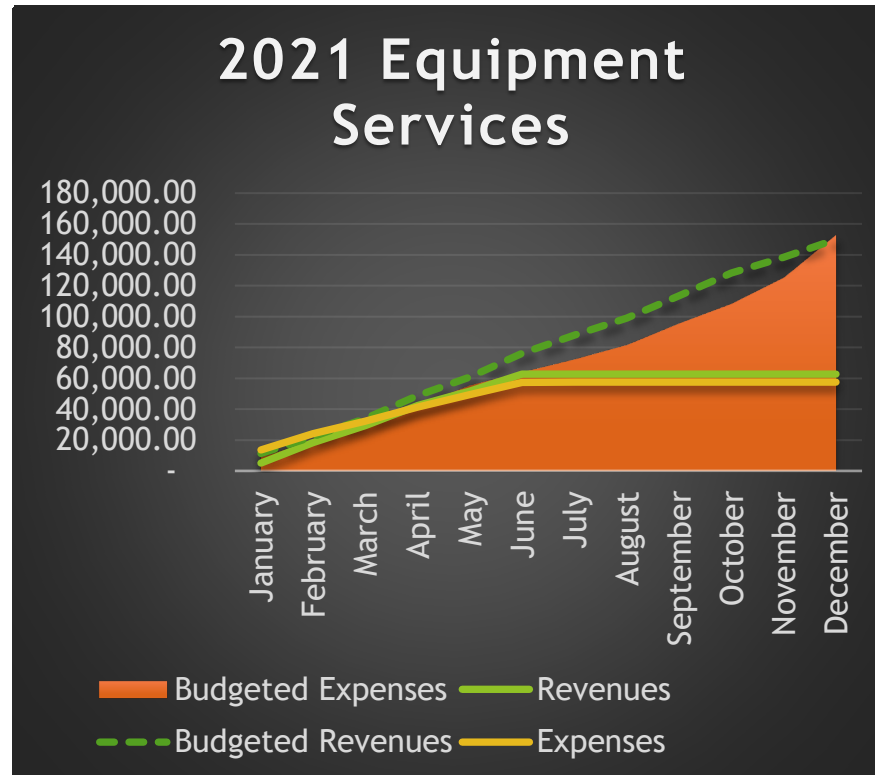
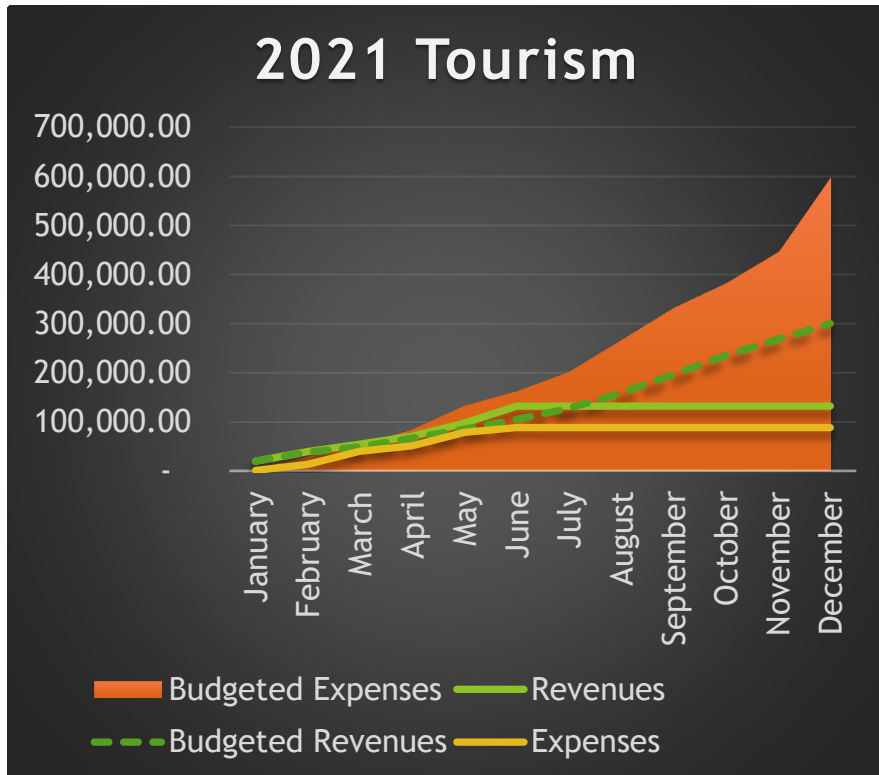
Most expenses will come in with the construction of the Rock Creek stormwater line anticipated to begin in September.



# Restricted Revenue Funds

Tourism fund revenues are beginning to exceed budget expectations and expenses are trending below budget. Most events take place over the summer and are invoiced by the end of the year.

Equipment Services revenues are lower than expected and expenses are higher. The 1996 Brush Mower, purchased in 2014, is needing additional repairs. It is on the schedule to be replaced between 2026-2031 at a cost of \$35k (used). Staff will evaluate needs and feasibility of this timeline.



# Proprietary Funds

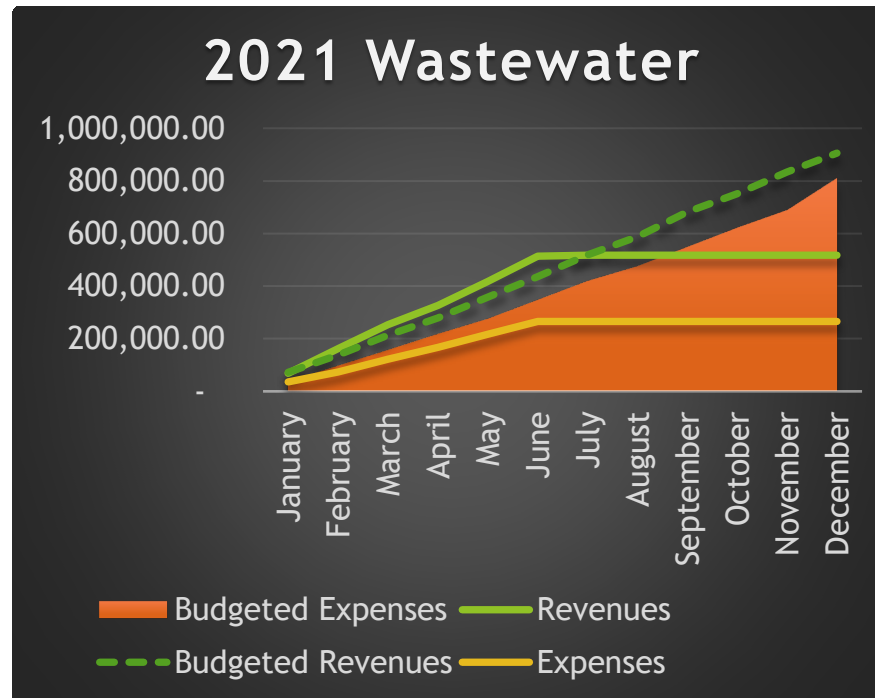
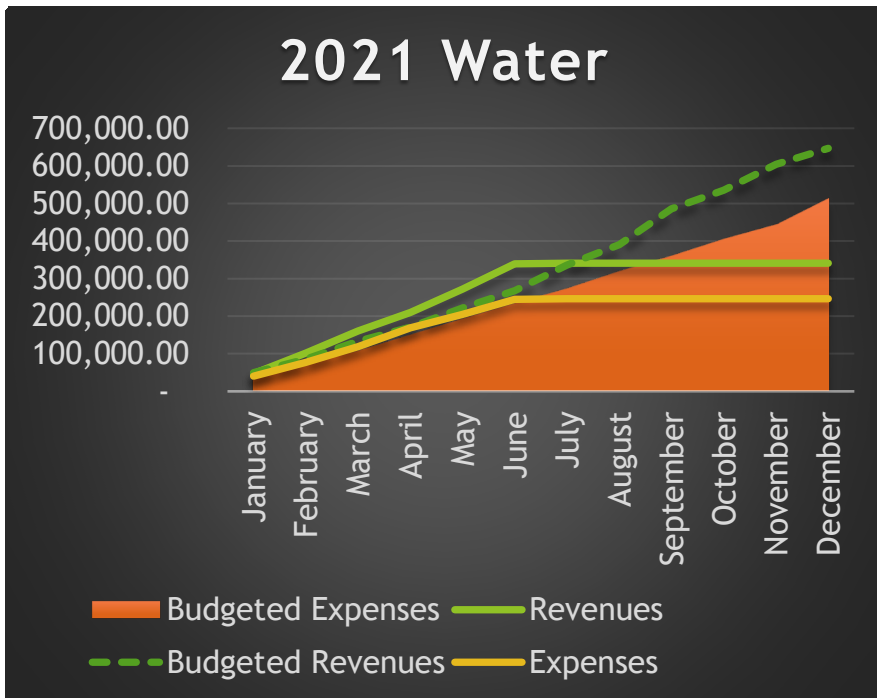
Water revenues are trending above budget by 27% at the end of June.

Water expenses are 5% over budget trends at the end of June.

Expenses will continue to be monitored to ensure they don't outpace revenues.

Sewer revenues are trending slightly above budget expectations by 18%.

Expenses are trending below budget by 23%.



# TREASURERS REPORT

## Fund Totals

City Of Stevenson

Time: 11:55:48 Date: 07/02/2021

06/01/2021 To: 06/30/2021

Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Expense Fund	956,880.32	324,184.45	82,314.71	1,198,750.06	11,354.55	12,097.64	-53.40	1,222,148.85
010 General Reserve Fund	326,705.62	0.00		326,705.62	0.00	0.00	0.00	326,705.62
020 Fire Reserve Fund	1,564,616.67	0.00		1,564,616.67	0.00	0.00	0.00	1,564,616.67
100 Street Fund	307,927.78	33,917.11	40,526.59	301,318.30	8,890.46	1,432.81	-48.05	311,593.52
103 Tourism Promo & Develop Fund	635,697.83	34,535.98	9,850.53	660,383.28	0.00	5.70	-3.21	660,385.77
105 Affordable Housing Fund	2,786.06	382.14		3,168.20	0.00	0.00	0.00	3,168.20
300 Capital Improvement Fund	126,620.93	4,033.58		130,654.51	0.00	0.00	0.00	130,654.51
309 Russell Ave	-119.36	67,114.77	304.62	66,690.79	304.62	0.00	0.00	66,995.41
311 First Street	-23,469.71	0.00	1,960.50	-25,430.21	771.39	0.00	0.00	-24,658.82
400 Water/Sewer Fund	1,288,351.11	180,891.50	129,322.01	1,339,920.60	7,541.70	4,028.41	-2,637.73	1,348,852.98
406 Wastewater Short Lived Asset Reserve Fund	21,779.00	0.00		21,779.00	0.00	0.00	0.00	21,779.00
408 Wastewater Debt Reserve Fund	61,191.00	0.00		61,191.00	0.00	0.00	0.00	61,191.00
410 Wastewater System Upgrades	-32,076.87	0.00	127,440.71	-159,517.58	0.00	0.00	0.00	-159,517.58
500 Equipment Service Fund	193,289.18	10,894.99	7,974.38	196,209.79	1,888.04	102.81	-22.15	198,178.49
630 Stevenson Municipal Court	0.00	652.71	652.71	0.00	0.00	0.00	0.00	0.00
	<u>5,430,179.56</u>	<u>656,607.23</u>	<u>400,346.76</u>	<u>5,686,440.03</u>	<u>30,750.76</u>	<u>17,667.37</u>	<u>-2,764.54</u>	<u>5,732,093.62</u>

# TREASURERS REPORT

## Account Totals

City Of Stevenson

06/01/2021 To: 06/30/2021

Time: 11:55:48 Date: 07/02/2021

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Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1	Checking	2,508,507.91	656,268.52	391,772.02	2,773,004.41	-2,146.13	48,418.13	2,819,276.41
10	Xpress Bill Pay	61,367.14	43,709.38	52,000.00	53,076.52	-618.41	0.00	52,458.11
11	Cash Drawer	100.00	0.00	0.00	100.00	0.00	0.00	100.00
12	Petty Cash	400.00	0.00	0.00	400.00	0.00	0.00	400.00
20	Pacific Premier (Formerly Opus	71,947.25	0.59	0.00	71,947.84	0.00	0.00	71,947.84
Total Cash:		2,642,322.30	699,978.49	443,772.02	2,898,528.77	-2,764.54	48,418.13	2,944,182.36
Investment Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
5	LGIP	872,392.71	54.00	0.00	872,446.71	0.00	0.00	872,446.71
6	US Bank Safekeeping	1,915,464.55	0.00	0.00	1,915,464.55	0.00	0.00	1,915,464.55
Total Investments:		2,787,857.26	54.00	0.00	2,787,911.26	0.00	0.00	2,787,911.26
		5,430,179.56	700,032.49	443,772.02	5,686,440.03	-2,764.54	48,418.13	5,732,093.62

TREASURERS REPORT  
Fund Investments By Account

City Of Stevenson

Time: 11:55:48 Date: 07/02/2021  
Page: 3

06/01/2021 To: 06/30/2021

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 General Expense Fund	204,195.43		18.52	18.52		204,213.95
100 000 Street Fund	26,037.38		2.36	2.36		26,039.74
103 000 Tourism Promo & Develop Fund	231,594.55		21.00	21.00		231,615.55
300 000 Capital Improvement Fund	6,281.48		0.57	0.57		6,282.05
400 000 Water/Sewer Fund	108,710.31		9.86	9.86		108,720.17
500 000 Equipment Service Fund	18,662.35		1.69	1.69		18,664.04
5 - LGIP	<u>595,481.50</u>	<u>0.00</u>	<u>54.00</u>	<u>54.00</u>		<u>595,535.50</u>
001 000 General Expense Fund	426,045.00					426,045.00
103 000 Tourism Promo & Develop Fund	320,417.69					320,417.69
300 000 Capital Improvement Fund	25,549.13					25,549.13
400 000 Water/Sewer Fund	285,600.57					285,600.57
500 000 Equipment Service Fund	10,218.68					10,218.68
6 - US Bank Safekeeping	<u>1,067,831.07</u>	<u>0.00</u>	<u>0.00</u>			<u>1,067,831.07</u>
	<u>1,663,312.57</u>	<u>0.00</u>	<u>54.00</u>	<u>54.00</u>		<u>1,663,366.57</u>

TREASURERS REPORT

Fund Investment Totals

City Of Stevenson

06/01/2021 To: 06/30/2021

Time: 11:55:48 Date: 07/02/2021

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Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 General Expense Fund	630,240.43		18.52	18.52		630,258.95	568,491.11
010 General Reserve Fund						0.00	326,705.62
020 Fire Reserve Fund						0.00	1,564,616.67
100 Street Fund	26,037.38		2.36	2.36		26,039.74	275,278.56
103 Tourism Promo & Develop Fund	552,012.24		21.00	21.00		552,033.24	108,350.04
105 Affordable Housing Fund						0.00	3,168.20
300 Capital Improvement Fund	31,830.61		0.57	0.57		31,831.18	98,823.33
309 Russell Ave						0.00	66,690.79
311 First Street						0.00	-25,430.21
400 Water/Sewer Fund	394,310.88		9.86	9.86		394,320.74	945,599.86
406 Wastewater Short Lived Asset Reserve Fund						0.00	21,779.00
408 Wastewater Debt Reserve Fund						0.00	61,191.00
410 Wastewater System Upgrades						0.00	-159,517.58
500 Equipment Service Fund	28,881.03		1.69	1.69		28,882.72	167,327.07
	<u>1,663,312.57</u>		<u>54.00</u>	<u>54.00</u>		<u>1,663,366.57</u>	<u>4,023,073.46</u>

Ending fund balance (Page 1) - Investment balance = Available cash.

5,686,440.03

TREASURERS REPORT  
Outstanding Vouchers

City Of Stevenson

As Of: 06/30/2021 Date: 07/02/2021  
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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2021	1524	06/29/2021	Tr Rec	1		Building Permit Customer	35.00	CS20-112 Lee/Sunbridge Solar
2021	1525	06/29/2021	Tr Rec	1		Building Permit Customer	1,352.57	CS21-040 Proctor - Meter Installation Charges
2021	1558	06/29/2021	Util Pay	1		Xpress Billpay	260.52	Xpress Import - CC - 06-29-2021__daily_batch.csv
2021	1561	06/30/2021	Tr Rec	1		Gordon Rosander	319.38	June 2021 Reimbursement
2021	1602	06/30/2021	Util Pay	1		Xpress Billpay	178.66	Xpress Import - CC - 06-30-2021__daily_batch.csv
Receipts Outstanding:							2,146.13	
2021	1553	06/30/2021	Payroll	1	EFT	State of WA Dept of Social & Health Serv	380.26	Pay Cycle(s) 06/30/2021 To 06/30/2021 - WA Child Support
2021	1551	06/30/2021	Payroll	1	EFT	Department of Retirement Systems	14,377.89	Pay Cycle(s) 06/30/2021 To 06/30/2021 - PERS2; Pay Cycle(s) 06/30/2021 To 06/30/2021 - DCP
2021	1563	06/30/2021	Claims	1	EFT	Kenneth B Woodrich PC	1,392.00	June 2021 Services
2021	1550	06/30/2021	Payroll	1	EFT	Colonial Life	202.27	Pay Cycle(s) 06/30/2021 To 06/30/2021 - Disability; Pay Cycle(s) 06/30/2021 To 06/30/2021 - Life Insurance; Pay Cycle(s) 06/30/2021 To 06/30/2021 - Accident
2021	1272	05/31/2021	Payroll	1	15178	Stevenson Fire Association	69.07	Pay Cycle(s) 05/31/2021 To 05/31/2021 - Fire Association
2021	1421	06/17/2021	Claims	1	15197	GC Systems Inc	304.65	Water Service Pump Repair Parts
2021	1432	06/17/2021	Claims	1	15208	Quality Control Services	285.00	Calibrate DO & pH Meters for WWTP
2021	1434	06/17/2021	Claims	1	15210	Red Oak Properties	190.00	Overpayment of Business License
2021	1444	06/17/2021	Claims	1	15220	US Bank Safekeeping	30.00	May 2021 Maintenance Fees
2021	1557	06/30/2021	Payroll	1	15228	WGAP Washington Gorge Action Program	207.21	Pay Cycle(s) 06/30/2021 To 06/30/2021 - Food Bank
2021	1554	06/30/2021	Payroll	1	15229	City of Stevenson	319.38	Pay Cycle(s) 06/30/2021 To 06/30/2021 - City Payback
2021	1555	06/30/2021	Payroll	1	15230	HRA VEBA Trust Contributions	2,042.22	Pay Cycle(s) 06/30/2021 To 06/30/2021 - HRA VEBA
2021	1556	06/30/2021	Payroll	1	15231	Stevenson Fire Association	69.07	Pay Cycle(s) 06/30/2021 To 06/30/2021 - Fire Association
2021	1583	06/30/2021	Claims	1	15252	Avista Utilities	80.61	June 2021 Statement
2021	1584	06/30/2021	Claims	1	15253	Centurylink Comm Inc	47.71	June 2021 Sewer Telephone
2021	1585	06/30/2021	Claims	1	15254	Columbia Tree Service	2,477.10	Trim 2 trees on Roosevelt, chip limbs, cut into rounds
2021	1586	06/30/2021	Claims	1	15255	Consolidated Supply Co.	863.33	Saddle for Water Meter; Water Meter Parts
2021	1587	06/30/2021	Claims	1	15256	Department of Ecology-Cashiering Unit	1,377.16	Operator Certification Application-Ian Lofberg; Biosolids Annual Permit Fee (FY2021)
2021	1588	06/30/2021	Claims	1	15257	GC Systems Inc	246.49	Water Service Pump Repair
2021	1589	06/30/2021	Claims	1	15258	Gorge Networks Inc	95.82	WTP Broadband
2021	1590	06/30/2021	Claims	1	15259	Gregory Scott Cheney	877.50	June 2021 Statement



TREASURERS REPORT  
Outstanding Vouchers

City Of Stevenson

As Of: 06/30/2021 Date: 07/02/2021  
Time: 11:55:48 Page: 6

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2021	1591	06/30/2021	Claims	1	15260	HD Fowler Company	512.58	Rock Creek Drive Intake Station Repairs
2021	1592	06/30/2021	Claims	1	15261	Cesar Hernandez	300.00	Refund Permit Deposit For CAP2021-02
2021	1593	06/30/2021	Claims	1	15262	NAPA Auto Parts	102.80	June 2021 Statement
2021	1594	06/30/2021	Claims	1	15263	NorthShore Medical Group	134.00	DOT Physical - Ian Lofberg
2021	1595	06/30/2021	Claims	1	15264	PUD No 1 of Skamania County	5,469.97	30 SE Cascade Avenue-June 2021 Statement; SW First Street Fire Hall-June 2021 Statement; Hwy 14 & Frank Johns-June 2021 Statement; Walnut Park-June 2021 Statement; Second Street St Lights-June 2021 St
2021	1596	06/30/2021	Claims	1	15265	Ricoh USA, Inc	8,152.89	Ricoh IMC4500 Copier
2021	1597	06/30/2021	Claims	1	15266	Solutions Yes, LLC	38.24	Copy Paper
2021	1598	06/30/2021	Claims	1	15267	Traffic Safety Supply, Co	5,167.53	Pre-Mark Striping
2021	1599	06/30/2021	Claims	1	15268	WEX Bank	1,529.37	June 2021 Statement
2021	1600	06/30/2021	Claims	1	15269	WSP USA, Inc	771.39	First Street Pedestrian Amenities Overlook
2021	1601	06/30/2021	Claims	1	15270	Washington State DOT Cashier	304.62	Russell Avenue Re-Build
							48,418.13	
2021	1559	06/29/2021	Util Pay	10		Xpress Billpay	500.00	Xpress Import - EFT - 06-29-2021__daily_batch.csv
2021	1560	06/29/2021	Util Pay	10		Xpress Billpay	11.60	Xpress Import - Metavante - 06-29-2021__daily_batc
2021	1603	06/30/2021	Util Pay	10		Xpress Billpay	106.81	Xpress Import - CheckFree - 06-30-2021__daily_batcl
Receipts Outstanding:							618.41	
							48,418.13	

Fund	Claims	Payroll	Total
001 General Expense Fund	11,354.55	12,097.64	23,452.19
100 Street Fund	8,890.46	1,432.81	10,323.27
103 Tourism Promo & Develop Fund	0.00	5.70	5.70
309 Russell Ave	304.62	0.00	304.62
311 First Street	771.39	0.00	771.39
400 Water/Sewer Fund	7,541.70	4,028.41	11,570.11
500 Equipment Service Fund	1,888.04	102.81	1,990.85
	30,750.76	17,667.37	48,418.13

TREASURERS REPORT

Signature Page

City Of Stevenson

06/01/2021 To: 06/30/2021

Time: 11:55:48 Date: 07/02/2021

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We the undersigned officers for the City of Stevenson have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
City Administrator / Date Deputy Clerk-Treasurer / Date

## 2021 BUDGET POSITION

City Of Stevenson

Time: 11:54:33 Date: 07/02/2021

Page: 1

001 General Expense Fund		Months: 01 To: 06			
Revenues	Amt Budgeted	Revenues	Remaining		
100 Unreserved	785,783.69	785,783.69	0.00	100.0%	
102 Unemployment Reserve	33,413.82	33,413.82	0.00	100.0%	
104 Custodial Reserve	51,135.13	51,135.13	0.00	100.0%	
<b>308 Beginning Balances</b>	<b>870,332.64</b>	<b>870,332.64</b>	<b>0.00</b>	<b>100.0%</b>	
311 Property Tax	486,702.34	305,819.31	180,883.03	62.8%	
313 Sales Tax	245,000.00	126,812.37	118,187.63	51.8%	
316 Utility Tax	35,500.00	26,184.19	9,315.81	73.8%	
317 Other Tax	16,000.00	17,998.87	(1,998.87)	112.5%	
<b>310 Taxes</b>	<b>783,202.34</b>	<b>476,814.74</b>	<b>306,387.60</b>	<b>60.9%</b>	
321 Licenses	2,900.00	2,454.97	445.03	84.7%	
322 Permits	0.00	80.00	(80.00)	0.0%	
<b>320 Licenses &amp; Permits</b>	<b>2,900.00</b>	<b>2,534.97</b>	<b>365.03</b>	<b>87.4%</b>	
000	0.00	223,458.00	(223,458.00)	0.0%	
330 Grants	261,000.00	88,142.91	172,857.09	33.8%	
335 State Shared	11,000.00	0.00	11,000.00	0.0%	
336 State Entitlements, Impact Payments & Taxe	16,657.25	10,784.20	5,873.05	64.7%	
<b>330 Intergovernmental Revenues</b>	<b>288,657.25</b>	<b>322,385.11</b>	<b>(33,727.86)</b>	<b>111.7%</b>	
341 Other	126,000.00	5,347.10	120,652.90	4.2%	
342 Fire District 2	32,700.00	18,295.86	14,404.14	56.0%	
345 Planning	4,500.00	7,285.20	(2,785.20)	161.9%	
346 Building	0.00	0.00	0.00	0.0%	
<b>340 Charges For Goods &amp; Services</b>	<b>163,200.00</b>	<b>30,928.16</b>	<b>132,271.84</b>	<b>19.0%</b>	
350 Fines & Penalties	10,700.00	8,823.92	1,876.08	82.5%	
360 Interest & Other Earnings	5,500.00	5,992.85	(492.85)	109.0%	
380 Non Revenues	0.00	0.00	0.00	0.0%	
<b>Fund Revenues:</b>	<b>2,124,492.23</b>	<b>1,717,812.39</b>	<b>406,679.84</b>	<b>80.9%</b>	
Expenditures	Amt Budgeted	Expenditures	Remaining		
511 Legislative	22,000.00	7,790.35	14,209.65	35.4%	
512 Judicial	61,200.00	26,936.25	34,263.75	44.0%	
513 Executive	113,825.00	56,584.06	57,240.94	49.7%	
514 Financial, Recording & Elections	114,450.00	45,837.67	68,612.33	40.1%	
515 Legal Services	31,500.00	11,563.80	19,936.20	36.7%	
517 Employee Benefit Programs	525.00	25.00	500.00	4.8%	
518 Centralized Services	67,830.29	53,069.92	14,760.37	78.2%	
521 Law Enforcement	194,205.87	100,685.18	93,520.69	51.8%	
202 Fire Department	111,150.00	23,360.84	87,789.16	21.0%	
203 Fire District 2	20,750.00	9,537.17	11,212.83	46.0%	
<b>522 Fire Control</b>	<b>131,900.00</b>	<b>32,898.01</b>	<b>99,001.99</b>	<b>24.9%</b>	
528 Dispatch Services	6,000.00	3,171.09	2,828.91	52.9%	
551 Public Housing Services	250,000.00	86,162.18	163,837.82	34.5%	
553 Conservation	300.00	1,733.10	(1,433.10)	577.7%	
554 Environmental Services	0.00	0.00	0.00	0.0%	

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001 General Expense Fund Months: 01 To: 06

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>558 Planning &amp; Community Devel</b>				
550 Building	0.00	92.43	(92.43)	0.0%
560 Planning	167,730.00	74,655.75	93,074.25	44.5%
570 Economic Development	13,890.00	6,445.00	7,445.00	46.4%
<b>558 Planning &amp; Community Devel</b>	<b>181,620.00</b>	<b>81,193.18</b>	<b>100,426.82</b>	<b>44.7%</b>
565 Welfare	10,000.00	0.00	10,000.00	0.0%
566 Substance Abuse	150.00	113.93	36.07	76.0%
573 Cultural & Community Activities	6,500.00	55.56	6,444.44	0.9%
576 Park Facilities	88,660.00	11,759.64	76,900.36	13.3%
580 Non Expenditures	0.00	(516.59)	516.59	0.0%
597 Interfund Transfers	25,000.00	0.00	25,000.00	0.0%
100 Unreserved	734,276.94	0.00	734,276.94	0.0%
102 Unemployment Reserve	33,414.00	0.00	33,414.00	0.0%
104 Custodial Reserve	51,135.13	0.00	51,135.13	0.0%
<b>999 Ending Balance</b>	<b>818,826.07</b>	<b>0.00</b>	<b>818,826.07</b>	<b>0.0%</b>
<b>Fund Expenditures:</b>	<b>2,124,492.23</b>	<b>519,062.33</b>	<b>1,605,429.90</b>	<b>24.4%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>1,198,750.06</b>		

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010 General Reserve Fund Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	326,705.62	326,705.62	0.00	100.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>326,705.62</b>	<b>326,705.62</b>	<b>0.00</b>	<b>100.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	326,705.62	0.00	326,705.62	0.0%
<b>Fund Expenditures:</b>	<b>326,705.62</b>	<b>0.00</b>	<b>326,705.62</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>326,705.62</b>		

## 2021 BUDGET POSITION

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020 Fire Reserve Fund		Months: 01 To: 06			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances	1,564,616.67	1,564,616.67	0.00	100.0%	
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	25,000.00	0.00	25,000.00	0.0%	
<b>Fund Revenues:</b>	<b>1,589,616.67</b>	<b>1,564,616.67</b>	<b>25,000.00</b>	<b>98.4%</b>	
Expenditures	Amt Budgeted	Expenditures	Remaining		
999 Ending Balance	1,589,616.67	0.00	1,589,616.67	0.0%	
<b>Fund Expenditures:</b>	<b>1,589,616.67</b>	<b>0.00</b>	<b>1,589,616.67</b>	<b>0.0%</b>	
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>1,564,616.67</b>			

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100 Street Fund		Months: 01 To: 06			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances	310,691.94	310,691.94	0.00	100.0%	
310 Taxes	275,000.00	149,913.21	125,086.79	54.5%	
320 Licenses & Permits	600.00	225.00	375.00	37.5%	
330 Intergovernmental Revenues	70,444.40	22,051.33	48,393.07	31.3%	
360 Interest & Other Earnings	0.00	20.19	(20.19)	0.0%	
390 Other Financing Sources	0.00	5,392.43	(5,392.43)	0.0%	
397 Interfund Transfers	30,000.00	0.00	30,000.00	0.0%	
<b>Fund Revenues:</b>	<b>686,736.34</b>	<b>488,294.10</b>	<b>198,442.24</b>	<b>71.1%</b>	
Expenditures	Amt Budgeted	Expenditures	Remaining		
542 Streets - Maintenance	289,700.00	133,017.35	156,682.65	45.9%	
543 Streets Admin & Overhead	100,350.00	12,888.80	87,461.20	12.8%	
544 Road & Street Operations	39,500.00	68.80	39,431.20	0.2%	
566 Substance Abuse	0.00	0.00	0.00	0.0%	
594 Capital Expenditures	199,000.00	41,000.85	157,999.15	20.6%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
999 Ending Balance	58,186.34	0.00	58,186.34	0.0%	
<b>Fund Expenditures:</b>	<b>686,736.34</b>	<b>186,975.80</b>	<b>499,760.54</b>	<b>27.2%</b>	
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>301,318.30</b>			

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103 Tourism Promo & Develop Fund Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	616,600.17	616,600.17	0.00	100.0%
310 Taxes	300,000.00	127,887.87	172,112.13	42.6%
360 Interest & Other Earnings	0.00	4,196.76	(4,196.76)	0.0%
<b>Fund Revenues:</b>	<b>916,600.17</b>	<b>748,684.80</b>	<b>167,915.37</b>	<b>81.7%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
571 Education & Recreation	0.00	545.39	(545.39)	0.0%
573 Cultural & Community Activities	368,100.00	87,756.13	280,343.87	23.8%
594 Capital Expenditures	230,000.00	0.00	230,000.00	0.0%
999 Ending Balance	318,500.17	0.00	318,500.17	0.0%
<b>Fund Expenditures:</b>	<b>916,600.17</b>	<b>88,301.52</b>	<b>828,298.65</b>	<b>9.6%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>660,383.28</b>		



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105 Affordable Housing Fund Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	1,215.61	1,215.61	0.00	100.0%
310 Taxes	15,000.00	1,952.59	13,047.41	13.0%
<b>Fund Revenues:</b>	<b>16,215.61</b>	<b>3,168.20</b>	<b>13,047.41</b>	<b>19.5%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	16,215.61	0.00	16,215.61	0.0%
<b>Fund Expenditures:</b>	<b>16,215.61</b>	<b>0.00</b>	<b>16,215.61</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>3,168.20</b>		

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300 Capital Improvement Fund		Months: 01 To: 06		
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	107,273.57	107,273.57	0.00	100.0%
310 Taxes	20,000.00	23,055.74	(3,055.74)	115.3%
360 Interest & Other Earnings	0.00	325.20	(325.20)	0.0%
<b>Fund Revenues:</b>	<b>127,273.57</b>	<b>130,654.51</b>	<b>(3,380.94)</b>	<b>102.7%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers	73,700.00	0.00	73,700.00	0.0%
999 Ending Balance	53,573.57	0.00	53,573.57	0.0%
<b>Fund Expenditures:</b>	<b>127,273.57</b>	<b>0.00</b>	<b>127,273.57</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>130,654.51</b>		

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309 Russell Ave		Months: 01 To: 06		
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	(119.36)	(119.36)	0.00	100.0%
330 Intergovernmental Revenues	119.36	67,114.77	(66,995.41)	*****%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>66,995.41</b>	<b>(66,995.41)</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures	0.00	304.62	(304.62)	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>304.62</b>	<b>(304.62)</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>66,690.79</b>		

2021 BUDGET POSITION

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311 First Street		Months: 01 To: 06			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances	(40,966.57)	(40,966.57)	0.00	100.0%	
330 Intergovernmental Revenues	616,366.57	49,972.03	566,394.54	8.1%	
397 Interfund Transfers	43,700.00	0.00	43,700.00	0.0%	
<b>Fund Revenues:</b>	<b>619,100.00</b>	<b>9,005.46</b>	<b>610,094.54</b>	<b>1.5%</b>	
Expenditures	Amt Budgeted	Expenditures	Remaining		
594 Capital Expenditures	619,100.00	34,435.67	584,664.33	5.6%	
999 Ending Balance	0.00	0.00	0.00	0.0%	
<b>Fund Expenditures:</b>	<b>619,100.00</b>	<b>34,435.67</b>	<b>584,664.33</b>	<b>5.6%</b>	
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>(25,430.21)</b>			

2021 BUDGET POSITION

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400 Water/Sewer Fund			Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining	
400 Water/Sewer	215,714.63	215,714.63	0.00	100.0%
401 Water	368,088.95	368,088.95	0.00	100.0%
402 Sewer	303,770.27	303,770.27	0.00	100.0%
<b>308 Beginning Balances</b>	<b>887,573.85</b>	<b>887,573.85</b>	<b>0.00</b>	<b>100.0%</b>
330 Intergovernmental Revenues	1,000.00	94,923.00	(93,923.00)	9492.3%
343 Water	647,100.00	339,287.80	307,812.20	52.4%
344 Sewer	906,200.00	514,028.50	392,171.50	56.7%
<b>340 Charges For Goods &amp; Services</b>	<b>1,553,300.00</b>	<b>853,316.30</b>	<b>699,983.70</b>	<b>54.9%</b>
343 Water	46,674.00	97,639.00	(50,965.00)	209.2%
344 Sewer	56,532.00	56,112.00	420.00	99.3%
400 Water/Sewer	4,000.00	3,748.56	251.44	93.7%
<b>360 Interest &amp; Other Earnings</b>	<b>107,206.00</b>	<b>157,499.56</b>	<b>(50,293.56)</b>	<b>146.9%</b>
380 Non Revenues	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>2,549,079.85</b>	<b>1,993,312.71</b>	<b>555,767.14</b>	<b>78.2%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
534 Water Utilities	521,260.00	245,098.99	276,161.01	47.0%
535 Sewer	809,100.00	265,182.55	543,917.45	32.8%
534 Water	61,489.07	42,529.44	18,959.63	69.2%
535 Sewer	32,670.00	16,335.00	16,335.00	50.0%
<b>591 Debt Service</b>	<b>94,159.07</b>	<b>58,864.44</b>	<b>35,294.63</b>	<b>62.5%</b>
594 Capital Expenditures	109,500.00	82,796.13	26,703.87	75.6%
597 Interfund Transfers	121,779.00	1,450.00	120,329.00	1.2%
400 Water/Sewer	218,216.56	0.00	218,216.56	0.0%
401 Water	314,762.95	0.00	314,762.95	0.0%
402 Sewer	360,302.27	0.00	360,302.27	0.0%
<b>999 Ending Balance</b>	<b>893,281.78</b>	<b>0.00</b>	<b>893,281.78</b>	<b>0.0%</b>
<b>Fund Expenditures:</b>	<b>2,549,079.85</b>	<b>653,392.11</b>	<b>1,895,687.74</b>	<b>25.6%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>1,339,920.60</b>		

2021 BUDGET POSITION

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406 Wastewater Short Lived Asset Reserve Fund Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	21,779.00	21,779.00	0.00	100.0%
397 Interfund Transfers	21,779.00	0.00	21,779.00	0.0%
<b>Fund Revenues:</b>	<b>43,558.00</b>	<b>21,779.00</b>	<b>21,779.00</b>	<b>50.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	43,558.00	0.00	43,558.00	0.0%
<b>Fund Expenditures:</b>	<b>43,558.00</b>	<b>0.00</b>	<b>43,558.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>21,779.00</b>		

2021 BUDGET POSITION

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408 Wastewater Debt Reserve Fund Months: 01 To: 06

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	61,191.00	61,191.00	0.00	100.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>61,191.00</b>	<b>61,191.00</b>	<b>0.00</b>	<b>100.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	61,191.00	0.00	61,191.00	0.0%
<b>Fund Expenditures:</b>	<b>61,191.00</b>	<b>0.00</b>	<b>61,191.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>61,191.00</b>		

2021 BUDGET POSITION

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410 Wastewater System Upgrades			Months: 01 To: 06		
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances	(57,601.53)	(57,601.53)	0.00	100.0%	
330 Intergovernmental Revenues	1,733,656.00	5,400.00	1,728,256.00	0.3%	
390 Other Financing Sources	833,414.00	141,109.91	692,304.09	16.9%	
397 Interfund Transfers	100,000.00	1,450.00	98,550.00	1.5%	
<b>Fund Revenues:</b>	<b>2,609,468.47</b>	<b>90,358.38</b>	<b>2,519,110.09</b>	<b>3.5%</b>	
Expenditures	Amt Budgeted	Expenditures	Remaining		
594 Capital Expenditures	2,609,468.47	249,875.96	2,359,592.51	9.6%	
999 Ending Balance	0.00	0.00	0.00	0.0%	
<b>Fund Expenditures:</b>	<b>2,609,468.47</b>	<b>249,875.96</b>	<b>2,359,592.51</b>	<b>9.6%</b>	
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>(159,517.58)</b>			



2021 BUDGET POSITION

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500 Equipment Service Fund			Months: 01 To: 06	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	190,947.57	190,947.57	0.00	100.0%
340 Charges For Goods & Services	150,000.00	62,601.72	87,398.28	41.7%
360 Interest & Other Earnings	0.00	142.58	(142.58)	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>340,947.57</b>	<b>253,691.87</b>	<b>87,255.70</b>	<b>74.4%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
548 Public Works - Centralized Services	107,750.00	57,482.08	50,267.92	53.3%
594 Capital Expenditures	45,000.00	0.00	45,000.00	0.0%
999 Ending Balance	188,197.57	0.00	188,197.57	0.0%
<b>Fund Expenditures:</b>	<b>340,947.57</b>	<b>57,482.08</b>	<b>283,465.49</b>	<b>16.9%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>196,209.79</b>		

2021 BUDGET POSITION

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630 Stevenson Municipal Court		Months: 01 To: 06			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances	0.00	0.00	0.00	0.0%	
380 Non Revenues	0.00	5,102.55	(5,102.55)	0.0%	
<b>Fund Revenues:</b>	<b>0.00</b>	<b>5,102.55</b>	<b>(5,102.55)</b>	<b>0.0%</b>	
Expenditures	Amt Budgeted	Expenditures	Remaining		
580 Non Expenditures	0.00	5,102.55	(5,102.55)	0.0%	
999 Ending Balance	0.00	0.00	0.00	0.0%	
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>5,102.55</b>	<b>(5,102.55)</b>	<b>0.0%</b>	
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>			

## 2021 BUDGET POSITION TOTALS

City Of Stevenson

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Expense Fund	2,124,492.23	1,717,812.39	80.9%	2,124,492.23	519,062.33	24%
010 General Reserve Fund	326,705.62	326,705.62	100.0%	326,705.62	0.00	0%
020 Fire Reserve Fund	1,589,616.67	1,564,616.67	98.4%	1,589,616.67	0.00	0%
100 Street Fund	686,736.34	488,294.10	71.1%	686,736.34	186,975.80	27%
103 Tourism Promo & Develop Fund	916,600.17	748,684.80	81.7%	916,600.17	88,301.52	10%
105 Affordable Housing Fund	16,215.61	3,168.20	19.5%	16,215.61	0.00	0%
300 Capital Improvement Fund	127,273.57	130,654.51	102.7%	127,273.57	0.00	0%
309 Russell Ave	0.00	66,995.41	0.0%	0.00	304.62	0%
311 First Street	619,100.00	9,005.46	1.5%	619,100.00	34,435.67	6%
400 Water/Sewer Fund	2,549,079.85	1,993,312.71	78.2%	2,549,079.85	653,392.11	26%
406 Wastewater Short Lived Asset Res	43,558.00	21,779.00	50.0%	43,558.00	0.00	0%
408 Wastewater Debt Reserve Fund	61,191.00	61,191.00	100.0%	61,191.00	0.00	0%
410 Wastewater System Upgrades	2,609,468.47	90,358.38	3.5%	2,609,468.47	249,875.96	10%
500 Equipment Service Fund	340,947.57	253,691.87	74.4%	340,947.57	57,482.08	17%
630 Stevenson Municipal Court	0.00	5,102.55	0.0%	0.00	5,102.55	0%
	<u>12,010,985.10</u>	<u>7,481,372.67</u>	<u>62.3%</u>	<u>12,010,985.10</u>	<u>1,794,932.64</u>	<u>14.9%</u>

# CITY OF STEVENSON PROFESSIONAL SERVICE CONTRACT, MONTHLY REPORT & INVOICE

Contractor:	Skamania County Chamber of Commerce	
Reporting Period:	June, 2021	
Amount Due:	\$ 7,500.00	Monthly Contract Amount
	420.00	Program Management Time
	<u>4,453.46</u>	Monthly Reimbursables
	\$ 12,373.46	

## VISITOR STATISTICS

	<u>Stevenson Office</u>
Walk-In Visitors:	398
Telephone Calls:	85
E-Mails:	27
Business Referrals:	2,351
Tracked Overnight Stays:	70
Mailings (student, relocation, visitor, letters):	33
Chamber Website Pageviews	7,159
COS Website Pageviews	2,686

## CHAMBER BUSINESS

**Chamber Board Meeting:** We held our monthly board meeting in June with a focus on bylaw revisions, board composition, expectations and agreements, in-person networking events and meetings.

**Chamber Membership:** We had 4 new member join the Chamber and 17 membership renewals in June.

**Chamber E-Newsletter:** The weekly e-blast, consisting of updates and announcements submitted by Chamber members, is emailed out on Thursday afternoons to over 1,100 recipients.

**Facebook Pages:** The Chamber manages Facebook pages for the Stevenson Business Association, Gorge Blues and Brews Festival, Christmas in the Gorge, Logtoberfest, Wind River Business Association as well as for the Chamber itself. We continue to manage our new Facebook page promoting take-out dining services in Skamania County. This is an effort to help all local restaurants through COVID-19.

### **Chamber Marketing, Projects, Action Items:**

- Continue distributing PPE for businesses
- Updated marketing plans for summer with a focus on outdoor recreation and scenic drives
- Added new blog page to website
- Placed ads
- Continue working with Columbia Gorge Tourism Alliance on new Gorge Food Trails
- Selling new Gorge Museum Passes
- Held Lunch and Learn event
- Met with Chamber Board Policy Review Committee to create new policies
- Began organizing new fundraiser event for the Chamber in September; Skamania Sip and Stroll
- Met with 3 new businesses about Chamber membership
- Weekly trainings for new Chamber data base software
- Attended Columbia Gorge Tourism Alliance monthly board meeting
- Bi-weekly meetings with Washington Chamber Executives

### **County/Regional/State Meeting and Projects:**

**Wind River Business Association (WRBA):** Continue to serve as treasurer for WRBA – pay monthly bills, reconcile bank statements, attend monthly meetings and manage the WRBA Facebook page. Helped organize 4<sup>th</sup> of July ice cream social and worked on organizing this year's Logtoberfest event.

**Stevenson Downtown Association (SDA):** Attend monthly SDA board meeting and promotion committee meetings. Created branding survey for community input.

(The projects and tasks described below are an example of services provided to the City of Stevenson through an additional contract with the Chamber to administer their promotional programs and deliverables.)

**Stevenson/SBA Meetings and Projects:**

- Monthly meeting with NB Marketing for progress updates on our marketing plan
- Sent out press release for summer social media promotion #mystevensonadventure
- Purchased prizes for #mystevensonadventure promotion
- Placed ads
- Updated website with summer event dates and link to Skamania County Transit page
- Continue to promote Stevenson businesses on social media
- Ordered custom Christmas decorations

**2021 CITY OF STEVENSON PROMOTIONAL PROGRAMS REIMBURSABLES**

Program 2	Promotional Products and Projects	
P2-D1	Website	\$ 312.14
P2-D2	Social Media and Print Ad Creation	\$1,000.00
P2-D7	Promotional Items	\$1,513.92
P2-E	Wind River Publishing Ads	\$ 275.00
P2-F	Skamania Lodge Co-op Marketing	<u>\$1,352.40</u>
		<u>\$4,453.46</u>

**2021 CITY OF STEVENSON PROMOTIONAL PROGRAMS MANAGEMENT TIME**

P2-D2	Marketing (print, social media, press releases)	8 hrs	\$ 280.00
P2-D1	Website updates/web cams	2 hrs	\$ 70.00
P3-B	Christmas in the Gorge	2 hrs	<u>\$ 70.00</u>
		12 hrs	\$ 420.00

	<b><i>2021 Budget</i></b>	<b><i>Current Request</i></b>	<b><i>Requested YTD</i></b>	<b><i>Remaining</i></b>
Total Program Promo Expenses	\$80,000.00	\$4,837.46	\$21,343.39	\$58,656.61

# Project Status Updates

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JUNE 24, 2021

[COMPLETED](#)

[ONGOING](#)

[ON-HOLD](#)

# Completed Projects

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[Rock Creek Run-off Testing](#) – Staff collected samples on 4/19/21. Results came back on 5/5/21 and a staff report is being prepared for inclusion in the July 15th council packet.

# Rock Creek Run-off Testing

Project consists of testing water and soil samples of water run-off from Skamania Lodge property for contaminants related to old landfill site.



## Current Project Status:

Planned Completion Date:

July 15, 2021

Testing took place Monday, April 19<sup>th</sup>. Results are back and a report is in the works for distribution at the July 15<sup>th</sup> council meeting.





# Ongoing Projects

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[Tree Preservation Plan](#) (6/7/21)

[Residential Capacity](#) (6/7/21)

[Shoreline Master Program Update](#) (6/7/21)

[First Street Overlook](#) (6/7/21)

[Hegewald Well](#) (4/6/21)

[Rock Creek Stormwater](#) (4/6/21)

[Facility Dude](#) (6/10/21)

[Transportation Study](#) (6/10/21)

[City Hall Security](#) (6/7/21)

[Capital Improvement Program](#) (4/6/21)

[WW Upgrades](#) (6/25/21)

[City Website Redesign](#) (6/24/21)

[Downtown Plan](#) (5/14/21)

[Columbia Realignment](#) (6/25/21)

[Financial Audit](#) – (6/25/21)

# Tree Preservation Plan (10a)

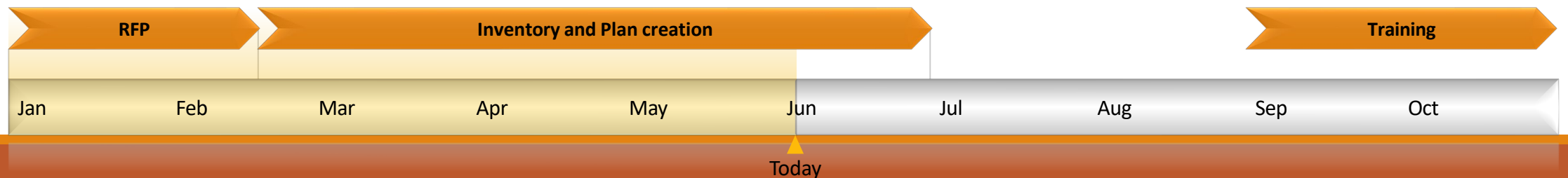
Project consists of creating an inventory of current resources, adoption of a management plan for those resources, staff training, ongoing plan updates and identification of future demonstration projects.



**Planned Completion Date:**  
December 31, 2021

## Current Project Status:

The tree inventory is scheduled for June 15-18<sup>th</sup> and training is scheduled for October.

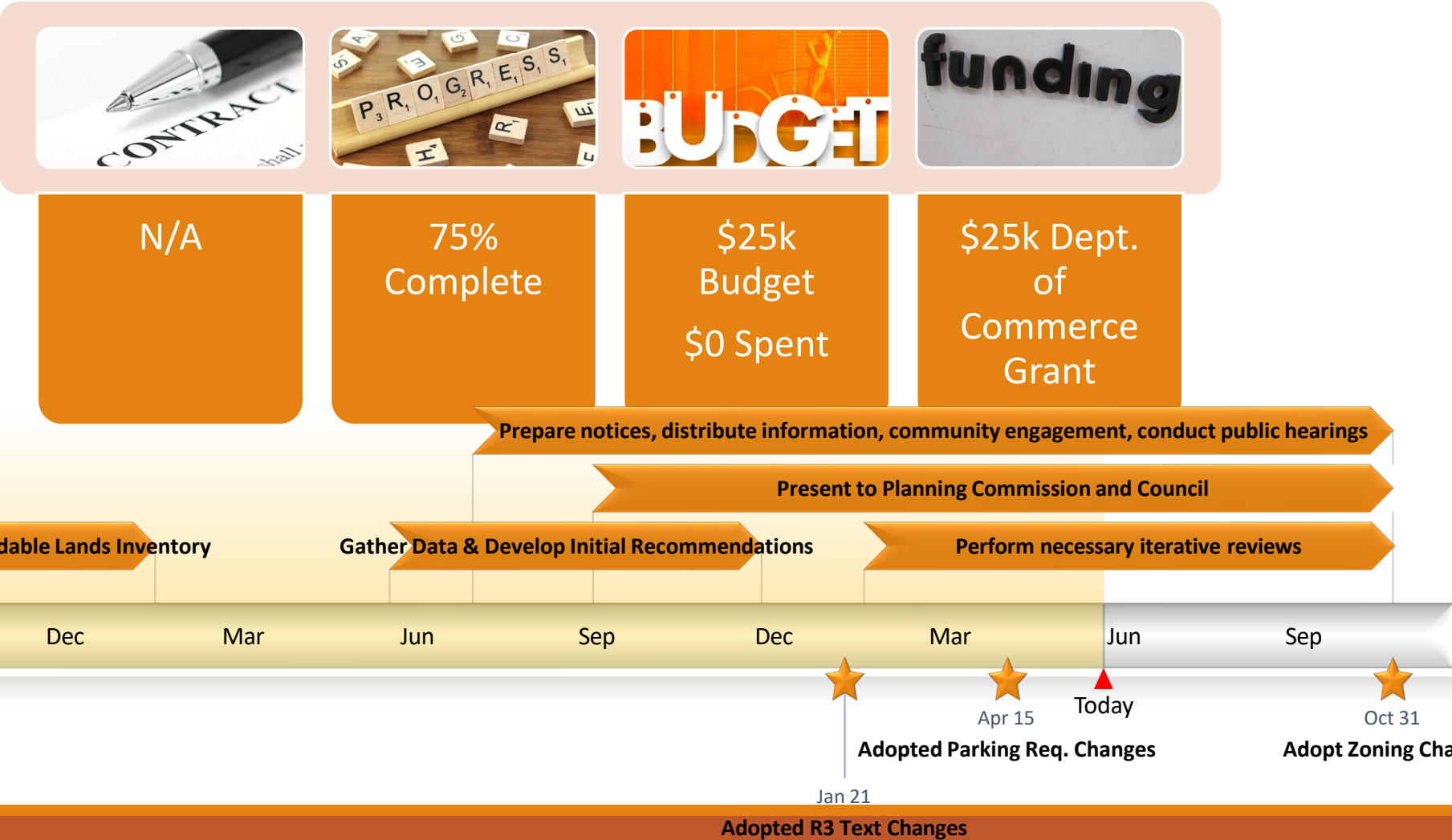


# Residential Capacity (5 & 7)

Project consists of evaluating and modifying City regulations which limit residential development. More information can be found on the city website at <http://ci.stevenson.wa.us/letsbuild/>.

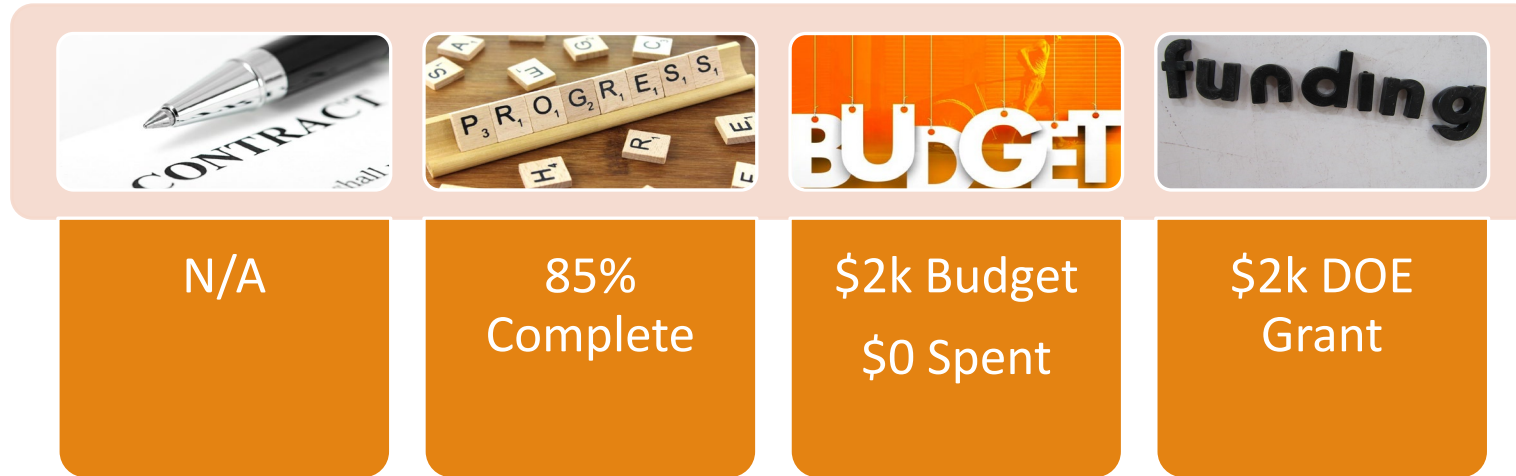
Project delayed for more public involvement. A path forward will be determined at the June 14<sup>th</sup> Planning Commission meeting.

Planned Completion Date:  
October 31, 2021



# Shoreline Master Program Update

Project consists of conducting the regulatory periodic review of the city’s Shoreline Master Program to assure consistency with laws, regulations and plans and address amendments as needed. More information can be found on the city’s website at <http://ci.stevenson.wa.us/shorelines/>.



## Current Project Status:

Working with Ecology on required and recommended changes. The final report will be submitted by the end of June for the grant. Revisions will move through the process in early fall.

Planned Completion Date:  
October 31, 2021



# First Street Overlook (2e)

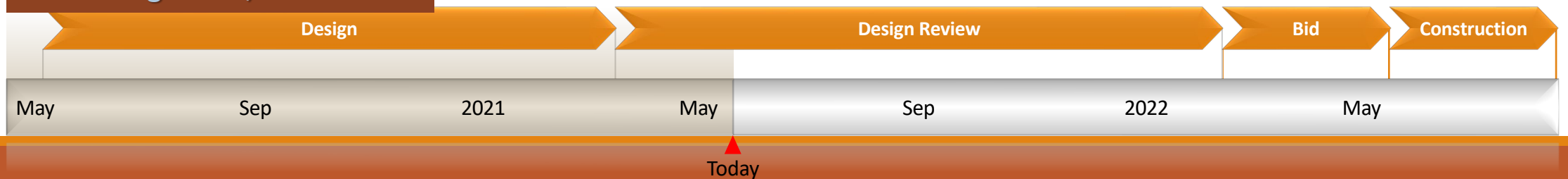
Project consists of crosswalk striping, vegetated curb extensions, new sidewalk, pedestrian overlook, path connecting to existing waterfront path and streetscaping.



## Current Project Status:

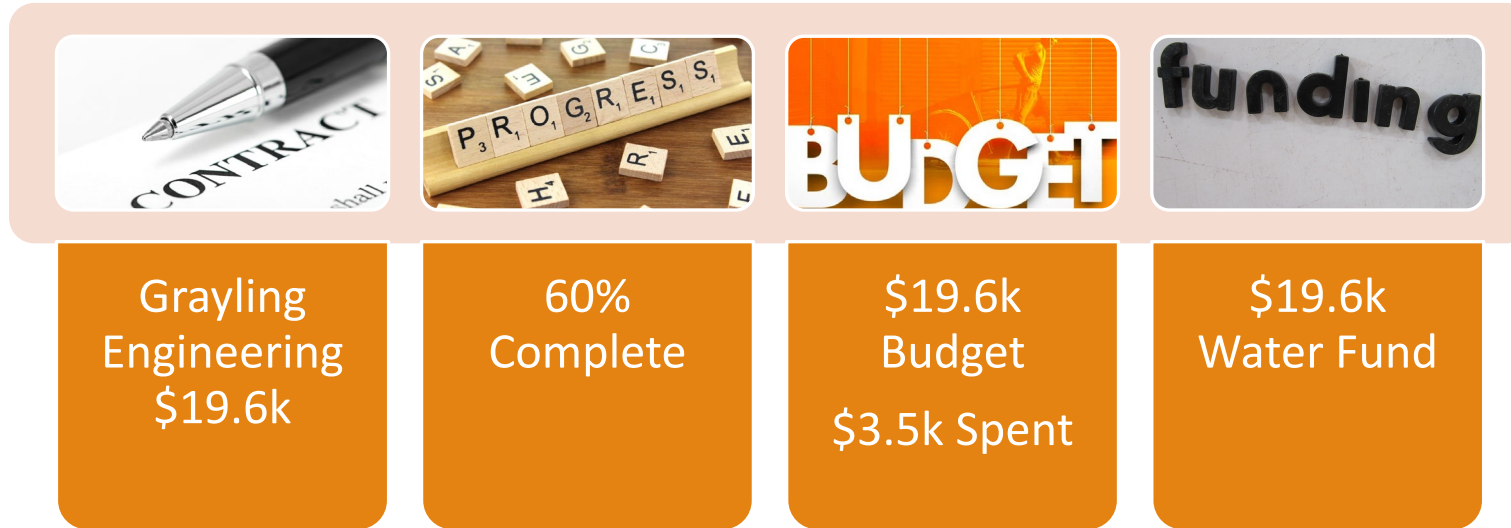
Planned Completion Date:  
August 31, 2022

Working out final details with WSDOT. Construction is delayed until next summer.



# Hegewald Well (4c)

Project, rolled from 2020, consists of analyzing and designing improvements needed at the Hegewald well to convert it from an emergency source to a permanent water source.



## Current Project Status:

Working on cost-analysis for treatment options.

Planned Completion Date:

December 31, 2021



# Facility Dude (1a & 5a)

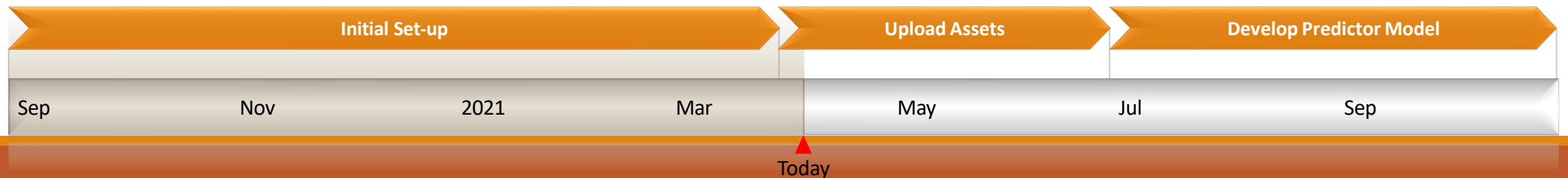
Project, rolled from 2020, consists of implementing a work order and asset management system with a predictor model to determine reserve needs.



Planned Completion Date:  
December 31, 2021

## Current Project Status:

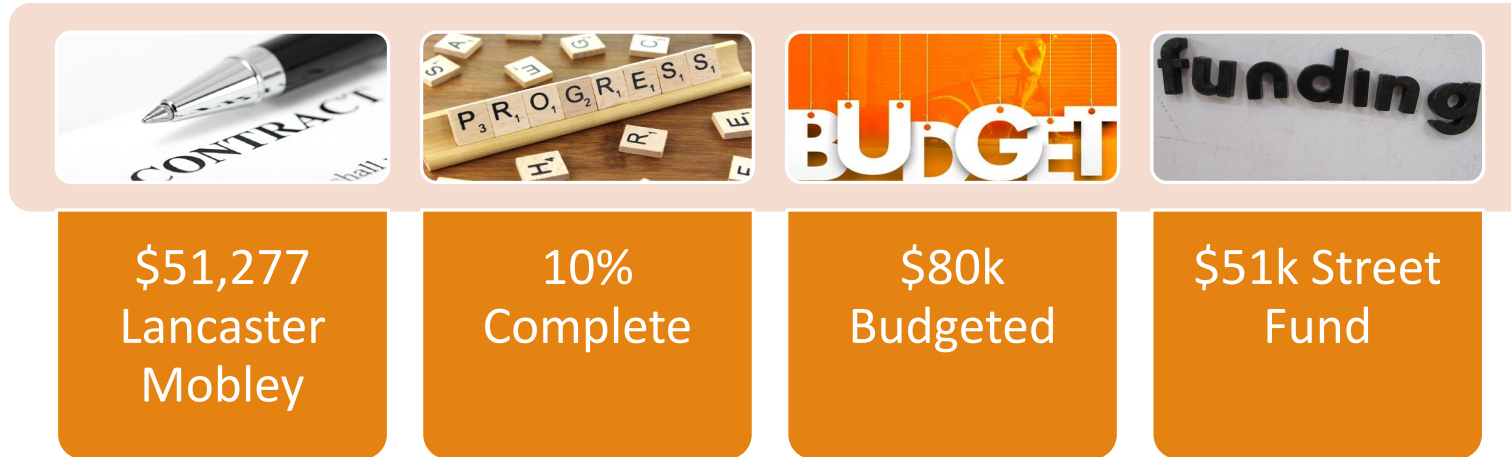
Employees are testing out the system, entering work orders and data. Assets will be uploaded by September for use in the predictor model.





# Transportation Study (2a)

Project consists of conducting a city-wide traffic study to allow for safe and easy flow of traffic and assist with identifying and prioritizing improvements.

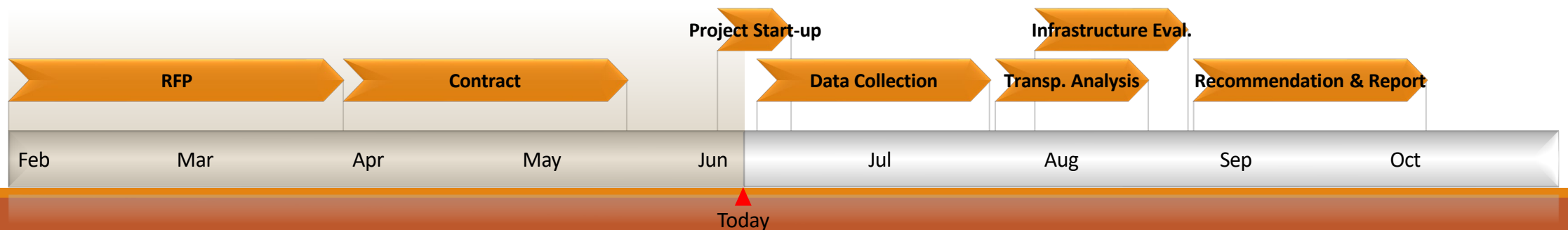


## Current Project Status:

Planned Completion Date:

October 31, 2021

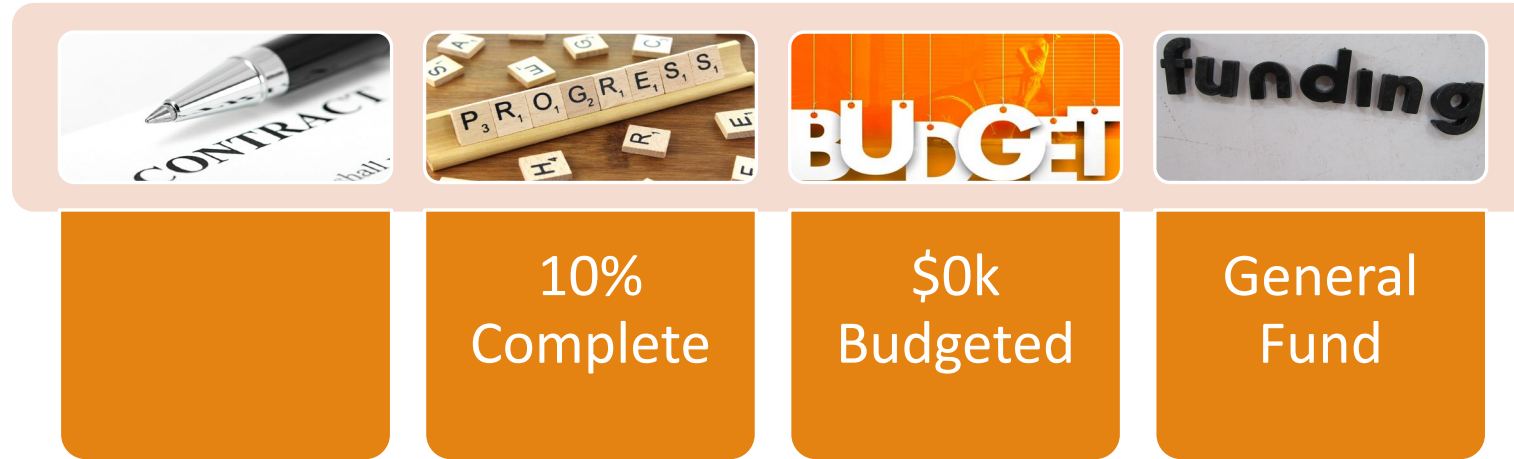
Data collection using traffic counting cameras will begin next week. The cameras do not have face recognition, nor do they record license plates, they are only tracking and reporting traffic patterns.





# City Hall Security (15)

Project consists of evaluating and implementing security enhancements to City Hall and the Fire Hall.



## Current Project Status:

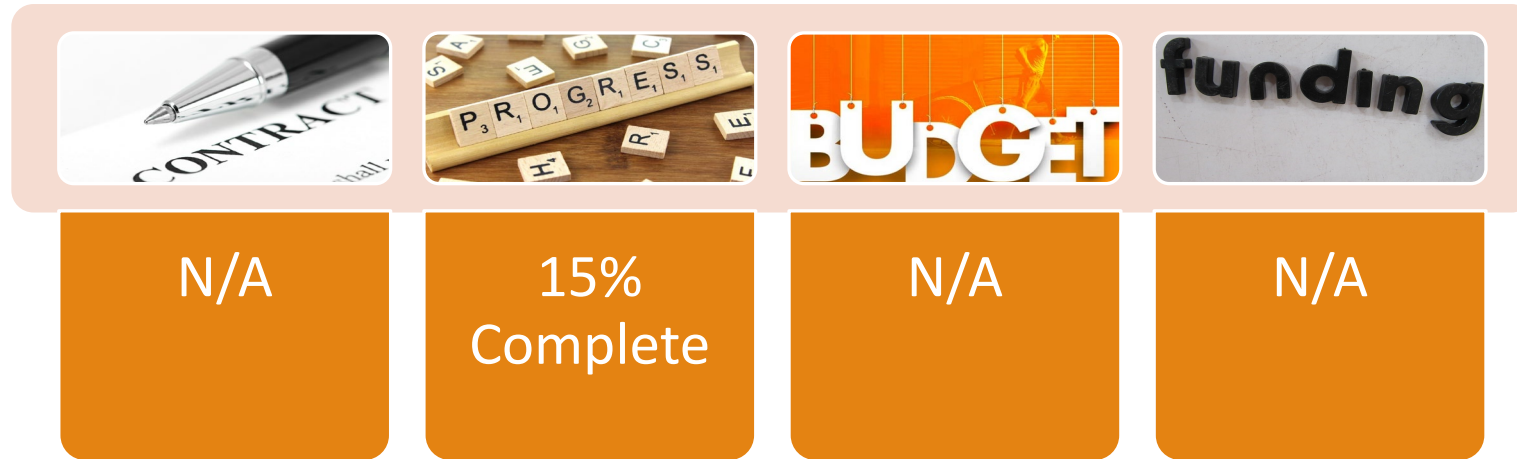
Planned Completion Date:  
December 31, 2021

The city installed SimpliSafe security system at City Hall. Cameras and systems at other locations are in the process of being analyzed. The city is also looking into installing panic buttons at City Hall when the county moves forward with the project.



# Capital Improvement Program (5a)

Project consists of developing a Capital Improvement Program (CIP) to incorporate into the city's Comprehensive Plan. It will include street, stormwater, water, sewer and undergrounding of utilities.

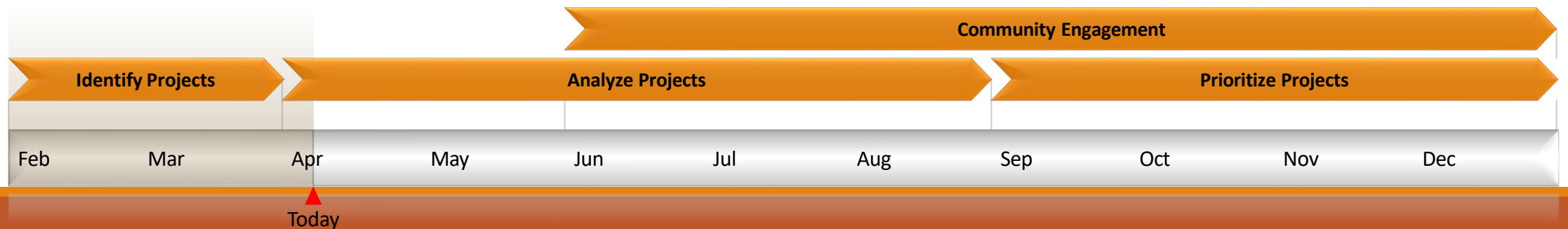


## Current Project Status:

Planned Completion Date:

December 31, 2022

Staff is meeting weekly to move this forward. More information will come from the Transportation Study and the project timeline may change.



# Wastewater Upgrades (1)

Project consists of designing and constructing upgrades to the wastewater treatment plant and collection system. More information can be found online at <http://ci.stevenson.wa.us/cleanwater/>.



Tetra Tech \$423k  
CSI \$57k  
Wallis Eng. \$2M  
Crestline Const \$1.8M

WWTP Design 90%  
Rock Creek Des. 100%  
Cascade Des. 90%  
Main D Des. 100%  
Remaining LS Des 10%

**\$1.7M Spent to Date:**

\$350k Sewer Plan  
\$50k 2018 Sampling  
\$58k Value Planning  
\$67k Feas. Study  
\$52k Imm. Imp.  
\$6k Funding Apps.  
\$1.1M Design

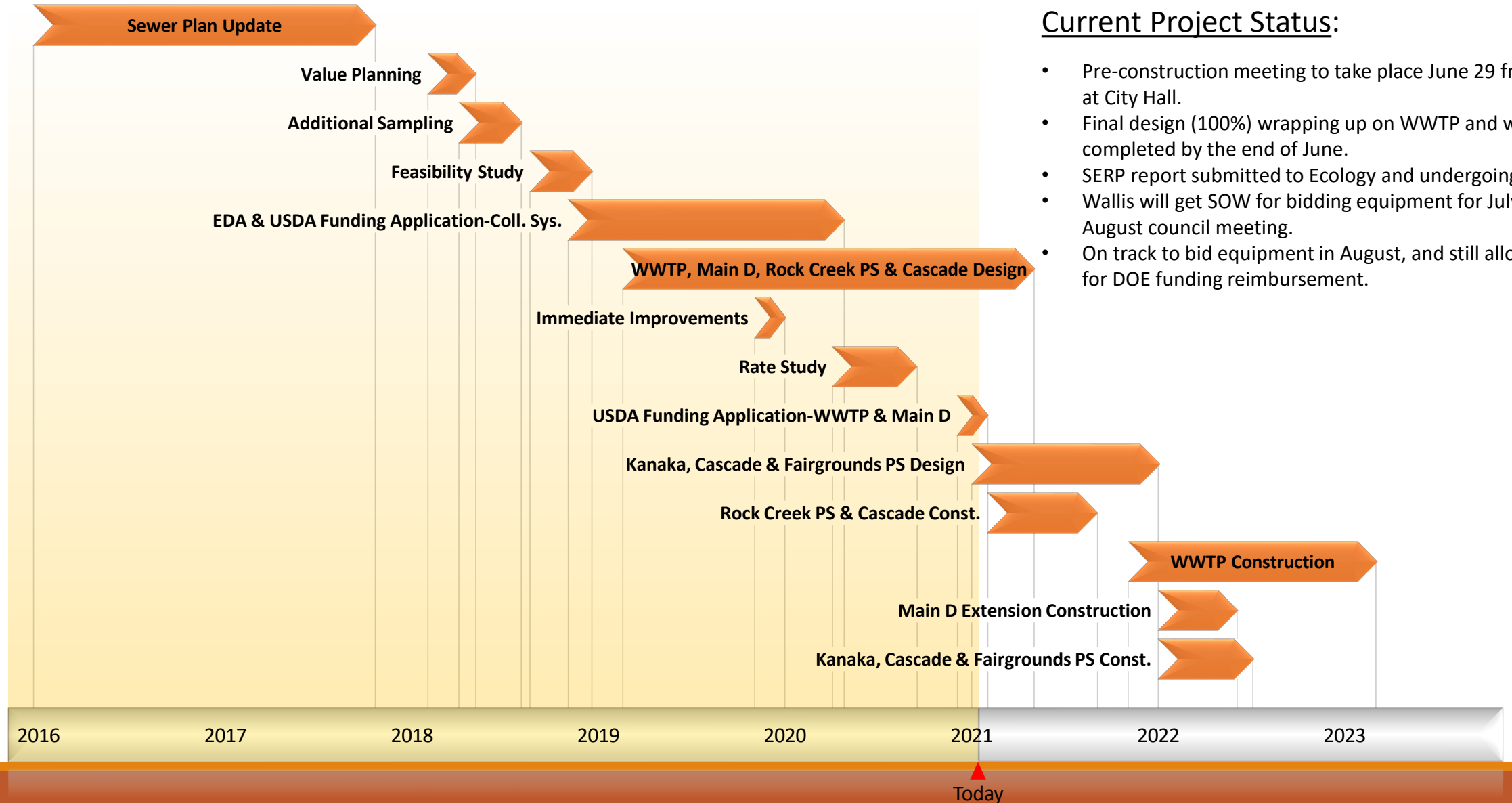
**\$15.8M Future Budget:**

\$800k Design Remaining  
\$9.6M WWTP Const  
\$300k Main D Exte.  
\$5.1M Collection Sys.

**\$17.5M Approx. Total**

\$50k CERB Grant  
\$1.4M DOE Loan  
\$575k DOE Forg. Loan  
\$4M EDA Grant  
\$873k USDA Loan  
\$9.9M DOE Loan  
\$660k Sewer Fund

# Wastewater Upgrades Timeline (1)

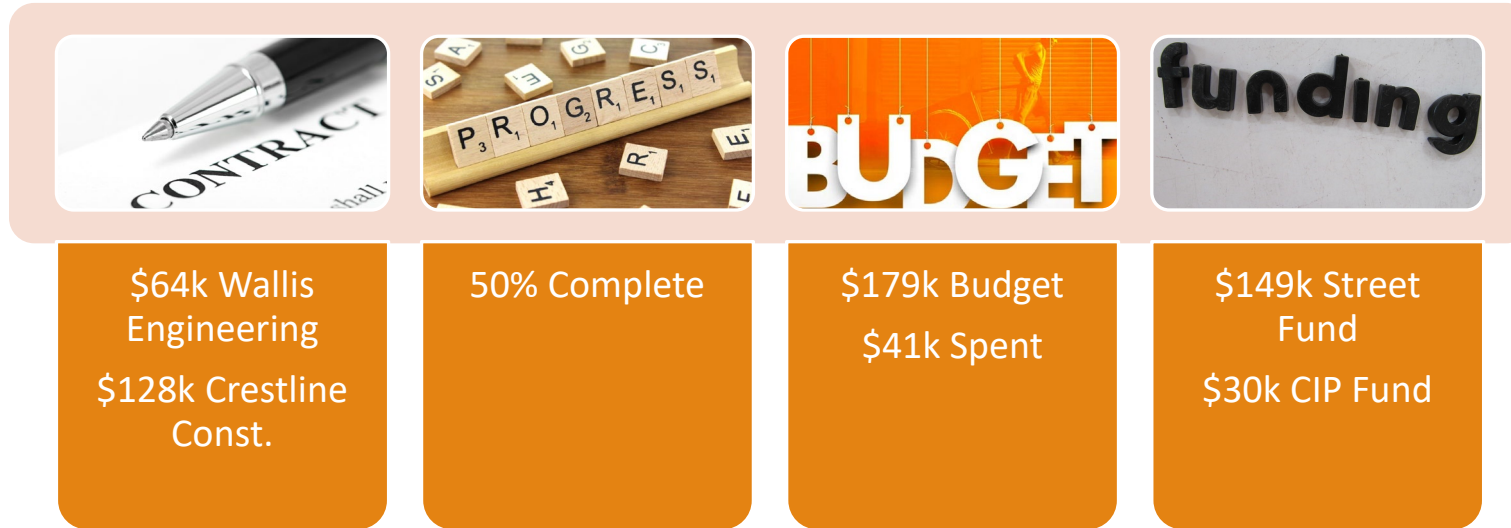


## Current Project Status:

- Pre-construction meeting to take place June 29 from 1-3 at City Hall.
- Final design (100%) wrapping up on WWTP and will be completed by the end of June.
- SERP report submitted to Ecology and undergoing review.
- Wallis will get SOW for bidding equipment for July or August council meeting.
- On track to bid equipment in August, and still allowable for DOE funding reimbursement.

# Rock Creek Stormwater (10)

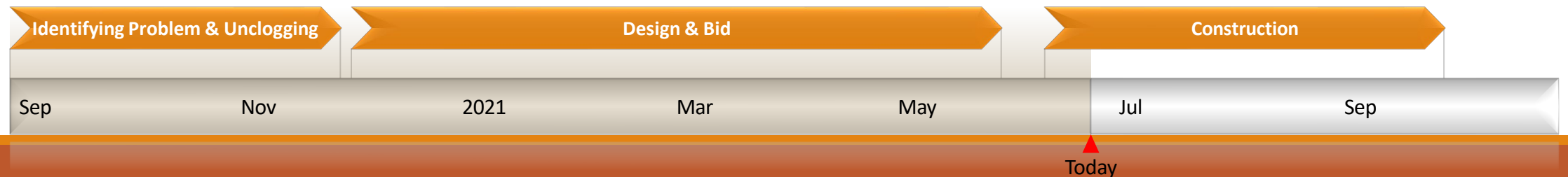
Project consists of unclogging and relocating the outfall for the stormwater collection system from Rock Creek Drive near the west entrance of the fairgrounds parking lot to Rock Creek.



## Current Project Status:

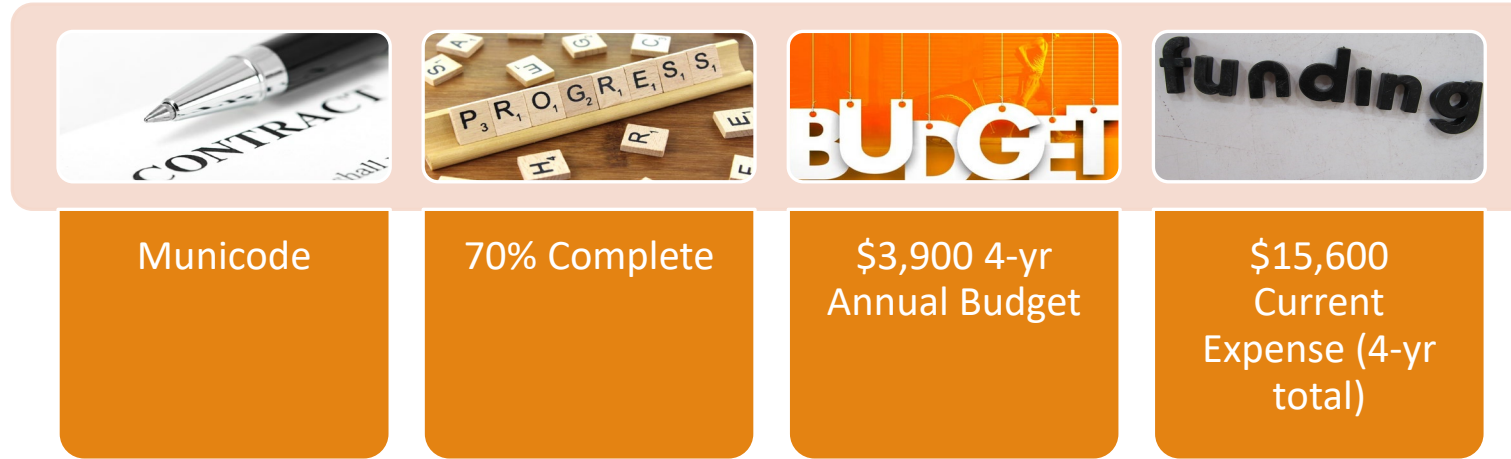
Planned Completion Date:  
December 31, 2021

The construction contract was awarded to Crestline at the June 17<sup>th</sup> meeting. A pre-construction conference will take place June 29<sup>th</sup>.



# City Website Redesign

Project consists of redesigning the city website with Municode to be ADA compliant and more user-friendly.

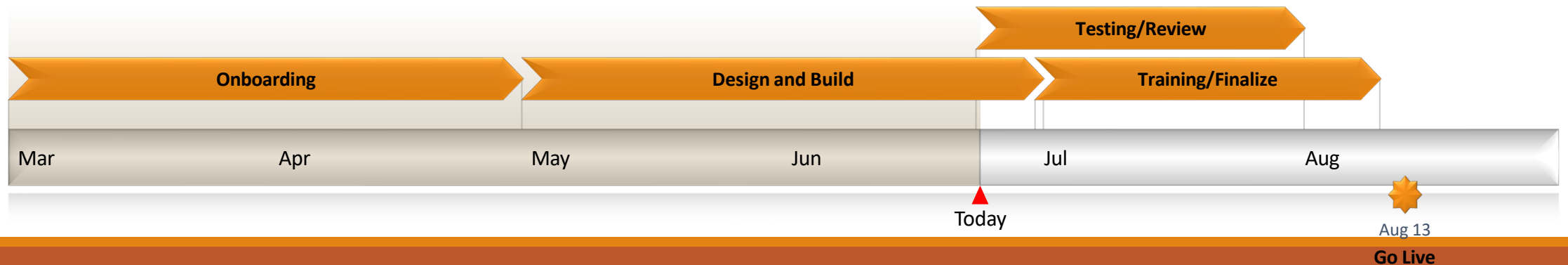


Planned Completion Date:

August 13, 2021

Current Project Status:

The project page build-outs will be completed on 6/24 and the site will be ready for review early next week (6/28/21).



2021



# Downtown Plan (2)

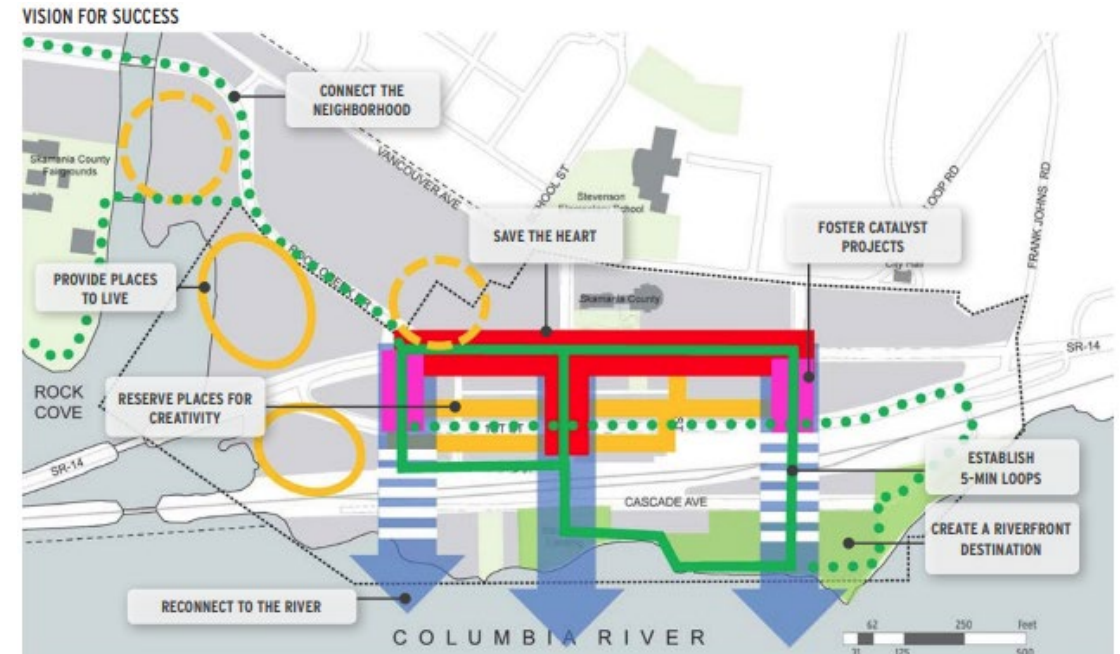
Project consists of final review of the 2019 Downtown Plan for SUCCESS! to identify any revisions or focus areas. This project is comprised of multiple interconnecting pieces listed below. More information can be found on the city's website at <http://ci.stevenson.wa.us/downtown/>.

## Connected Projects:

- Columbia Avenue Realignment (next slide)
- First Street Overlook (earlier slide)
- Park Plaza (later slide-project on hold)
- Russell Avenue Rebuild (Phase 1 completed in 2020)
- Parking Development Regulations (Appd. 4/15/21)
- Downtown Parking Analysis Intern (Summer 2021)
- Commercial Zone Changes (approved 8/20/20)

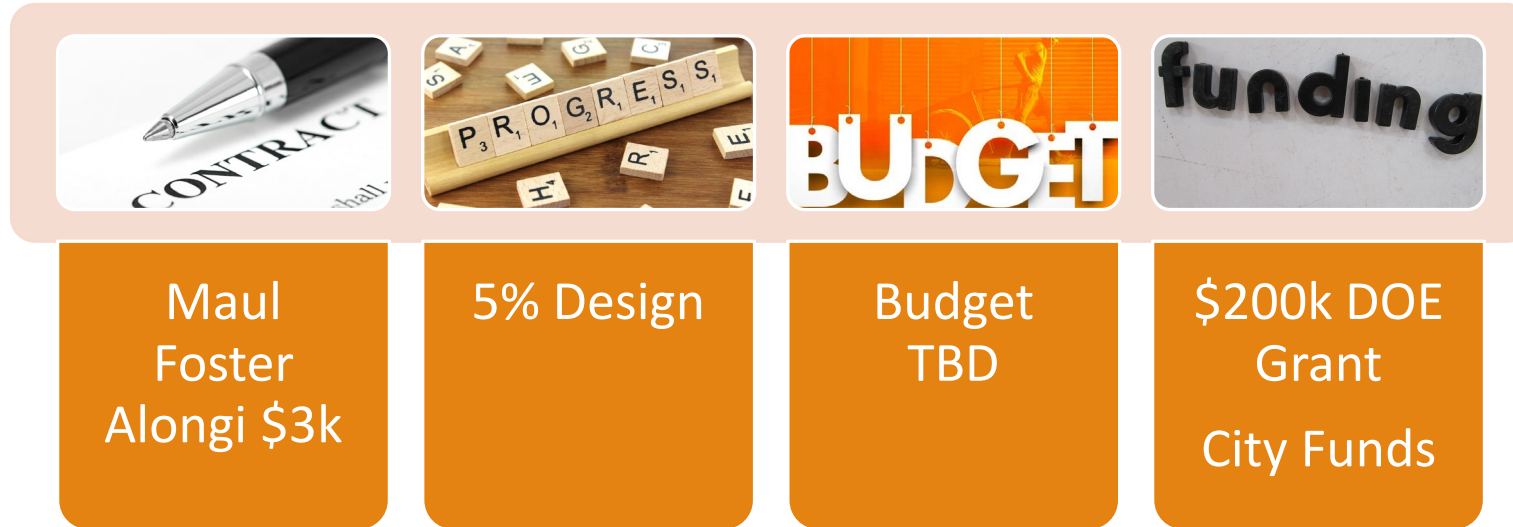
## Current Project Status:

The meetings to review the Plan have been on hold since the beginning of COVID. As other projects wrap up and COVID restrictions ease, the review will pick back up again. Once the review is complete, the final Plan will be presented to council for approval.



# Columbia Realignment (2b)

Project consists of a 2-lane asphalt roadway flanked by unconnected sections of sidewalk. Improvement of this corridor intended as a catalyst project as outlined in the 2019 Downtown Plan. More information can be found on the city's website at <http://ci.stevenson.wa.us/downtown/>.



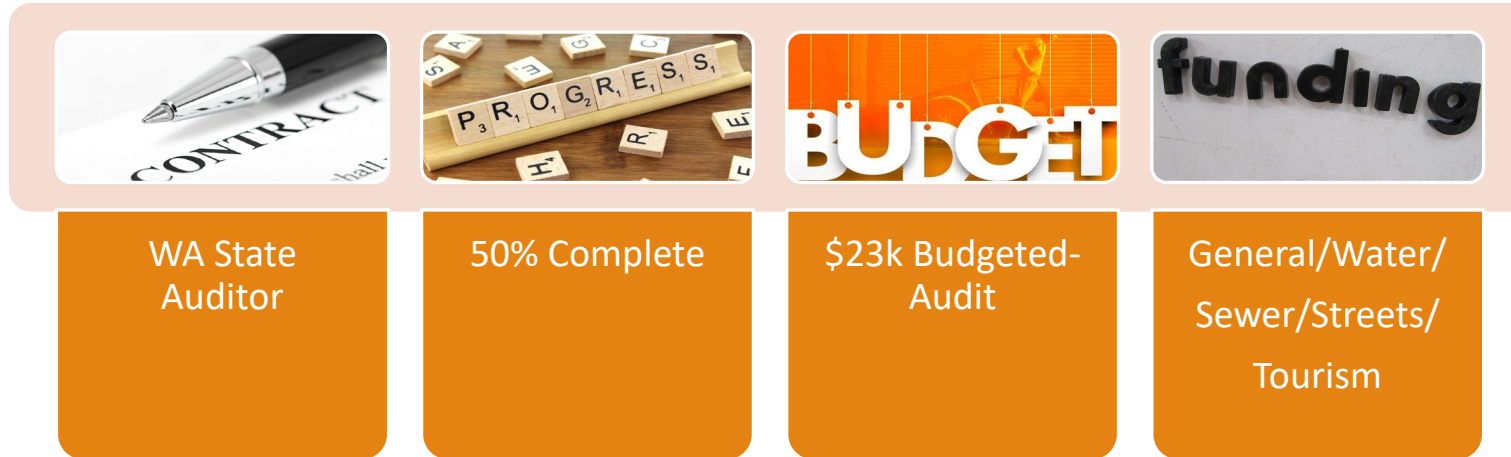
## Current Project Status:

The city's application for the Department of Ecology's Integrated Planning Grant was approved. DOE recommends obtaining a consultant to establish the SOW for the grant contract. An RFP will be published July 7<sup>th</sup> and 14<sup>th</sup> for soliciting a consultant. Contracts for a consultant will be on the August council agenda.



# Annual Financial Report and Audit

Project consists of reviewing and adjusting transactions and accounts in 2020 as needed, completing all schedules, reviewing and submitting final report to State Auditor by 120 days after the end of the year.



Planned Completion Date:

August 31, 2021

Current Project Status:

Audit moved up a week and begins June 28<sup>th</sup>. Will review three federal contracts and other audit items of focus (yet to receive). Estimate three weeks.



# Projects on Hold

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[Park Plaza](#) – Next round for RCO grant funding is 2022.

[Lower Kanaka Creek Rd.](#) – Holding off on purchasing of timber until materials are available.

[Foster Creek/Ryan Allen Waterline](#) – Project on hold due to higher priorities.

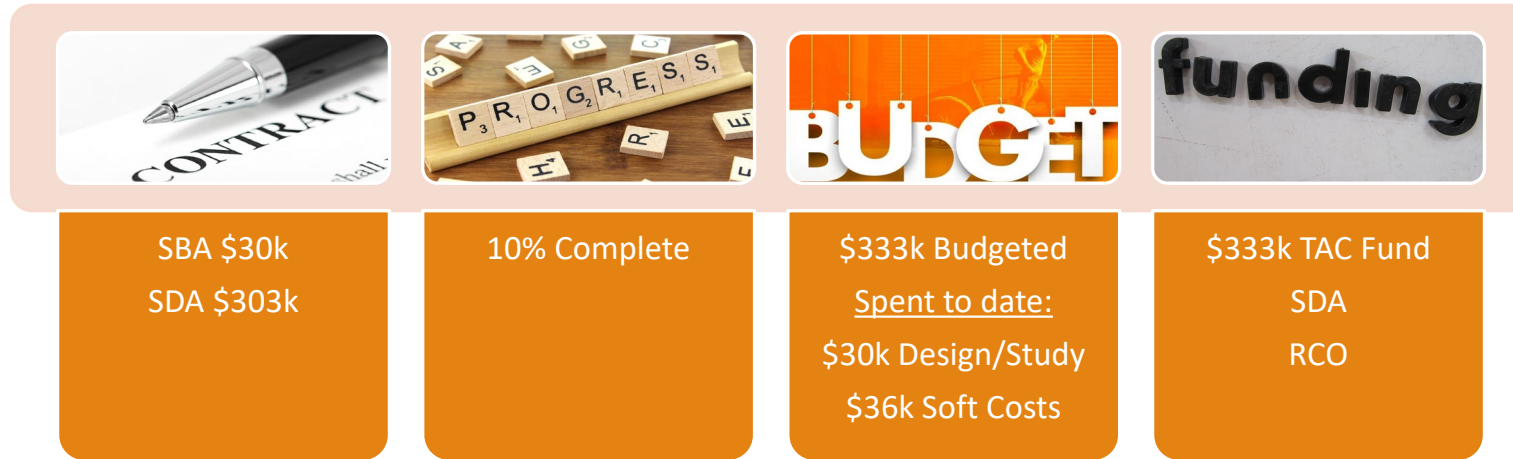
[Fire Department Strategic Plan](#) – Project on hold until needs are determined (strategic plan vs department evaluation).

[Fire Hall](#) – Project on hold until needs are determined.

[West Vancouver Waterline Extension](#) – Project on hold until developer moves forward.

# Park Plaza (16c)

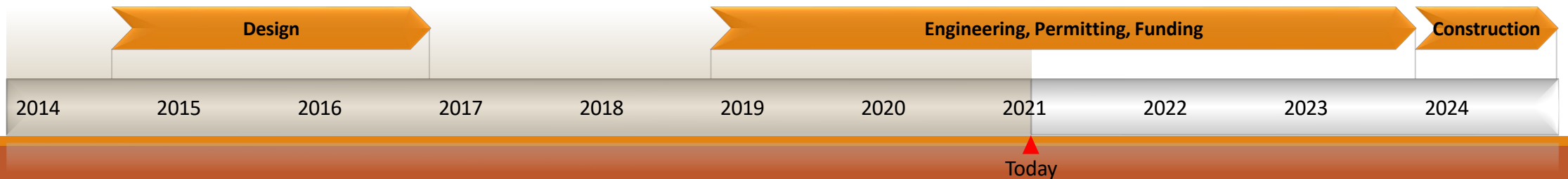
Project consists of working with the Stevenson Downtown Association and Skamania County on constructing a plaza in front of the courthouse and establishing a long-term maintenance agreement. More information can be found on the SDA website at <https://www.stevensonmainstreet.org/park-plaza>.



Planned Completion Date:  
TBD

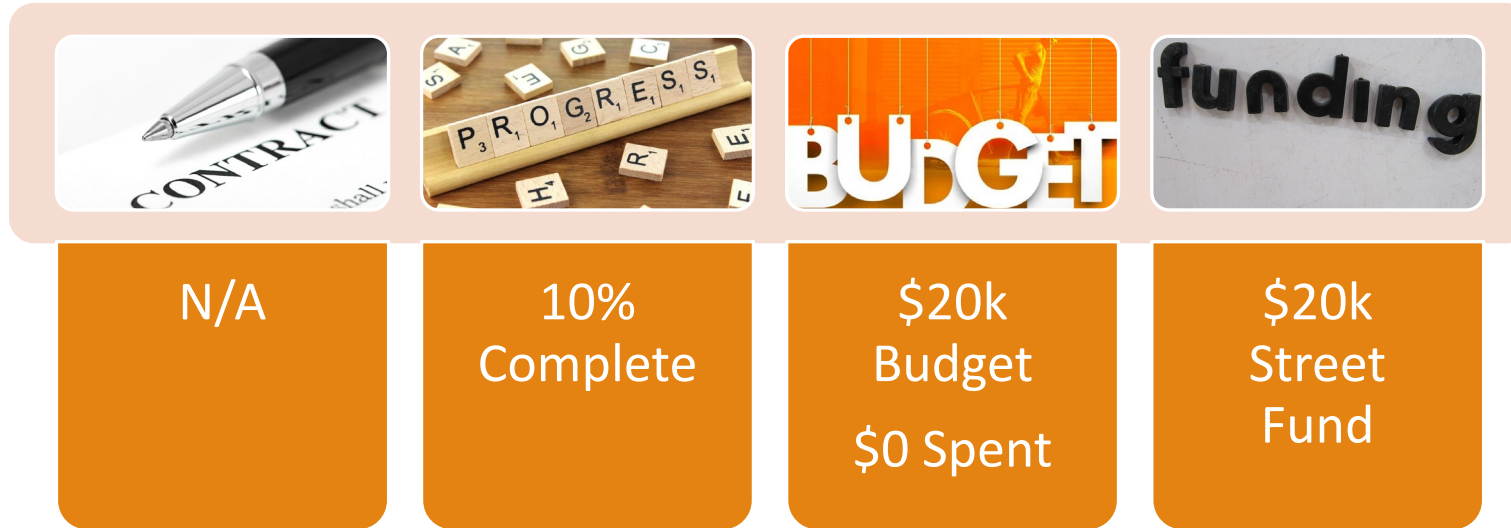
## Current Project Status:

Latest RCO grant application not successful. The next application round will be in 2022. Draft agreement for future maintenance with Skamania County in process.



# Lower Kanaka Creek Rd. (10)

Project consists of replacing the timber bridge at the Kanaka Underpass and widening the road as much as possible. There is a weight restriction on the bridge until the repairs can be completed.



Planned Completion Date:  
December 31, 2021

## Current Project Status:

Timber has been sourced and priced. Holding off on purchase.

# Foster Creek/Ryan Allen Waterline (4a)

Project consists of relocating a 6" AC waterline from an easement to the city right of way. The original line will then be filled in place to prevent collapsing.



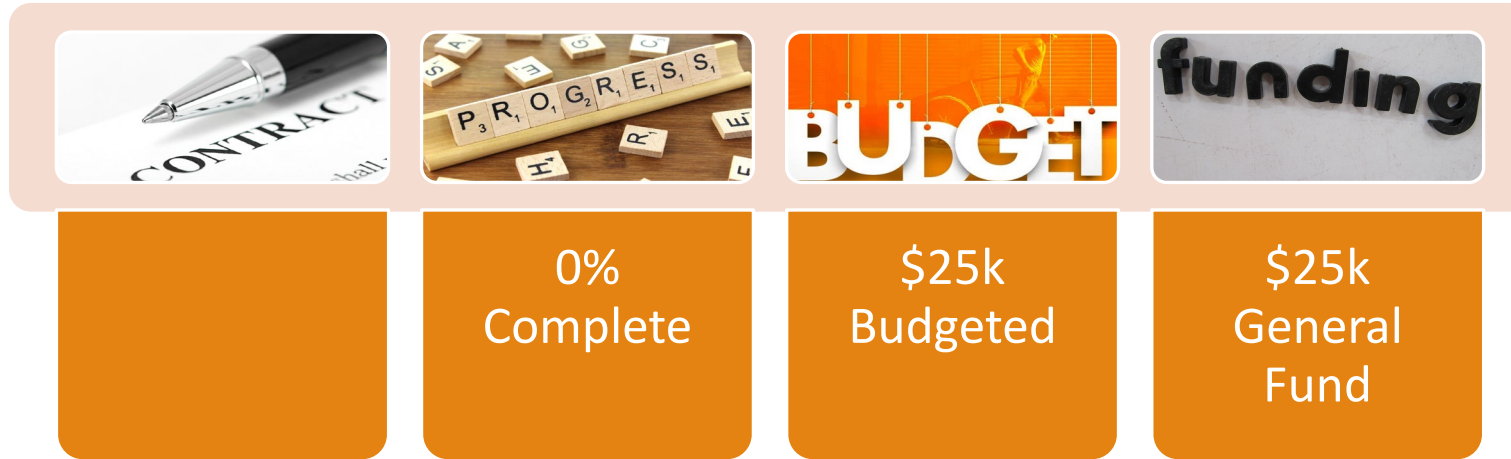
Planned Completion Date:  
December 31, 2021

## Current Project Status:

The project has been planned. Project on hold as other tasks are taking priority.

# Fire Department Strategic Plan (3)

Project consists of creating a strategic plan for the fire department to inform future needs of the department.



## Current Project Status:

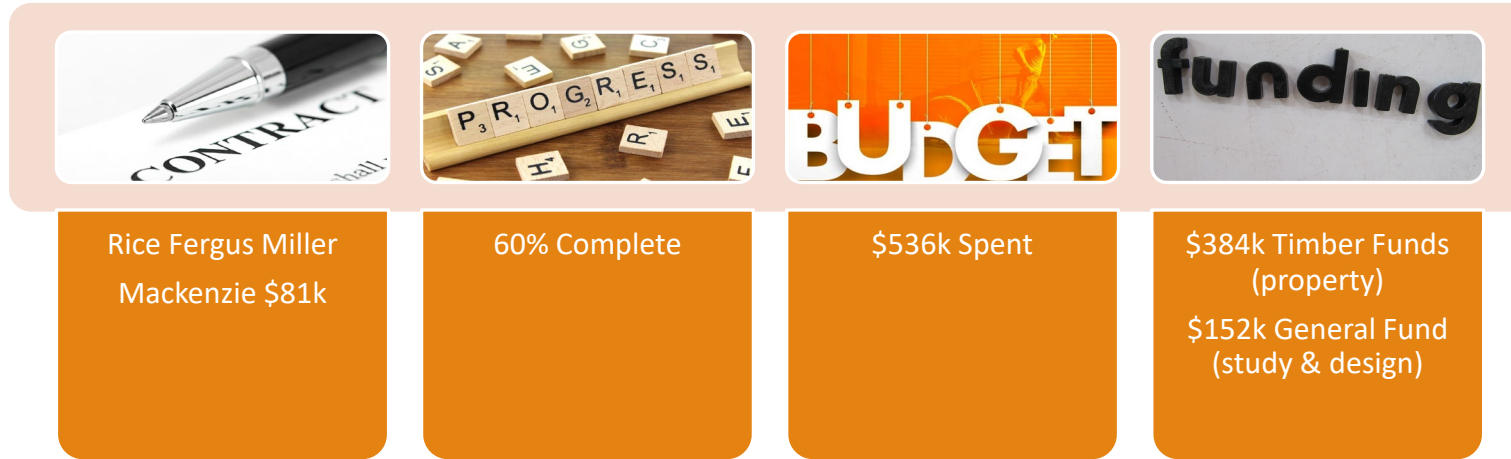
Planned Completion Date:  
December 31, 2021

Project on hold until it is determined if a strategic plan is needed or if a department evaluation is needed.



# Fire Hall (3)

Project consists of confirming a design and constructing a new fire hall with Skamania Fire District 2. Past reports can be found online at <http://ci.stevenson.wa.us/government/emergency-services/fire/>.

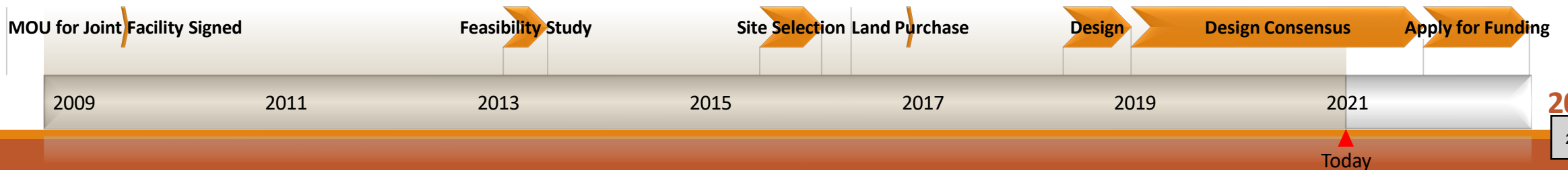


## Current Project Status:

Planned Completion Date:

TBD

The project has stalled due to the cost of the initial draft design. Alternative designs have been drafted and the next step is to get a revised cost estimate before moving forward.



# West Vancouver Waterline Extension (4a)

Project consists of extending a 6" main from Lasher to Rock Creek, improving fire flow, removing a section of 4" AC line and adding redundancy to the system.



Planned Completion Date:  
December 31, 2021

## Current Project Status:

The project is being designed and will go out to bid in the spring. Construction will start in the summer and be completed by the end of the year.



# June 2021 Stevenson Planning Commission MINUTES

**Monday, June 14, 2021 6:00 PM**

Attendees at City Hall followed current CDC guidance regarding use of masks, social distancing, and attendance.

Attending: Planning Commission Chair Valerie Hoy-Rhodehamel; Commissioners Auguste Zettler, Davy Ray, Jeff Breckel, Mike Beck; Community Development Director Ben Shumaker.

Public attendees: Hannah Joy, Mary Repar, Rick May, Annie McHale, Julie Fitzpatrick-May, Dave Cox, Kelly McKee, Sarah Fuller and other unidentified participants.

**Planning Commission Chair Valerie Hoy-Rhodehamel** opened the meeting at 6:00 p.m.

## **A. Preliminary Matters**

### 1. Public Comment:

**PC Chair Valerie Hoy-Rhodehamel** explained the public comment process and how to use the online tools to remotely participate. Please raise hand to comment. Individual comments should be limited to 3 minutes. For virtual attendees use \*6 to mute/unmute & \*9 to raise hand.

### 2. Public Comment Period: (For items not located elsewhere on the agenda)

>Mary Repar: Port's Shoreline Mitigation Project was done as mitigation for work in Rock Creek in 2007. Not a beach, to be used for fish and wildlife rehabilitation and conservation.

>Sarah Fuller asked to have the agendas sent out earlier in order to have time to read it. She was advised the most recent agenda was updated from the original sent out earlier in the week.

### 3. Minutes: May 10, 2021 Meeting Minutes

**MOTION** to approve the minutes from the May 10<sup>th</sup>, 2021 Stevenson Planning Commission Meeting as presented was made by **Commissioner Beck**, seconded by **Commissioner Zettler**.

Voting aye: **Commissioners Valerie Hoy-Rhodehamel, Auguste Zettler, Davy Ray, Jeff Breckel, Mike Beck.**

## **B. Old Business**

### 4. Zoning Amendment: Increasing Residential Building Capacity Subcommittee Report: Public Involvement

**Commissioner Breckel** provided information and background regarding the subcommittee he is heading. The main focus of the group is developing an effective communication process that routinely promotes positive public engagement and encourages residents, property owners, developers, business owners, renters and others to become aware of and provide their input in topics that come before the Planning Commission. A number of questions remain to be answered-how to effectively reach people and get them interested? How much information should be provided (and in what format), as too much can overwhelm people? How to explain why the Planning Commission is considering certain actions or changes?

He stated being sensitive to the Comprehensive Plan and quality of life issues in ways that take care of current needs and plan for future needs is important. **Commissioner Breckel** highlighted outreach was essential to those who are underserved, who need housing and cannot find it locally. He noted there had been multiple emails and communications between members of the groups with ideas and comments regarding goals and expectations, with a meeting held last week. Now the next step is to organize all the information received into a more specific and focused plan of action. He anticipates workshop and public forums to gather information, process it and develop recommendations, but stressed they would need to be welcoming and inclusive to avoid strong personalities dominating conversations.

**Commissioner Beck** spoke about adding greater definition to the public input process in order to satisfy the community's needs and ensure they are being heard. He envisions the subcommittee coming up with a model public participation process that can be used as a template.

**Commissioner Ray** agreed outreach was important so everyone is connected and communicated with. He thanked **Commissioner Breckel** for his coverage of the issue.

**Commissioner Zettler** stated it seemed to be going in a good direction, and he was all in support of public involvement.

**Planning Commission Chair Hoy-Rhodehamel** asked about the outreach efforts to those people working in Stevenson but living elsewhere due to lack of affordable housing. **Breckel** suggested reaching out to property managers and employers as a way to find information.

**Commissioners Breckel and Beck** pointed out where **Community Development Director Shumaker** had successfully used a variety of outreach methods even during the COVID-19 restrictions on public gatherings, noting a questionnaire he sent out had generated a lot of public interest. **Commissioner Breckel** said even with those efforts, people would comment they had never heard about an issue, so he sees the need to be more proactive.

**Community Development Director Shumaker** commended the efforts, and highlighted how they could be used to create a decision making model for both the City Council and the Planning Commission either broadly or for individual issues. He expressed interest in seeing the process work initially to address the current zoning situation.

**PC Chair Valerie Hoy-Rhodehamel** open the meeting for comments at 6:27 p.m. Following is a summary of the comments received:

>Rick May thanked the Commission members for taking on the issue. He questioned what is driving the need (increasing residential building capacity) and if it would solve or create a problem or opportunity.

>Mary Repar asked several questions on the purpose of the zoning change and advocated for policies to assist with rent control, incentives for landlords, etc.

>Rick May asked about recommendations in the 2020 Housing Needs study and the Johnson report regarding density in R1.

**Commissioner Breckel** agreed zoning is not the sole answer to affordable housing, and asked what developers, financial backers and builders are doing. What role zoning plays in addressing affordable housing is a complex issue.

>Dave Cox commented that landowners may not want to develop their land, and **Commissioner Breckel** concurred, noting you will not always get development due to economics.

>Mary Repar stated pushback occurs. Just because something is allowed does not mean it will happen.

**City Administrator Leana Kinley** stated the city is not wanting or forcing landowners to do it. She pointed out the process is working, as feedback is being received to the questions being asked.

>Dave Cox spoke about the choices landowners have between keeping large lots or separating and building another house for money.

>Annie McHale commented even if this would go through, it's only offering options.

**Commissioner Breckel** noted that **Community Development Director Shumaker** was working to increase flexibility, and if the increase in residential building capacity was allowed, some people could do it and others won't.

**PC Chair Valerie Hoy-Rhodehamel** suggested providing the Housing Needs Analysis online or at the library so people could review it in depth, with a 'Cliff Notes' version prepared to highlight points.

>Rick May complimented Commission members for reading the study and being prepared.

**Commission Zettler** noted the flexibility created in R1 still does not give those in R2 the same opportunity, and questioned why a less developed zone gets more benefits.

## C. New Business

### 5. Planning Commission Work Plan: Scheduling the Remainder of 2021

**Community Development Director Ben Shumaker** pointed to his staff report in the meeting packet. Included were emails/attachments for concepts submitted by the public, the City Council's goals, and the objectives of the Comprehensive Plan. He asked Commissioners to review and decide what projects they would want to work on for the remainder of 2021. Some need to be acted on, others are optional.

Projects included: Zoning discussions regarding increasing residential building capacity, the Shoreline Master Plan final review and recommendations, an amendment to the Comprehensive Plan, downtown planning, parking evaluations, Columbia Avenue realignment project, conditional use permit reviews, and addressing a petition from residents in the Iman Cemetery area. Public requests to help plan for a new city cemetery site and review the Critical Area Ordinance were also considered.

## D. Discussion

Commissioners held a detailed discussion as they reviewed the project options presented.

>Mary Repar asked about the state of the city's infrastructure. **City Administrator Leana Kinley** responded by sharing information on the city's Water and Sewer System Master Plans and their timelines. A new program tracks plans and upgrades for facilities.

>Rick May asked about upgrades to the sewer system prior to any zoning changes to allow property owners that can't use septic systems to connect to the sewer system. **City Administrator Kinley** explained those who hook-up to the system will have to pay the costs. Questions were raised regarding permits, wetland buffers, setbacks and seasonal streams that fall under the Critical Areas Ordinance.

**Commissioner Beck** observed the work plan shows the Planning Commission has ongoing business to tend to. He suggested using the information in place with common sense, as it will not always be possible to know everything, and waiting for studies is not always manageable. **PC Chair Valerie Hoy-Rhodehamel** questioned the reason to charge permit fees for activities such as clearing Himalayan blackberries and asked about waivers.

**Community Development Director Ben Shumaker** explained for an expedited review process, a small fee is charged with the application submitted. The city needs to act within seven days or it is considered approved. He noted the City Council approves the fees.

>Dave Cox asked about permits being used to establish a paper trail and document restoration efforts.

>Rick May stated flexibility was needed in regarding streams and buffers, as there was inconsistency in how setbacks and buffers were being used.

**Community Development Director Ben Shumaker** observed flexibility is in the specific code he had sent to Mr. May.

>Pat Rice expressed concerns he had regarding how the city determines stream setbacks and buffers.

**PC Chair Valerie Hoy-Rhodehamel** asked about on-site visits. **Community Development Director Shumaker** explained the city permitting and application process puts the responsibility of having onsite visits by qualified professionals put in the hands of homeowners in order to reduce distrust of city decisions.

**Commissioner Beck** shared that the city did not have the authority or obligation to map every critical area. He opposed revising the Critical Areas Ordinance. He proposed a motion to fill the Planning Commission's calendar with existing/ongoing projects, and to pursue support of Opportunity Zones for Stevenson.

The motion did not receive a second, but **Planning Commission Chair Hoy-Rhodehamel** asked for a show of hands regarding issues proposed for the Planning Commission work calendar. It was agreed to add 2 community suggested projects (Opportunity Zones and Rock Creek Public Access) to the list of Ongoing Planning Commission Projects.

>Dave Cox commended **Community Development Director Shumaker** regarding communication efforts on Owl Creek. **Shumaker** advised the ordinance process allows buffers to be reduced and following what is spelled out in the ordinance is important.

**Commissioner Ray** mentioned climate refuges, and to think about the future.

## 6. Thought of the Month: None

> Mary Repar invited people to a Grange book discussion on living in a society with limited resources.

## 7. Staff & Commission Reports

**Community Development Director Ben Shumaker** provided updates and information on the following items:

- ICMA Fellowship-the parking intern initially hired took another offer. Other options are being considered.
- First Street Overlook-WASDOT has decided to do a different level of design review, and since they acquired the ROW they are going to a higher level of scrutiny. The city is still figuring out that that will mean.
- He advised the Planning Commission can expect a future agenda item on utility services outside city limits, which is another component of annexation and increasing residential building capacity.
- **Commissioner Zettler** asked several questions regarding placement of the sidewalk on the First St. Overlook. **City Administrator Kinley** shared there are geological constraints to building the sidewalk, and when the initial discussion was taking place that information was not available.
- **Commissioner Breckel** spoke about multiple issues overlapping zoning, and is trying to coordinate having someone from the City Council participate in the workgroups.
- **PC Chair Valerie Hoy-Rhodehamel** noted it would be helpful to know the reasons why the City Council occasionally overturns Planning Commission decisions.
- **Commissioner Zettler** urged caution on having City Councilmembers participate in Planning Commission work, stating it means integrating different parts of the decision making process. He expressed concern it could be viewed by the public as rubber stamping decisions because they engaged in the decision making process, and then voted on the decision.
- **Commissioner Breckel** pointed out during the downtown planning both the Planning Commission and City Councilmembers participated. He suggested they would be asked only to come to workshops, and also be involved in public outreach.
- **Commissioner Zettler** cautioned transparency is important, and to ensure Commission members and City Councilmembers do not use their positions to influence decisions.
- **City Administrator Kinley** provided a brief update on the traffic study, noting the recording of vehicles does not involve driver ID. There will be a public meeting to share more information.

#### **E. Adjournment**

The meeting was declared adjourned at 8:00 p.m. by **Planning Commission Chair Valerie Hoy-Rhodehamel**.

**Minutes prepared by Johanna Roe**



*City of Stevenson*  
**Public Works Department**

(509)427-5970

7121 E Loop Road, PO Box 371  
Stevenson, Washington 98648

**TO:** City Council  
**FROM:** Karl Russell, Public Works Director  
**DATE:** July 15, 2021  
**SUBJECT:** Council Update

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Projects in the works are as follows:

- Rock Creek Lift Station and Interceptor Project (Pre-con meeting held 6/29 Start date not set)
- First Street Outlook (On-going. Plans under review by WSDOT)
- Rock Creek Storm drain repair (Pre-con meeting held 6/29 Start date not set)
- Rock Creek Drive Planting Strip Revitalizations (On-going)
- City owned Tree Preservation Plan (Inventory done. Waiting on tree condition report)
- WWTP Upgrades (No Status Updates)
- Water Reservoir Ground Maintenance (on-going)
- Road Striping
- Crosswalk Stripe Painting
- Right of Way Maintenance (on-going)

Regards,

Karl Russell



# City of Stevenson

Leana Kinley, City Administrator

Phone (509)427-5970  
FAX (509) 427-8202

7121 E Loop Road, PO Box 371  
Stevenson, Washington 98648

To: Stevenson City Council  
From: Leana Kinley, City Administrator  
RE: City Administrator Staff Update  
Meeting Date: July 15, 2021

## **Overview of items staff has been working on over the past month not listed in the project updates:**

Fireworks Emergency Ban Legislation – The county voted to create a committee to develop an ordinance on emergency banning of fireworks due to hazardous weather conditions. Bob Hamlin will chair the committee and it will include all Skamania County Fire Chiefs, the County Fire Marshal, the County Prosecuting Attorney, a City Council representative and an industry representative. The initial plan is for the ban to be evidence/science based.

Community Workshop on Diversity, Equity and Inclusion – The workshop will take place on Tuesday, September 7<sup>th</sup> at 6pm. The location is to be determined and staff will work on documents for advertising and work with the consultant on an agenda.

Cruise Ship Dockings – There is damage to the landing and no dockings will take place while it is being repaired. The timeline is uncertain, and the repair costs may range from \$50k-\$100k.

New RV Dump Station – The County will receive a Federal Lands Access Program grant to install an RV dump station on Wind River Highway north of High Bridge at the old log scaling station. It will be similar to the station at the fairgrounds parking lot, which is run on the honor pay system.

Bridge of the Gods – The language allowing the use of federal funds for the tolled Bridge of the Gods is currently in a bill coming out of a House committee. It may be changed as it moves through the process.

Iman Cemetery Update – I reached out to Pat Doblle regarding her interest in picking up the discussion about a land swap for the right of way with the renewed interest from the Cemetery District on providing access. She is not interest in moving forward with that proposal.

Staff is looking for signs which include a picture of a person falling off a cliff for installation at the end of the right of way. As soon as one is procured it will be installed to alert the public of the potential danger.

## **Action Needed:**

Identify city councilmember, or staff, as representative on the emergency fireworks ban ordinance committee.

## CHECK REGISTER

City Of Stevenson

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1563	06/30/2021	Claims	1	EFT	Kenneth B Woodrich PC	1,392.00	June 2021 Services
1697	07/15/2021	Claims	1	EFT	Department of Revenue	5,838.26	June 2021 Taxes
1564	06/30/2021	Claims	1	15233	Avista Utilities		Printer misfeed.
1565	06/30/2021	Claims	1	15234	Centurylink Comm Inc		Printer misfeed.
1566	06/30/2021	Claims	1	15235	Columbia Tree Service		Printer misfeed.
1567	06/30/2021	Claims	1	15236	Consolidated Supply Company		Printer misfeed.
1568	06/30/2021	Claims	1	15237	Department of Ecology-Cashiering Unit		Printer misfeed.
1569	06/30/2021	Claims	1	15238	GC Systems Inc		Printer misfeed.
1570	06/30/2021	Claims	1	15239	Gorge Networks Inc		Printer misfeed.
1571	06/30/2021	Claims	1	15240	Gregory Scott Cheney		Printer misfeed.
1572	06/30/2021	Claims	1	15241	HD Fowler Company		Printer misfeed.
1573	06/30/2021	Claims	1	15242	Cesar Hernandez		Printer misfeed.
1574	06/30/2021	Claims	1	15243	NAPA Auto Parts		Printer misfeed.
1575	06/30/2021	Claims	1	15244	NorthShore Medical Group		Printer misfeed.
1576	06/30/2021	Claims	1	15245	PUD No 1 of Skamania County		Printer misfeed.
1577	06/30/2021	Claims	1	15246	Ricoh USA Inc		Printer misfeed.
1578	06/30/2021	Claims	1	15247	Solutions Yes LLC		Printer misfeed.
1579	06/30/2021	Claims	1	15248	Traffic Safety Supply Co		Printer misfeed.
1580	06/30/2021	Claims	1	15249	WEX Bank		Printer misfeed.
1581	06/30/2021	Claims	1	15250	WSP USA Inc		Printer misfeed.
1582	06/30/2021	Claims	1	15251	Washington State DOT Cashier		Printer misfeed.
1583	06/30/2021	Claims	1	15252	Avista Utilities	80.61	June 2021 Statement
1584	06/30/2021	Claims	1	15253	Centurylink Comm Inc	47.71	June 2021 Sewer Telephone
1585	06/30/2021	Claims	1	15254	Columbia Tree Service	2,477.10	Trim 2 trees on Roosevelt, chip limbs, cut into rounds
1586	06/30/2021	Claims	1	15255	Consolidated Supply Company	863.33	Saddle for Water Meter; Water Meter Parts
1587	06/30/2021	Claims	1	15256	Department of Ecology-Cashiering Unit	1,377.16	Operator Certification Application-Ian Lofberg; Biosolids Annual Permit Fee (FY2021)
1588	06/30/2021	Claims	1	15257	GC Systems Inc	246.49	Water Service Pump Repair
1589	06/30/2021	Claims	1	15258	Gorge Networks Inc	95.82	WTP Broadband
1590	06/30/2021	Claims	1	15259	Gregory Scott Cheney	877.50	June 2021 Statement
1591	06/30/2021	Claims	1	15260	HD Fowler Company	512.58	Rock Creek Drive Intake Station Repairs
1592	06/30/2021	Claims	1	15261	Cesar Hernandez	300.00	Refund Permit Deposit For CAP2021-02
1593	06/30/2021	Claims	1	15262	NAPA Auto Parts	102.80	June 2021 Statement
1594	06/30/2021	Claims	1	15263	NorthShore Medical Group	134.00	DOT Physical - Ian Lofberg
1595	06/30/2021	Claims	1	15264	PUD No 1 of Skamania County	5,469.97	30 SE Cascade Avenue-June 2021 Statement; SW First Street Fire Hall-June 2021 Statement; Hwy 14 & Frank Johns-June 2021 Statement; Walnut Park-June 2021 Statement; Second Street St Lights-June 2021 St
1596	06/30/2021	Claims	1	15265	Ricoh USA Inc	8,152.89	Ricoh IMC4500 Copier
1597	06/30/2021	Claims	1	15266	Solutions Yes LLC	38.24	Copy Paper
1598	06/30/2021	Claims	1	15267	Traffic Safety Supply Co	5,167.53	Pre-Mark Striping
1599	06/30/2021	Claims	1	15268	WEX Bank	1,529.37	June 2021 Statement
1600	06/30/2021	Claims	1	15269	WSP USA Inc	771.39	First Street Pedestrian Amenities Overlook
1601	06/30/2021	Claims	1	15270	Washington State DOT Cashier	304.62	Russell Avenue Re-Build
1698	07/15/2021	Claims	1	15271	A&J Select	19.34	June 2021 Statement
1699	07/15/2021	Claims	1	15272	Aramark Uniform Services	104.52	June 2021 Statement



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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1700	07/15/2021	Claims	1	15273	BSK Associates	1,631.00	June 2021 Water Sampling; June 2021 WW Sampling
1701	07/15/2021	Claims	1	15274	CenturyLink	194.84	July 2021 Fire Station Phone Services; July 2021 Transfer Station Phone Service; July 2021 WWTP Phone Service
1702	07/15/2021	Claims	1	15275	City of Stevenson	2,484.52	First Street Fire Hall-June 2021 Statement; City Hall-June 2021 Statement; Drinking Fountain-June 2021 Statement; East End Irrigation-June 2021 Statement; Grange Hall Irrigation-June 2021 Statement; R
1703	07/15/2021	Claims	1	15276	Columbia Cascade Housing Corporation	97,118.04	Home Rehab Loan Program Draw #5
1704	07/15/2021	Claims	1	15277	Columbia Hardware Inc	1,227.01	June 2021 Statement
1705	07/15/2021	Claims	1	15278	Columbia River Disposal	209.90	June 2021 Statement
1706	07/15/2021	Claims	1	15279	Consolidated Supply Company	260.37	Water Meter Parts; Hydrant Lube
1707	07/15/2021	Claims	1	15280	DeVaul Publishing	36.24	Art Committee Ad; Art Committee Ad
1708	07/15/2021	Claims	1	15281	Department of Health	255.00	Review Corrosion Control Recommendation
1709	07/15/2021	Claims	1	15282	Gregory Scott Cheney	607.50	July 2021 Statement
1710	07/15/2021	Claims	1	15283	L.N. Curtis & Sons	141.07	Fiberglass Hook
1711	07/15/2021	Claims	1	15284	Office of State Treasurer - Cash Mgmt Di	592.08	July 2021 Remittance
1712	07/15/2021	Claims	1	15285	One Call Concepts Inc	25.68	June 2021 Statement
1713	07/15/2021	Claims	1	15286	PUD No 1 of Skamania County	401.98	Frank Johns Blinker Light-June 2021 Statement; High Level Reservoir-June 2021 Statement; Chesser Street Well-June 2021 Statement; Hidden Ridge Street Light-June 2021 Statement; Angel Heights Street Li
1714	07/15/2021	Claims	1	15287	Pacific Power Group LLC	2,224.00	Base Water Generator-Annual Testing; Kanaka Creek Generator Annual Inspection
1715	07/15/2021	Claims	1	15288	Petty Cash	170.09	June 2021 Petty Cash Reimbursement
1716	07/15/2021	Claims	1	15289	RADCOMP Technologies	426.49	July 2021 Monthly Billing Statement
1717	07/15/2021	Claims	1	15290	Skamania County Chamber of Commerce	12,373.46	June 2021 Monthly Statement
1718	07/15/2021	Claims	1	15291	Skamania County Probation	694.00	June 2021 Probation Costs
1719	07/15/2021	Claims	1	15292	Skamania County Prosecutor	1,333.00	July 2021 Remittance
1720	07/15/2021	Claims	1	15293	Skamania County Sheriff	840.00	June 2021 Jail Services
1721	07/15/2021	Claims	1	15294	Skamania County Treasurer	16,489.95	July 2021 Remittance; July 2021 Remittance
1722	07/15/2021	Claims	1	15295	Tribeca Transport LLC	8,869.27	June 2021 Sludge Hauling
1723	07/15/2021	Claims	1	15296	US Bank Safekeeping	30.00	June 2021 Maintenance Fees
1724	07/15/2021	Claims	1	15297	US Bank	615.50	June 2021 Card #1 Card Statement; June 2021 Card #2 Statement
1725	07/15/2021	Claims	1	15298	US Postmaster	76.00	Annual Post Office Box Rental
1726	07/15/2021	Claims	1	15299	Verizon Wireless	273.77	June 2021 Cell Phone Charges
1727	07/15/2021	Claims	1	15300	WEX Bank	2,582.63	July 2021 Fuel Statement
1728	07/15/2021	Claims	1	15301	Wallis Engineering PLLC	33,311.19	2021 Development Review; Rock Creek Stormwater Repair; 2021 WW Collection System Upgrade; Chinidere Estates

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1729	07/15/2021	Claims	1	15302	Wave Broadband	299.95	July 2021 WWTP Services; June 2021 City Hall Internet; July 2021 City Hall Internet
1730	07/15/2021	Claims	1	15303	Wayne Martin	776.01	Modifications to Back Flow Valve Materials
						132,678.30	
001 General Expense Fund						13,461.67	
100 Street Fund						12,394.78	
103 Tourism Promo & Develop Fund						304.62	
309 Russell Ave						771.39	
311 First Street						29,284.22	
400 Water/Sewer Fund						28,467.29	
410 Wastewater System Upgrades						4,504.03	
500 Equipment Service Fund						607.47	
630 Stevenson Municipal Court						222,473.77	Claims: 222,473.77
* Transaction Has Mixed Revenue And Expense Accounts						222,473.77	

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Stevenson, and that I am authorized to authenticate and certify to said claim.

Clerk Treasurer: \_\_\_\_\_ Date: \_\_\_\_\_

Claims Vouchers Reviewed By:

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Auditing Committee (Councilmembers or Mayor)